

Dear Parents,

The early education teachers need you!!! The Early Education Building is in need of volunteers during school hours. Volunteers are stationed in the Early Education Office and would be responsible for answering the front door (*all doors in the building are locked during the school day*) and helping the teachers with copying and cutting projects that are left in the office. This service is extremely important because it allows the teachers and aides to stay with our children during instruction time.

Any time that you can volunteer, whether it is a commitment to once a week or once a month would be greatly appreciated. ***All volunteer time will count toward your service hours for parents of children in K through 8<sup>th</sup> grade.*** If you are interested in volunteering please complete the form below and return it to your child's teacher as soon as possible. If you have any questions, please call me at **908 806 7906**

Thank you,

**Amanda Dippolito**

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Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Child's Name and Teacher: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please mark your First Choice (1) and Second Choice (2)

**Tuesday** \_\_\_\_\_

**Wednesday** \_\_\_\_\_

**Thursday** \_\_\_\_\_

Please circle available time:

**8:15 to 11:15 am**

**8:15am to 12 pm**

**12:00 pm to 2:30/3:00 pm**

**Other** \_\_\_\_\_

Please circle one of the following:

**Once a month**

**Twice a month**

**Once a week**

**Substitute** \_\_\_\_\_

### **Substitutes**

(We are also in need of people willing to be on the substitute list. If you are interested, please complete the form and please check off Substitute above).