

RFP Number: **P-004743**

Date of Issuance: **July 13, 2017 Proposal**

Due Date: **11:00 A.M., Augus 14, 2017**

To Prospective Offerors:

The Philadelphia Housing Authority ("PHA" or the "Authority") is hereby requesting proposals for:

Facilities Management Services

The Philadelphia Housing Authority (PHA) is organized under the laws of the Commonwealth of Pennsylvania to develop, acquire, lease and operate low-rent housing programs. PHA is the largest housing agency in the Commonwealth, and the fourth largest in the nation, serving nearly 80,000 residents. PHA owns and/or operates and manages approximately 16,000 family and elderly residential units in approximately 40 developments and over 7,000 scattered sites. PHA also administers approximately 18,000 Section 8 (or Housing Choice) Vouchers. The United States Department of Housing and Urban Development (HUD) is the primary funding agency for all operating, construction, modernization and rehabilitation of the PHA's housing inventory.

Offerors must submit one (1) original and six (6) copies of their proposal, including the required proposal forms, as well as an electronic copy (on one or more CDs) in Microsoft Excel, Microsoft Word, and/or Portable Document Format (PDF) formats and the proposal shall be based upon and in conformity with this Request for Proposal. The proposal shall be enclosed in an envelope, which shall be sealed and clearly labeled with the name of the offeror, the RFP number, and the proposal due date. Proposals must be received by PHA Sourcing (*formerly Contracts*) Department at 3100 Penrose Ferry Road, Philadelphia, PA 19145, no later than 11:00 A.M. on proposal due date indicated above. Late proposals will not be considered. Proposals submitted via electronic mail will not be accepted. Photo identification is required for entrance into our facility.

Requests for additional information should be directed to James Davis, Manager of Sourcing, Philadelphia Housing Authority, Sourcing Department, 3100 Penrose Ferry Road, Philadelphia, PA 19145, e-mail; James.Davis@pha.phila.gov, Fax (215) 684-1213. Note that inquiries received later than seven (7) days before receipt of proposals may not receive a response.

Kelvin A. Jeremiah
President & CEO