

Aldersgate Finance Team Meeting Minutes

Tuesday, January 16th @ 7pm

Present: Kathy Osler, Gary Swearingen, Jim Phillips, Darrell Lowe, Brad Brewer, Melinda Lilley and Marie Vieth. Melinda opened with prayer.

Monthly/YTD Finance Reports – Marie distributed the reports. Through the end of December, Actual Income is \$12,996.46 more than budgeted and Actual Expenses are \$19,749.80 under budget for a net income of \$32,746.26.

Pledge Status – Wendi reported via email that 2017 Year-End Statements were emailed or mailed. There was a small glitch but a follow-up email was sent.

Youth Assistant Pledge/Donation Status – Wendi reported via email that \$15,795 has been received and \$3,885 has been pledged.

Kitchen Fund Status – Wendi reported via email that approximately \$15K is still outstanding in pledges. Brad reported that as of January 1st, the UMF Loan balance is \$52,300.09. Marie reported that \$32,534.70 was paid out for the new ovens and hood with a balance of \$105.12 remaining in the holding account. So we need to raise \$52,194.97 to pay off the loan balance by March 2019. Perhaps some holding account funds can be directed to the kitchen fund.

Stewardship Campaign – Melinda to: discuss dates with CLT, email all staff and lay leaders requesting expenses for July 1, 2018 – June 30, 2019 and find out whether Rock Chinese Church will be paying a Building Use Fee in the future.

Fundraising Calendar – Jim reported there are no new activities since the last meeting.

Fundraising Request – The Youth Group's mission project for collecting food and other items needed for the Seattle Humane Society was approved for February 18–March 11.

Benevity/Employee Matching Funds – Gary is targeting to have information available to distribute during Stewardship.

Beyond the Door Grant, Kristie McLean – Melinda to ask Pastor Brad about purpose of grant. And Gary offered to work with Kristie on getting set-up as a 501c3.

Sick Leave – Marie has started to track since January 1st. Accrual: 1 hour for every 40 hours worked.

Employee Paperwork – Marie to work with Pastor Brad on collecting all the necessary documents.

Team Shadowing – Jim/Calendar – Darrell/Cell Towers Income – Melinda/Budget – Gary/Other Income Sources – Brad/UMF Kitchen Loan – Anyone willing to volunteer? Or willing to recruit someone?

Linda – Recognition (wine & gift card) for her service was collected and Melinda will deliver.

Next Meeting: Tuesday, March 20th @ 7 pm