



**BID A-26-17-2**

**REQUEST FOR QUOTATION – THIS IS NOT AN ORDER  
PLOWING SERVICES AT CCAC WEST HILLS CENTER**

**1000 McKEE ROAD (just off Oakdale exit of 22/30), OAKDALE, PA 15071**

Please bid on the following and e-mail ([mcvetic@ccac.edu](mailto:mcvetic@ccac.edu)) your reply back to Mike Cvetic **no later than Tuesday, October 3, 2017.**

Term: The 2017/2018 winter season.

See attached sketch – Shaded areas are applicable to this bid.

An insurance certificate as described on the attached “Form B” must be submitted by the awarded vendor prior to any work being performed.

Interested contractors may contact Ken Weber, Physical Plant Supervisor, at 412-369-3658 and visit site for additional details.

CCAC will not sign any vendor agreements. A purchase order shall be issued to the awarded vendor.

Provide all labor, material, equipment, and supervision required to perform snow and ice management at 1000 McKee Road, Oakdale, PA 15071. Clear snow accumulations from driveways and parking lots on the premises as per attached drawing after one inch accumulation. Apply chemicals to such areas. Chemically treat snow accumulations of less than one inch. Chemically treat icy conditions. Sidewalks and steps are not part of this bid. Plowing services must be performed so as not to block any entrance to the facility or our buildings. Plowing and/or salting should be complete no later than 7:00 A.M. Plowing and salting work to be performed between 12:00AM (midnight and 7:00 AM) Monday through Saturday. CCAC is responsible for maintaining driveways and lots after 7:00AM until midnight Monday through Saturday. Services are not required during Sundays or Holidays unless requested by the college. A list of holidays will be provided by the college to the successful bidder. Successful bidder must meet with Ken Weber on site with the person or persons responsible for snow removal.

**The awarded contractor must submit a CCAC-provided form at the time of each visit, documenting the date, time, and scope of service performed (e.g.: plowing and salting or just salting). Contractor will not be paid if form is not completed and submitted.**

\$ \_\_\_\_\_ Plowing and Salting Cost Per Occurrence

\$ \_\_\_\_\_ Salting Only Cost Per Occurrence

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail address: \_\_\_\_\_

# COMMUNITY COLLEGE OF ALLEGHENY COUNTY

800 Allegheny Avenue Pittsburgh, PA 15233

## INSURANCE REQUIREMENTS

### FORM B

**Indemnification.** To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Community College of Allegheny County (CCAC), its agents, officers, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) to the extent directly arising from the acts, errors, mistakes, omissions, work or service of Contractor, its agents, employees, or any tier of its subcontractors in the performance of this Contract. The amount and type of insurance coverage requirements of this Contract will in no way be construed as limiting the scope of indemnification in this Paragraph.

**Insurance.** Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better. At the signing of this Contract, and prior to the commencement of any work, Contractor shall furnish the CCAC Purchasing Department with a **Certificate of Insurance** evidencing the required coverages, conditions, and limits required by this Contract at the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds with the following language or its equivalent:

*Community College of Allegheny County, its agents, officers, employees, and volunteers are hereby named as additional insureds as their interest may appear.*

All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term of this Contract. Certificate must specify whether coverage is written on an Occurrence or a Claims Made Policy form.

Insurance coverage required under this Contract is:

- 1) **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) **Workers' Compensation** insurance with limits statutorily required by any Federal or State law and **Employer's Liability** insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.
- 4) **Professional Liability** insurance (where applicable) covering acts, errors, mistakes, and omissions arising out of the work or services performed by the Contractor, or any person employed by the Contractor, with a limit of not less than \$1,000,000 each claim.