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**ACP Board Meeting**  
**Wednesday, October 18, 2017**  
**11:30AM**

**Attendees:** Jen Hoerber-Chairperson, Linda Detering-Church Member, Dorothy Beeman-Preschool Director, Jill Swanson-Preschool Finance Manager, Carissa Person-Staff, Marie Vieth- Church Member, Molly Kleberg-Preschool Parent, Kristin McNamara- Preschool Parent

Meeting Called to Order: 11:30AM

<b>Topic</b>	<b>Responsible</b>	<b>Discussion</b>	<b>Action/Follow-up</b>
<b>Opening Prayer</b>	<b>Jen</b>		
<b>Approve Minutes</b>	<b>Jen</b>	Motion to Approve – Linda Detering 2 <sup>nd</sup> Motion – Molly Kleberg	Approved
<b>Director Update</b>	<b>Dorothy</b>	<p>The preschool is full again. There have been about 12-14 turnovers but they have been filled.</p> <p>After school enrichment program starts next Monday, 10/23 and Tuesday, 10/24 from 1-1:30pm.</p> <p>There will be a Friday class offered for First Step and 2/3's. The cost will be \$98.00 per month.</p>	
<b>Financials</b>	<b>Jill</b>	<p>The investment CD for \$30,000 was renewed and \$10,000 from the savings 'emergency fund' was added. This matures in 2019. As of September 2017, the total CD value is \$40,167.23.</p> <p>The total of the savings and the CD is \$124,717.30</p> <p>September Net income is -\$5, 75.76. This is because the annual payment amounts have not yet been moved over from the savings account. Each month \$3,650.71 in prepaid tuition will be transferred over from the savings account.</p> <p>ACP received \$20,555.10 20 in tuition prepayment. The fees charged from the various credit card companies was much higher than expected.</p>	Jill to change the sign so that it states that the \$5.00 fee will be charged per month of payment.

		<p>Jill is now tracking which credit card is being used.</p> <p><b>*The board has decided that we will not offer web hosted payment.</b></p>	
<b>Parent</b>	<b>Molly/Kristin</b>	<p>The MOMS night out was a huge success. Turnout was great and another will be planned.</p> <p>Molly will lead the teacher appreciation committee. We are still looking for volunteers and one room parent per classroom.</p>	
<b>Staff</b>	<b>Carissa</b>	<p>One teacher was wondering if other classrooms would be converted from carpet to wood floors.</p>	
<b>Church</b>	<b>Linda</b>	<p>The rummage sale was a huge success. \$3,500 in proceeds.</p>	
<b>Children, Youth and Family Ministries</b>	<b>Jen</b>	<p>Fall festival is next Friday, October 27<sup>th</sup>. Jen to print reminders to go home.</p>	
<b>General Discussion Old Business</b>	<b>All</b>	<p>n/a</p>	
<b>New Business</b>	<b>Dorothy</b>	<p>Sees Candy fundraiser. The board decided that the office will take this fundraiser on if they would like to.</p>	

<b>Chairperson update</b>		Marie Vieth has decided to resign from the board.	
<b>Next Meetings</b>		**Third Wednesday of the month at 11:30am. <u>November 15<sup>th</sup> at 11:30am</u>	
<b>Meeting Adjourned</b>		1:30pm	