

Lancaster Airport - Alliance Aviation

We are looking for an ENERGETIC P/T customer service representative to greet customers, process retail transactions, answer phones, email, handle concierge requests, marshal aircraft, communicate via radio effectively with pilots & line service, perform light cleaning.

Must be very friendly & outgoing, able to multitask under pressure, possess strong verbal communication skills, organized, experience with word/excel and QuickBooks helpful. Frequent stooping and bending required to marshal aircraft. Strong work ethic, able to work as part of a team as well as alone. This position ranges from high energy and activity to periods of no activity when self motivation and self direction is required.

You must have; clean criminal background, ability to pass a drug test, driver's license and safe driving history.

Hours to include at least one week day from (2pm - 6pm) and one weekend day, typically Sunday from 8am and 6pm with flexibility to cover other shifts as needed.

Start Date: ASAP