

## Maximizing Your Resources: People, Products, and Processes



2017 GAPPA ANNUAL  
MEETING AND TRADE SHOW  
JEKYLL ISLAND CONVENTION CENTER  
JEKYLL ISLAND, GA  
MAY 27 – MAY 31, 2017

## 2017 GAPPANNUAL MEETING AND TRADE SHOW

### GAPPAN Members:

Get ready, because the 34<sup>th</sup> annual GAPPAN conference is almost here! I am excited to invite you to join us on Jekyll Island to experience some good fellowship and a great educational experience. Bring your family, because there will be time for fun in the sun and plenty for you all to do on Jekyll. Our conference dates this year are May 27 through May 31, 2017, with the Exhibitor Trade Show Hall open right in the middle on May 28 and 29 at the Jekyll Island Convention center right on the beach. Our theme this year is "**Maximizing Your Resources: People, Products, and Processes.**" Our conference will focus on just how these three topics relate to each other, and how important it is in having the right combination of all for the successful operation of any facility. Be it a physical or mental job, if you put the *right person* in place using the *right tools* in the *right way*, they can accomplish any task efficiently. At GAPPAN you will hear from experts and your peers from other educational institutions about the latest and most efficient ways to outfit, organize, and operate your facilities. Have a particular issue at your institution that is troubling you? Chances are that one of the educational sessions may deal with it, or one of the attendees from another institution at GAPPAN has dealt with the same issue before and can help you resolve it. Looking for a better way to clean, more efficient HVAC system, better lighting, new design for a building, or even help with emergency repairs after a storm? Over 100 exhibitors and sponsors will be attending to help you with all of this and more.

We recognize that institution budgets can sometimes be an obstacle, so we have again approved and set aside funding for stipends this year to help support your travel and lodging for the **2017 GAPPAN Annual Meeting and Trade Show**. The stipends provide up to \$800 per person, with a maximum of two stipends allowable per institute. I encourage you to apply early, as there are a limited number of stipends available. Complete details are listed in the pages following.

So, please plan to join us and even invite a co-worker to this exciting and beneficial opportunity including:

- A broad spectrum of **educational sessions**,
- **Keynote speakers** representing national APPA,
- Opportunities for **peer networking**, and
- A chance to learn the latest **industry innovations** from business partners.

We look forward to seeing you all on Jekyll Island!

Harbin Farr, President  
GAPPAN 2016-2018

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

### Proposed Educational Sessions (Subject to change)

Saturday, May 27, 2017		
2:00 - 2:55 pm	Guaranteed Energy Savings Performance Contract Project	Don Alexander, Georgia Institute of Technology
3:00 - 3:55 pm	Combining Your Resources: Chilled Water, Hot Water, and Steam Reliability Issues	Art Frazier, Spelman College, Bonita Dukes, Clark Atlanta University Vic Clements, The University Financing Foundation, Inc.
4:00 - 4:55 pm	Maximizing Resources: Utilizing VRF Technology to Address Energy Efficiency, Indoor Air Quality, and Occupant Comfort Control in a Renovation	Randy Rimes, Georgia State University Van Lynn, POND
Monday May 29, 2017		
1:30 - 2:30 pm	Update on the Living Building at Georgia Tech	Gary Jelin, Georgia Institute of Technology Joe Greco, Lord Aeck Sargent
	Consultant Interviews: Do's & Don'ts	Sheree Wilder Shrader and Fred Ricketson, University of West Georgia
2:45 - 3:45 pm	Networking: Informal Discussion on Facilities Maintenance Topics	Ray Sable, Valdosta State University
Tuesday May 30, 2017		
8:00 - 9:00 am	Water Intrusion Events: Augusta University Multidepartment Process	Mark Williams, James Baker and Lisa Jan Wooldridge, Augusta University
	The State of Facilities: Today's Challenges and Best Practices to Overcome Them	Keith Williams, Atlanta Metropolitan State College Bob Hisey, Georgia Southern University Mike Schelke, Sightlines, a Gordian Company
9:30 - 10:30 am	Envelope Commissioning	John Jefferson, Georgia State Finance and Investment Commission Darren Draper, Epsten Group
	Improving the Design Review Process with Web-based Collaboration	Joshua Mallory and Tyler Alsen, University of Georgia
11:00 a - 12:00 p	The Cutting Edge in Sustainable Cleaning Technology: An enabler of change for positive effects to your bottom line	Allen Wilbanks, Georgia State University Jack Adelman, SouthEast Link
	Quality Assurance Inspection Program	Stanley Smith, Wendy Welker, and William Lipscomb, Georgia Institute of Technology
1:00 - 2:00 pm	Utilizing Innovative and Sustainable Cleaning Processes to Improve HVAC Equipment	Mark Williams, Augusta University Nate Lincoln II, Green Air Environmental, LLC
	Traditions and Transformations, the Glenn and Towers Residence Hall Renovation Project at Georgia Tech	Gary Jelin, Georgia Institute of Technology Todd Dolson, Stevens & Wilkinson
2:30 - 3:30 pm	ADA Compliance: Common Compliance Issues	Alan Sanderson, Valdosta State University Keith Brokman and Ed Bernard, Marx-Ocubo
	Case Study: Georgia Highlands College, Floyd Campus Repositioning Plan	Jeff Davis, Georgia Highlands College George Flynn and Lars Finderup, Flynn Finderup

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

### Proposed Schedule

#### Saturday, May 27, 2017

- 12:00 pm - 6:00 pm Registration
- 2:30 pm - 5:00 pm Pre-Conference Workshops

#### Sunday, May 28, 2017

- 7:30 am - 2:30 pm Golf Tournament
- 9:00 am - Tennis Outing
- 12:00 pm - 6:00 pm Registration
- 12:00 pm - 6:00 pm Hospitality Suite/Cyber Café
- 3:30 pm - 6:30 pm Trade Show Open
- 6:30 pm - 7:00 pm Cocktail Reception
- 7:00 pm - 8:00 pm Exhibitor Appreciation Dinner
- 8:00 pm - 10:30 pm Casino Night (must be 18 years or older to participate)

#### Monday, May 29, 2017

- 9:30 am - 2:45 pm Registration
- 8:30 am - 9:30 am Opening Breakfast and Annual Business Meeting
- 9:30 am - 3:30 pm Hospitality Suite and Cyber café
- 9:30 am - 12:30 pm Trade Show
- 12:30 pm - 1:30 pm Lunch—Attendees and Exhibitors
- 1:30 pm - 2:30 pm Educational Sessions A or B
- 2:45 pm - 3:45 pm Educational Session

#### Tuesday, May 30, 2017

- 8:00 am - 2:30 pm Registration
- 8:00 am - 3:00 pm Hospitality Suite and Cyber café
- 8:00 am - 9:00 am Educational Sessions A or B
- 9:30 am - 10:30 am Educational Sessions A or B
- 11:00 am - 12:00 pm Educational Sessions A or B
- 12:00 pm - 1:00 pm Lunch—Attendees
- 1:00 pm - 2:00 pm Educational Sessions A or B
- 2:30 pm - 3:30 pm Educational Sessions A or B
- 5:00 pm - 6:00 pm Social Hour (Beverages and Games)
- 6:00 pm - 8:00 pm Family Cookout and Entertainment

#### Wednesday, May 31, 2017

- 8:00 am - 9:30 am Closing Breakfast and APPA Update
- 10:30 am - 12:30 pm Experience Exchange
- 1:00 pm - 5:00 pm CEFP and EFP Credentialing Group Exam

**APPA Credentialing Program** | <http://credentialing.appa.org>

APPA Credentialing Group Exam  
at the GAPPAC Conference

May 15, 2017  
Jekyll Island, GA

Email [Kelly@appa.org](mailto:Kelly@appa.org) to reserve your seat.  
Space is limited!



## **Credentialing Group Exam - Register Today! Space is limited!**

Are you planning to attend the GAPPAC 2017 Conference in Jekyll Island, GA, May 27-31, 2017? Have you been thinking about attaining the CEFP or EFP credential? Now you can take your exam AND attend the conference, because an APPA credentialing group exam will be offered on Wednesday afternoon, May 31.

To help you prepare for the exam, APPA offers an online study program that's easy to use, with feature like flash cards, practice quizzes, and learning modules. Additionally, Customized Interactive Learning (CIL) groups -- led by qualified facilitators -- will help you master the material to ensure you are ready to take the exam.

Contact Kelly Ostergrant to secure your seat for the exam and register for the credentialing course.

Space is limited, so **reserve your seat TODAY!**

**DISCOUNTED RATES!** Take advantage of the SIGNIFICANTLY discounted (in some cases FREE) prep course rates being offered right now for members of both APPA and your region. Find more information on the purchase page of the [Credentialing website](#).



### **Group Exam Details:**

#### **GAPPAC Conference**

Jekyll Island, GA  
May 31, 2017

Testing will begin at 1:00 p.m.

You must bring a laptop to take the exam.

**Preregistration for this event is required!**

**WORRY-FREE!** Exam candidates who register for this group exam event will have the opportunity for a "free retake exam" within 30 days if they do not achieve a passing score on May 31, 2017.

**APPA: Leadership in Educational Facilities**

1643 Prince St. · Alexandria, VA 22314 PH: 703-684-1446 · FAX: 703-549-2772 Web: [www.appa.org](http://www.appa.org)  
Credentialing Coordinator: Kelly Ostergrant PH: 703-542-3835 Email: [kelly@appa.org](mailto:kelly@appa.org)

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

### Proposed Guest Schedule

Sunday, May 28, 2017

- 6:30 pm - 7:00 pm Cocktail Reception
- 6:30 pm - 10:30 pm Children's Program/Dinner
- 7:00 pm - 10:30 pm Exhibitor Appreciation Dinner and Casino Night

Monday, May 29, 2017

- 9:30 am - 11:30 pm Bingo (Guests Only)

Tuesday, May 30, 2017

- 8:30 am - 10:00 am Guest Tour – Dolphin Tour (8:15 check-in)
- 12:00 pm - 1:00 pm Lunch—Tour Attendees Only
- 5:00 pm - 6:00 pm Social Hour (Beverages and Games)
- 6:00 pm – 8:00 pm Family Cookout and Entertainment

Wednesday, May 31, 2017

- 8:00 am - 9:30 am Closing Breakfast
- 10:30 am - 12:30 pm Experience Exchange and Closing

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

### Dolphin Guest Tour

Tuesday, May 30, 2017

Departs from the Jekyll Wharf

8:30 - 10:00 a.m. (8:15 check-in)

Tour is limited to the first 32 guests to register. Those purchasing guest package have first priority.

#### Cost

With Guest Packages	\$0 (included in reg. fee)
Adult Tour Only	\$25
Child Tour Only	\$10 age 12 and under ( <i>Age 16 &amp; under must be accompanied by an adult</i> )

**Lunch** - 12 pm at the Convention Center, with GAPPA attendees



See dolphin frolicking in their natural habitat as you explore the marshes, the sound and tidal rivers. Comfortable, shaded tour boats offer plenty of move-about room to get a great view of these delightful creatures. The captain and crew share an entertaining overview of our coastal environment, captivating young and old alike on this wonderful water excursion -- see you on board!

Our ever-so-popular 90 minute narrated adventure is a "must-do trip"! Participate with the crew in our dolphin survey and learn about these playful creatures of the sea. Our boats are sun protected and USCG certified with restrooms aboard.

**Bring Your Camera, Bottled Water and Sunscreen**

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

### Travel Stipend Directions

GAPPA is offering travel stipends for up to \$800 per individual and up to \$1600 per institution to support travel and/or lodging for members who attend the GAPPA Annual Meeting and Trade Show.

#### Application Guidelines

- Travel Stipend application deadline is April 21, 2017
- E-mail application to [gappareg@gmail.com](mailto:gappareg@gmail.com)

Brief Description of Need (e.g. Member institution has no money budgeted for travel expenses due to current financial situation, or will enable additional attendee from institution)

#### Expenses the Travel Stipend Covers

- Mileage to and from member institution to Jekyll Island at current GA rate
- Hotel lodging (single room rate)
- Meals not included at event

#### Expenses NOT Included in the Travel Stipend

- Conference registration fees
- Membership dues

#### General Eligibility (Institution must be current on dues)

- Applicant must be current employee of a member institution.
- Applicant must also complete and submit the member registration form for the 2017 GAPPA Annual Meeting & Trade Show. **Stipend application does not constitute registration for conference.**

#### Reimbursement to Member Institute

- Reimbursement will be post Annual Meeting and Trade Show
- Submit request by e-mail to [gappareg@gmail.com](mailto:gappareg@gmail.com)
- Requests must be received by July 28, 2017

Note: Travel stipend applications will be taken on a first come basis and will be approved based on description of need. Total allocation is limited to 30 stipend allowances.

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

Travel Stipend Application	
1	Name and Title:
2	Institute:
3	Address:
4	Address:
5	City, State, Zip:
6	Email:
7	Telephone:
8	Description of need:

Other Information (not required for application)	
1	Most recent GAPPAA Annual Meeting you attended (year)?
2	Number of other individuals attending the 2017 Annual Meeting from your institution?
3	Are you an APPA representative, associate member or neither?
4	Did you receive a travel stipend for the 2016 Annual Meeting?

## 2017 GAPPA ANNUAL MEETING AND TRADE SHOW

<b>Hotel Rates</b>			
<b>Consult with individual hotels regarding "Minimum Stay Requirements, Resorts Fees, Cancellation Fees, Etc."</b>			
Hotel Name	Dates	Type of Rooms	Per Night Rate
Embassy Suites, Brunswick 912-264-6100 <a href="#"><u>Hotel Link</u></a>	May 26 – May 31	King Suite	\$149.00
Holiday Inn Resort 912-635-2211 877-834-3613 <a href="#"><u>Hotel Link</u></a>	May 26 – May 31	Islandview Guestroom Oceanview Guestroom Oversized Oceanfront Guestroom Ocean Front Suite	\$180.00 \$205.00 \$235.00 \$275.00
Hampton Inn & Suites 912-635-3733 800-426-7866 (Group #GA2)	May 26 – May 31	Standard Room Studio Suite	\$189.00 \$209.00
Jekyll Island Club Hotel 800-535-9547 912-635-2600 (Group # 91447)	May 26 – May 31	Club Double Club Queen Traditional King Deluxe King <b>Suites:</b> Annex King Jacuzzi Club Deluxe	\$199.00 \$229.00 \$259.00 \$289.00 \$319.00 \$339.00 \$359.00 \$389.00
Quality Inn & Suites *Renovations underway with expected completion in May* 912-635-2202	May 26 – May 31	Deluxe w/ 2 Queens Efficiency w/2 Queens One Bedroom Suite Two Bedroom Suite	\$124.00 \$124.00 \$160.00 \$180.00
Sea Palms Resort, St. Simons 800-841-6268	May 26 – May 31	Double Deluxe Room Executive Studio	\$165.00 \$185.00
Villas by the Sea 800-841-6262	May 26 – May 31	Mini Villa/Studio Islandsideside 1 Bedroom Islandsideside 1 Bedroom Oceanside 2 Bedroom Islandsideside 2 Bedroom Oceanside 3 Bedroom Islandsideside 3 Bedroom Oceanside	\$149.00 \$164.00 \$174.00 \$229.00 \$249.00 \$309.00 \$319.00
Westin Jekyll Island 912-635-4545 888-627-8316 <a href="#"><u>Hotel Link</u></a>	May 26 – May 31	Island View	\$229.00