

# Introduction to QuickBooks



The Introduction to QuickBooks Training Workshop enables individuals and business owners to gain knowledge in the basics of QuickBooks. QuickBooks are easy-to-use computer accounting systems for small business. You will use the basic features of QuickBooks to record and track your business transactions. This course is designed for persons who have no prior knowledge of how to use QuickBooks, or for persons who are familiar with the software and want to learn about the new features and functionality of QuickBooks.

Thinking about starting a new business?  
**NEW OR EXISTING SMALL BUSINESS OWNERS MAY BE ELIGIBLE FOR A DISCOUNTED WORKSHOP FEE.** Contact us to see if you may qualify for this discounted price.

For more information on this class and to obtain a registration form, please call  
**740-289-2371** or toll free at  
**1-866-820-1185.**  
Seats are limited.  
Must register by **November 9th, 2017**

**This institution is an equal opportunity provider and employer.**

**When/Time:**

**Wednesday,**

**November 15th**

**9:00 a.m.—4:00 p.m.**

**Where:**

**CAC of Pike County**

**941 Market Street**

**Piketon, Ohio 45661**

**Fee: \$90**

**Lunch Provided!**



**Ohio**

Small Business  
Development Center



Find us on  
**Facebook**

941 Market Street  
Piketon, Ohio 45661  
Phone: 740.289.2371  
Toll Free: 1.866.820.1185  
FAX: 740.289.4291

[www.businessdevelopmentprogram.org](http://www.businessdevelopmentprogram.org)