

ACP Board Meeting

May 25, 2017
10am

Attendees: Jen Hoerber-Chairperson, Dorothy Beeman-Preschool Director, Jill Swanson-Preschool Finance Manager, Carissa Person-Staff, Molly Kleberg-Preschool Parent, Kristin McNamara-Preschool Parent, Linda Detering-Church Member

Absent: Marie Vieth-Past ACP Grandparent/Church

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Jen		
Director Update	Dorothy	<p>-Summer Camp is filling up. Only 2 spots left in the PreK level and young 2's is full.</p> <p>-The preschool is 94% full for next year. Only 10 spots remain.</p> <p>-Teacher appreciation week was a huge success. Molly volunteered to lead next years committee for the teacher appreciation week. Kristin will also help.</p>	
Financials	Jill	<p>-Cash flow positive.</p> <p>-We will have one last DVD offering of the spring performance. This will be the last time this service is offered.</p> <p>-Advertising in the Newcastle and Somerset magazines would be \$219 per month with a year long contract. All decided that is too expensive and have decided to pass.</p>	Molly to look into advertising costs on Facebook and Red Tricycle.
Approve Minutes	Jen	<p>-Linda motioned, Molly 2nd</p>	Approved

Parent	Molly/Kristin	-A few questions regarding spring pictures and why they were offered two times during the year.	
Staff	Carissa	-Gardening shed for next year. -One teacher asked about competitive wages due to the minimum wage is increasing.	Dorothy to re-look at wages. Teacher should talk directly to Dorothy.
Church	Linda	Nothing new to report.	
Children, Youth and Family Ministries	Jen	-VBS is filling up. So far there are 80 children enrolled. The goal is 100. -There will be a Mariners Baseball game that is organized by the church sometime in August. Tickets will be discounted and there will be a special code to use when purchasing.	
New Business	Jen/Dorothy	-Parent Survey Results: 58 turned in. Last year was 62. Everything was very positive. Out of the suggestions was for increased communication such as parent/teacher conferences. We discussed the importance of offering these conferences at the PreK level.	Jen to schedule a time to go over the survey results with the teachers.
Old Business	Board	-Bike-a-thon. Jen emailed the signup genius to all parents. We need volunteers. Baked goods need to be delivered to the kitchen by this Friday, June 2nd. Molly and Kristin to help organize the deliveries and set up tables.	
Next Meeting		-Wednesday, August 2nd at 1pm -Wednesday, September 6th at 11:30am Moving forward, the board meetings will be held on the 1st Wednesday of each month from 11:30am - 1:30pm	
Meeting Adjourned		12:00pm	

