

Dear Camp Parents/Guardians,

We're so happy your camper will be joining us for Camp Wonder 2018! This summer we are introducing many exciting new adventures, as well as old favorites. If at any time you have a question, please contact us at 517-546-0249.

#### New this year!

- **Age groups** have been updated for an even higher quality of age-specific programming: Pups (Kindergarten); Cubs (1st-2nd grades); Pack (3rd-4th grades); Crew (5th-6th grades); and Rangers (7th-8th grades).
- **Attendance options** have been updated so that we can maximize programming to ensure each camper experiences the most possible, as well as allowing campers to stay in small groups to build stronger friendships. The options are: Full week (5-day), Three-day (Monday-Wednesday-Friday) and Two-day (Tuesday-Thursday).
- **Weekly themes** have been woven in to both day and overnight camp to bring exciting activities to keep camp fresh!

This guide will help you prepare your camper for Camp Wonder. As you review the packet if you have questions, don't hesitate to contact us.

#### FINANCIAL INFORMATION

- **Fees:**
  - **Camp fees:** Please see registration form for specific fees, including fieldtrips and overnights.
  - **Before/After care:** Pre-registration required, \$6 per child/hour.
- **Policies**
  - **Deposits:** \$30 non-refundable deposits for each registered week are due at registration time (LIT/CIT are each a \$100 Deposit). All deposits are non-refundable and will not be transferred towards another week of camp. **Registrations received after June 1 require payment in full at time of registration.**
  - **Balances:** Balances are due by 6:00am on the Monday THREE WEEKS PRIOR to the registered week(s) your child is attending.
  - **Refund/Cancellation Policy:** Cancellations will be accepted only in writing via email or personal delivery in the registrar's office and must be received THREE WEEKS prior to registered day to be eligible for a credit (deposit will be forfeited). No Shows will not be allowed to switch days. All valid changes/cancellations are issued in the form of a credit for future days or weeks of camp, subject to availability. Day Camp operates rain or shine and we will offer activities as the weather allows. There will be no refunds issued for changes in the schedule necessitated by weather issues or unforeseen circumstances.

#### ARRIVAL/DEPARTURE INFORMATION

- **Location:** Drop off and pick up for all of day camp will be at Lakeview Lodge in the back of our property.
- **Check-in:** 8:00 - 9:00 a.m. If an emergency makes later drop-off necessary, please call Emily De Long at 810-599-0367.
- **Check-out:** 4:00 - 5:00 p.m. If an emergency makes later drop-off necessary, please call Emily De Long at 810-599-0367.
- **Late drop off or early pick up:** If you have to drop off late or pick up early, please inform us ASAP. We strongly prefer that you drop off or pick up at LUNCH TIME, when the entire group is gathered in one place.
- **Safety:** Never leave your child unattended in the parking lot or grounds.
- **Before/After Care:** Before care (7:00 - 8:00 a.m.) and after care (5:00 - 6:00 p.m.) are available \$6 per session, per child. Pre-registration is required. If you need before or after care on short notice, you will be charged \$6.00 per session. If your camper is picked-up after 6:00pm, you will be charged \$1.00 for every minute after 6:00pm.
- **Unregistered Days/Walk in's:** Due to high enrollment, we do not accept walk-in registration (even for campers registered other days).
- **Parking:** Please be aware of children and wildlife. Please respect the 10 mile an hour speed limit on our grounds.
- **Camper release (pin code):** The first day your camper checks in, you will receive a unique **PIN CODE CARD** for your camper (siblings will not share a code). This private code must be given/shown to the check-out staff to pick up your camper. **PLEASE ONLY SHARE THIS CODE with ADULTS that you trust** picking up your child. You may text them the code number or send them a picture. The code must be given to pick up your camper.

#### FORMS

- **Every camper needs to have the following 3 forms completed (and updated of changes):** 1) Health Form, 2) Agreement to Participate Form (waiver), 3) Camper Code of Conduct Form.

#### CAMP ADDITIONAL ACTIVITIES

- **Field Trips:** If your camper is registered on a field trip day, the field trip is required. Field Trip fees vary by location and are non-refundable.
- **Overnights:** For an extra \$36, in grades 1 through 8, and LIT's, will have the opportunity to sleep over on select Friday nights for a "taste" of the Camp Wonder's Overnight Camp. Dinner and a continental breakfast will be served as well as an assortment of evening activities. Campers need to bring a sleeping bag, pillow, flashlight, pajamas, toiletries and a change of clothes. Campers must attend during the day to be able to sleep over. Saturday morning pick up is between 9:00 - 9:30am.

## POLICIES

- **Medicine:** Medication must be turned in at check-in to the Health Officer. Emergency rescue medication must to be carried by camp staff. All prescription medication must be in the **original prescription bottle** with the camper's name on the label, and by state law, dispensed according to the directions on the label. If the doctor has changed the dosage or directions for administration, submit a signed letter from your physician with the new directions. This letter must include camper's full name, dosage amount and delivery time(s). Campers are not permitted to carry their own medication.
- **Phones/Electronics:** Campers are not permitted to have cell phones, iPods, iPads, or any other electronic devices at camp except for digital cameras. If for any reason you need to contact your camper, you may call the Summer Camp Coordinator Emily De Long at any time throughout the day by calling or texting 810-599-0367.
- **Camper Code of Conduct/Behavior:** The Camper Code of Conduct Form included in this packet must be read and signed by you and your camper.
- **Weapons:** All weapons, including knives, are not allowed at camp. Prohibited items will be held in the camp office and parents will be contacted.

## DAY CAMP/LIT PACKING LIST: PLEASE MARK ALL ITEMS WITH YOUR CAMPER'S NAME!

- Backpack
- Lunch and snack (nothing that needs refrigeration please)
- Water bottle – Refillable
- Swimsuit & Towel – Encourage your camper to wear their swimsuit under their clothes, if possible, to shorten the changing line after lunch time. Pack a plastic bag to hold wet suit and towel after swim.
- Extra Clothes including socks and underwear
- Sun Screen & Bug Spray – We ask that each family donate a bottle of spray on sports-style sunscreen, 50 SPF or higher and a bottle of bug spray. Please give your child the first application of sun screen in the morning, and we will ensure that sunscreen is applied at least two more times per day. HNC staff cannot apply rub-on creams and cannot be responsible for the quality of application.
- Rain Gear – We go out rain or shine!
- Hat and Sun Glasses (optional)
- Digital Camera (please no phones or other electronics)

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## CIT PROGRAM PACKING LIST June 25-29

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|--------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Sleeping Bag            | <input type="checkbox"/> Socks                                                      | <input type="checkbox"/> Clothes that can get VERY MESSY |
| <input type="checkbox"/> Pillow                  | <input type="checkbox"/> Pants (Long & Short, <b>No Short-Shorts Please!</b> )      | <b>PLEASE WRITE YOUR NAME ON ALL OF YOUR BELONGINGS!</b> |
| <input type="checkbox"/> Towels (at least 2)     | <input type="checkbox"/> Shirts                                                     | <b>Optional Items</b>                                    |
| <input type="checkbox"/> Washcloth               | <input type="checkbox"/> Bathing Suit & Towel ( <i>one piece bathing suit</i> )     | <input type="checkbox"/> Flashlight                      |
| <input type="checkbox"/> Soap/Shampoo            | <input type="checkbox"/> Water Bottle                                               | <input type="checkbox"/> Camera                          |
| <input type="checkbox"/> Toothbrush & Toothpaste | <input type="checkbox"/> Backpack                                                   | <input type="checkbox"/> Book                            |
| <input type="checkbox"/> Comb, Brush, etc.       | <input type="checkbox"/> Footwear ( <b>Tennis Shoes &amp; Sandals/Water Shoes</b> ) | <input type="checkbox"/> Sunglasses                      |
| <input type="checkbox"/> Deodorant               | <input type="checkbox"/> Hooded Rain Gear - <b>VERY IMPORTANT</b>                   | <input type="checkbox"/> Extra spending money            |
| <input type="checkbox"/> Pajamas                 | <input type="checkbox"/> Warm Jacket                                                |                                                          |
| <input type="checkbox"/> Underwear               |                                                                                     |                                                          |

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**CAMPER SAFETY:** Your camper's safety is our top priority and we work to make all of our activities as safe as possible. The camp staff undergoes extensive training to avoid accidents and injuries. All of our staff members have been trained in first-aid and CPR. We also have a Health Officer on site at all times.

**APPROPRIATE DRESS:** The Camp dress code mirrors the policies of most schools. Closed toed shoes are required for the day. (Sandals, flip flops and crocs are not recommended for any activity, except for swim time.)

**LOST & FOUND:** Please call us right away and we will try our best to locate the items. At the end of each day, please check the lost & found display area near the check-out table. Any items left behind after the end of each session will be donated to charity two weeks after that session.