

## Home Builders Association of the Fox Cities Membership Application (please complete both sides)

### Membership Type

**Builder\***: Any individual who operates or is employed by a firm, partnership, corporation, or other recognized business entity in the business of building, remodeling or land development and holds current credentials required by the state of WI to obtain building permits

**Associate**: Any individual who operates or is employed by a firm, partnership, corporation, or other recognized business entity that does not meet the definition outlined for Builder member

*\*Builder Member applicant must hold WI Contractor Credential and at least one employee of applicant company must hold WI Contractor Qualifier Credential. Those who apply as a "Builder" member are required to complete, within 12 months of join date, the "Contracts & Lien Laws" class as prescribed by HBAFC. Failure to do so will result in membership classification change to "Associate" member. (This class is typically held 2x/year.)*

### Member Representative (aka Member of Record)

Membership includes designation of one representative who receives communications from HBAFC, and is eligible to vote on association issues, serve on and chair committees and run for election to the board of directors. Additional company representatives—who receive communications from HBAFC and are eligible to serve on and chair committees—can be added as Affiliate Members for \$100 each (separate Affiliate Member application required).

**Payment** in full of \$375 must accompany this application. \$345 annual dues + \$30 processing fee (one time, non-refundable)

Check made payable to HBA Fox Cities and mailed to:  
(Memo: Membership Dues)

HBA Fox Cities  
Attn: FAO  
PO Box 12237  
Green Bay, WI 54307-2237

Credit card — call 920-731-7931

HBA Fox Cities does not discriminate in membership on the basis of race, gender, ethnicity, religious creed, sexual orientation, age or against qualified handicapped person or qualified disabled veterans. No question on this application is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply the applicant will be accepted.

Dues payments are not deductible as charitable contributions for federal income tax purposes. However, dues payments may be deductible as ordinary and necessary business expenses; check with your accountant for details.

**Company :** \_\_\_\_\_

Representative (first/middle initial/last) \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Maiden/previous name(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Office phone \_\_\_\_\_ Cell phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Corporation  Partnership  LLC  Sole Proprietor FEIN \_\_\_\_\_ Year Issued \_\_\_\_\_

# of employees (incl. yourself) \_\_\_\_\_ Years in Business \_\_\_\_\_

Builders: WI Contractor Credential # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Contractor Qualifier Credential # \_\_\_\_\_ Exp. Date \_\_\_\_\_

### Representative's home information, requested for advocacy purposes only (optional & not published)

Mailing address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Election jurisdiction (town/village/city) \_\_\_\_\_ County \_\_\_\_\_

### Required background information

Have you ever been a member of Valley Home Builders Association / HBA Fox Cities?  No  Yes, \_\_\_\_\_ to \_\_\_\_\_

Are you a current member of another home builders association (HBA)?  No  Yes, \_\_\_\_\_

Are you a former member of an HBA?  No  Yes, \_\_\_\_\_

If you are/have been a member of an HBA, have you ever been:

Suspended from membership?  No  Yes Terminated from membership?  No  Yes

If so, which HBA? \_\_\_\_\_

Have you owned, operated or done business under another company and/or personal name(s)?  No  Yes:

If so, please indicate: \_\_\_\_\_

### Acknowledgements

I, the undersigned, hereby apply for membership in the Home Builders Association of the Fox Cities (HBAFC).

I agree to abide by the provisions of the Code of Ethics & Performance, Policies and Bylaws of the Association throughout the tenure of my membership. I also agree to receive communications sent by or on behalf of HBAFC to the address, phone # and/or email listed on this application.

I understand that membership in HBAFC shall be effective upon submission of this completed application and tender of first year's membership dues and applicable fees. If, after review of application, I am found ineligible for membership, a check for the dues amount will be returned to me via US Mail to the business address on this application; the processing fee will be retained.

I understand that membership is for 12 months and if I am 30 days delinquent on remittance of membership dues, I will be considered resigned.

In the event of resignation, suspension or termination of membership in HBAFC, I agree to immediately discontinue advertising my membership and use of the HBAFC logo in any form. I agree that in the event of voluntary or mandatory membership termination, HBAFC will not refund any proration of annual dues.

**Applicant Signature:** \_\_\_\_\_ Date \_\_\_\_\_

Did a current HBA Fox Cities member recommend membership to you? If so, whom? \_\_\_\_\_

Name & Company

**Builders:** Select up to eight categories below.

**Associates:** Select up to five categories below.

#### Builder Classifications

- Builder – Single Family/Custom/Spec Homes
- Builder – Office/Retail/Commercial
- Builder – Multifamily/Rental
- Builder – Condominiums

#### Associate & Builder Classifications

- Accounting
- Anchoring & Fasteners
- Appliances
- Appraiser
- Architect/Designer/Engineer
- Asphalt
- Awnings/Canopies/Canvas goods
- Basement Repair
- Batteries/Power Supplies
- Boilers – Repair/Replace
- Building Materials/Supply
- Cabinetry
- Carpentry – Finish
- Carpentry – Framing
- Catering
- Central Vacuum Systems
- Cleaning Services
- Closets/Storage
- Computer Consultant/Internet Service
- Concrete Contractor
- Concrete Products – Precast
- Concrete Supplier
- Countertops
- Crane/Aerial Services
- Culvert & Pipe
- Decks & Gazebos
- Doors – Exterior/Interior
- Doors – Overhead/Garage
- Educational Institution
- Electrical Contractor
- Electrical Supplier
- Elevators/Dumbwaiters
- Employee Benefits Planning
- Energy Conservation/Consulting/Testing
- Engineering/Land Surveying
- Excavating
- Fencing
- Financial Planning
- Financial Institution
- Fireplaces/Pellet Stoves/Wood Stoves
- Foundations/Frost Walls
- Flooring
- Furniture/Accessories
- Garages
- Generator Equipment/Rental
- Geothermal
- Glass
- Gutters & Downspouts
- Hardware
- HVAC
- Home Automation Systems
- Home Entertainment Systems
- Home Inspection
- ICF
- Insulation Contractor
- Insulation Supplier
- Insurance
- Interior Design/Decorating
- Landscape Design/Contractor/Supplier
- Landscape Supplier
- Lead Testing/Training/Abatement
- Legal Services
- Lighting
- Locksmith
- Low Income Housing
- Manufactured Homes
- Marketing
- Masonry Contractor
- Masonry Supplier
- Millwork & Moldings
- Mirrors & Shower Doors
- Non-Profit
- Outdoor Kitchen Equipment/Service
- Painting Contractor
- Painting Supplier
- Phone/Wireless Service
- Plaster/Drywall Contractor
- Plaster/Drywall Supplier
- Plumbing Contractor
- Plumbing Supplier
- Pools/Spas/Saunas
- Portable Toilets
- Pressure Washing
- Property Management
- Radon/Mold – Testing/Mitigation
- Railings
- Real Estate Agent
- Recreational Courts & Resurfacing
- Remodeling Contractor
- Restaurant/Meeting Facility
- Restoration
- Retaining Walls
- Roofing Contractor
- Roofing Supplier
- Sand/Gravel/Stone Supplier
- Security Systems
- Sewer/Septic Contractor
- Sheet Metal
- Shoreline work
- Siding Contractor
- Snow removal
- Sod
- Soil Testing
- Solar Energy
- Staircases/Stair Parts
- Steel Studs/Framing
- Sun/All Season Rooms
- Surveying/Construction Staking
- Title
- Tools & Equipment
- Tree Service/Arborist
- Trusses/Truss Builder
- Underlays
- Utilities
- Vehicle sales/leasing/service
- Wallpaper
- Waste Disposal
- Water Heaters
- Water Pumps/Softeners/Conditioners
- Waterproofing
- Well & Water Testing
- Well Drilling
- Window Treatments
- Windows/Skylights
- Wine Cellar
- Woodworking

Questions? Contact Stacie Hazlett, [stacie.hazlett@hbafoxcities.com](mailto:stacie.hazlett@hbafoxcities.com), 920-731-7931.



920 W. Association Dr., Appleton, WI 54914

phone: 920-731-7931 | fax: 920-731-7931

[www.hbafoxcities.com](http://www.hbafoxcities.com) | [www.foxcitiesparadeofhomes.com](http://www.foxcitiesparadeofhomes.com)

## APPLICATION FOR MEMBERSHIP

**Our Mission:** Leading the building industry to ensure sustainable growth and quality of life in our community.

#### Strategic Goals

- Membership Value
- Advocacy & Voice of Members
- Community Relations
- Education & Professionalism
- Business Growth & Marketing

#### Code of Ethics & Performance

As members of Home Builders Association of the Fox Cities, we engage in professional business and construction practices and accept the responsibilities and obligations inherent in the housing industry, adhering to the following objectives:

1. To meet all financial obligations, according to agreed-upon terms, in a responsible manner.
2. To comply with business contracts and agreements.
3. To keep informed and support public policies that affect our business interests, those of the building industry and the people we serve.
4. To comply with the rules and regulations prescribed by law and government agencies for health, safety and welfare of the community.
5. To respect and promote the Association's mission, purposes and activities and to refrain from any acts that are detrimental to the Association.
6. To not obtain any business through fraudulent means, knowing acts of omission or by use of implications unwarranted by fact or reasonable probability.
7. To support and abide by the decisions of the association in promoting and enforcing this Code of Ethics & Performance.
8. To abide by all state and federal anti-trust laws.