



Navigating the Grant Writing and Grants Management Processes

Tuesday, October 30

1pm to 2:15pm General Session

Shifting Head Start Culture and Approaches to Grants

Heather Wanderski, Regional Program Manager, Office of Head Start

Ann Linehan, Deputy Director, Office of Head Start

Dr. Deborah Bergeron, Director, Office of Head Start

2:30pm to 4:30pm General Session

Overview of Grant Application Process, Instructions, and Red Flags *Regional Office Staff*

4:30pm to 6:00pm General Session

Conversation with Dr. Bergeron (Q&A/Listening Session)

Wednesday, October 31

9am to 12pm Breakout Sessions

Fiscal Components of Grant (repeats in PM)

Heather Wanderski

- Budget Reviews and Amendments
- Cost Allocation – Administrative Costs
- Non-Federal Share
- TTA Planning and Budget Narrative

Program Goals (repeats in PM)

Karen McNamara

- Writing Goals
- Connecting to Community Assessment and other Management Systems
- Linking to TTA Planning
- Showing Annual Progress

Wednesday, October 31, 9am to 12pm Breakout Sessions, continued

Writing Competitive Grants: Success When There Are No Guarantees (repeats in PM)

Dr. Timothy Nolan and Yolanda Winfrey, National Centers for Learning Excellence, Inc.

- Creating and Using a Powerful Strategic Vision
- Developing Competitive Advantages
- Attention to Detail – Delivering Exactly What the Funder Requires
- Targeted Involvement and Maintaining Proprietary Information

The Data Literate Grant: Integrating Data-Driven Continuous Quality Improvement (CQI)

Dr. Greg Dixon, Data Consultant

- CQI Logic Applied to Grant Elements
- Goals and Objectives in the Data-Informed Grant
- Holistic CQI – Seamless Integration in the Grant
- Communicating Multi-Year CQI Projects in Annual Grants

Community Assessment

Eileen Storer-Smith and Lee Ann Murphy, STG International

- How data informs the community assessment
- The Five Steps to Developing a Responsive Community Assessment
- How Community Assessment Data Informs Program Goals and Objectives, ERSEA Systems and Partnerships

1:30pm to 4:30pm Breakout Sessions

Fiscal Components of Grant (repeat of AM session)

Heather Wanderski

Program Goals (repeat of AM session)

Karen McNamara

The Data Literate Grant: Integrating Data-Driven CQI (repeat of AM session)

Dr. Greg Dixon, Data Consultant

Writing Competitive Grants: Success When There Are No Guarantees (repeat of AM session)

Dr. Timothy Nolan and Yolanda Winfrey, National Centers for Learning Excellence, Inc.

Writing Grants to Maximize Resources

Janice Stephens, Fiscal Consultant

- Cost Allocation
- Multiple Funding Streams
- Grant Budget/Option Scenarios and Outcomes

Thursday, November 1st

8:30am to 10:15am Breakout Sessions

Developing Sustainability for Non-Federal Share

Janice Stephens, Fiscal Consultant

- Ownership of Non-Federal Share
- Delegating Non-Federal Share Responsibilities
- Budgeting, Tracking and Monitoring Projections
- Template for Sustainable Non-Federal Share Plan

Putting It All Together

Mary Burns, Dayvenia Chesney, Jeff Lakes and Scott Siegfried

Miami Valley Child Development Centers (EHS/HS and EHS/CCP Grantee)

- Where to Start
- Directions Matter
- Team Roles (Plan, Do, Review and Send)

Data Visualization Across Organization

Dr. Greg Dixon, Data Consultant

- Evaluating Organizational Capacity for Using Data
- Best Practices in Data Visualization – Telling Stories with Data
- Developing and Sustaining Strategic Use of Data Visualization

Peer Processing/What Next?

Discussion Facilitated by State Association Executive Directors Gayle Kelly (Minnesota),

Laurie Morrison-Frichtl (Illinois) and Barbara Haxton (Ohio)

- Ease of Doing Business at this Point in Head Start History
 - Grantee/Regional Office Relationships Necessary to Operate Openly
 - Issues Common Among Grantees and Building Mutually Beneficial Relationships
- Notes from this session will inform future positive possibilities with the Regional Office and National Office*

10:30am to 12:00pm Closing General Session

Regional Office Updates *Heather Wanderski*

NHSA Updates *Tommy Sheridan, National Head Start Association*