

Retention of Clinical Records

- According to the LA Min Standards(2003) and the MS Min Standards(2016) hospice clinical records shall be maintained for five (5) years from date of discharge, unless there is an audit or litigation affecting the record.
- According to CMS-Patient clinical records must be retained for six(6) years after the death or discharge of the patient, unless State law stipulates that the records must be retained for a longer period of time.
- If state and Federal requirements are different, hospices must follow the most stringent regulation. (follow this link for a list of state requirements for physicians and hospitals: <https://www.healthit.gov/sites/default/files/appa7-1.pdf>)
- If the hospice discontinues operation, hospice must retain and store clinical records. The hospice must inform its State agency and its CMS Regional office where such clinical records will be stored and how they may be accessed.
- Records for individuals under the age of majority at a minimum shall be kept in accordance with current state and federal law – (usually a certain number of years beyond the age of maturity).
- http://www.dhh.louisiana.gov/assets/medicaid/hss/docs/Hospice/hospice_st_regs_1998-99.pdf; clinical records &8233
- www.msdc.state.ms.us SOURCE: Miss. Code Ann. §41-85-7 Rule 1.27.4
- Centers for Medicare & Medicaid Services, HHS §418.104 Condition of participation: Clinical records (d) Standard: Retention of records. 2003
- 2/5/2017