



**REQUEST FOR QUOTATION 180509
COMMUNITY COLLEGE OF ALLEGHENY COUNTY**

SALE OF SURPLUS

COMPUTERS, MONITORS, NETWORK EQUIPMENT, AV EQUIPMENT, LIBRARY SHELVING, BILL CHANGER, POSTAGE EQUIPMENT, MASSAGE THERAPY TABLES, CASH REGISTER, ETC.

Please bid on the following and e-mail (mcvetic@ccac.edu), hand deliver, or fax your reply back to Michael Cvetic at **412-237-3195** **no later than 2:00 P.M. on Wednesday, May 9, 2018.**

Operating systems and all software have been removed from all computers.

Successful bidder(s) will be required to submit a certified or cashier's check for the full amount awarded prior to pick up of equipment.

By submitting a bid, the bidder is committing to providing payment within seven days of successful notice. Successful bidder(s) shall sign a form indicating that they are taking possession of the equipment from CCAC. Successful bidders shall certify that equipment will not be disposed of in any illegal manner.

Lots one (1) and two (2) of this RFQ is to be awarded on a high bid per unit requested basis (highest to lowest price per unit for quantities requested until available units are depleted). Lots three (3) through 16 will be sold as complete lots in their entirety to the highest bidder.

Bidders may bid on any/all lots. In lots 1 and 2, bidders are to indicate the quantity of units upon which they are bidding on the space provided on the bid sheet.

Bidders whom may have bid on items in the past and not followed through with providing payment will not be considered.

No picking and choosing of specific units will be permitted.

Equipment is to be sold as is. The College does not warrant that equipment is in any particular state of working condition (or that any particular operating system installed by the buyer will be compatible).

Continued

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Successful bidder(s) will be required to remove equipment at their own expense. If special arrangements for palletizing and pick-up of equipment are required, successful vendor(s) shall provide labor, materials, and equipment and incorporate such costs in their bid. **It is highly recommended that bidders view lots/equipment and their locations prior to submitting a bid.** Bidding without viewing lots will be done so at the bidders' own risk.

Equipment will be palletized and shrink-wrapped. Loading docks are available at each location. A maximum 26' or pup truck is recommended for Allegheny Campus. Lift gates are recommended for Boyce and South.

Payment is to be made by successful bidder(s) within seven days of notice by CCAC. Failure to provide payment within seven days will result in the rejection of your offer and re-awarding to the next highest bidder. This will be strictly enforced.

All items are to be removed within seven days after payment is received by CCAC.

Technical support will **not** be available from CCAC for any units sold.

Bidders who prefer to submit a sealed bid may do so by delivering their response (by the due date and time) to Mike Cvetic, CCAC Purchasing Department, 800 Allegheny Ave., Pittsburgh, PA 15233. Clearly mark in the lower left corner of the envelope:

"Sealed Bid – Surplus – RFQ **180509**". Sealed bids will not be opened prior to the due date and time.

CCAC WILL HAVE THE RIGHT TO REJECT ANY OR ALL BIDS RECEIVED OR ANY PART THEREOF.

To view computers or for technical questions, please call Megan Rice at 412-237-3127 or (mrice@ccac.edu).

To view equipment at OCS, please call Georgeann Cochran at 412-237-3170 or (gcochran@ccac.edu).

For Procedural questions, contact Mike Cvetic at (mcvetic@ccac.edu).

Addresses of Locations:

Allegheny Campus, 808 Ridge Ave., Pittsburgh, PA 15212

Boyce Campus, 595 Beatty Road, Monroeville, PA 15146

North Campus, 8710 Perry Highway, Pittsburgh, PA 15237

South Campus, 1750 Clairton Road, West Mifflin, PA 15122

Office of College Services, 800 Allegheny Ave., Pittsburgh, PA 15233

West Hills Center, 1000 McKee Road, Oakdale, PA 15071

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Lot 1 – CPU without Monitor – Dell Optiplex 9010 Minitowers, Intel® Third Generation i7 Processor quad core, 8GB non –ECC Memory, 1GB MD Radeon HD 7470 w/ VGA and DVI Adapters, 500GB SATA Drive, 16X DVD+/-RW Optical Drive, Network Card, USB Standard Keyboard, USB Optical Scroll Mouse, and All Necessary Power Cords

Product key stickers for Windows remain on the CPU's.

Location: Allegheny Campus

Total Number Available: 25

Total Quantity of CPU's requested: _____ Amount Bid Per CPU: \$_____ Each

Lot 2 – Dell 1908FPb Monitors

Location: Allegheny Campus

Total Number Available: 25

Total Quantity of Monitors requested: _____ Amount Bid Per Monitor: \$_____ Each

Company/Individual Submitting Bid: _____

Contact Person: _____ **Phone Number:** _____

E-mail address: _____

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Lot 3 – Computers – Misc. CPU's only – without monitors

Sold in its entirety – 392 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

https://drive.google.com/file/d/1xZxlodX18kV0Ttj_Suil8cmAAkNF-62V/view?usp=sharing

Lump Sum Bid. \$_____ for entire lot 3

Lot 4 – Monitors

Sold in its entirety – 684 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

<https://drive.google.com/file/d/1FnFydOwymYkOpdKu717smxfQy65VJTPZ/view?usp=sharing>

Lump Sum Bid. \$_____ for entire lot 4

Company/Individual Submitting Bid:_____

Contact Person:_____ Phone Number:_____

E-mail address: _____

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Lot 5 – Art Department Monitors

Sold in its entirety. 11 units.

See link below.

<https://drive.google.com/file/d/1BvbEiPnCs--17fquz0cgunLCQVlnDysC/view?usp=sharing>

Lump Sum Bid. \$_____ for entire lot 5

Lot 6 – Networking Equipment

Sold in its entirety - located at various locations as noted.

6a - See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

https://drive.google.com/file/d/1a9nG1y0YbC999Ocv8Ne_jPZPsubXpBgX/view?usp=sharing

6b - OCS Networking Equipment. See link below.

<https://drive.google.com/file/d/1L9uER6yM3OlR0Llg5smUvW-XDMcaq7UF/view?usp=sharing>

Lump Sum Bid. \$_____ for entire lot 6a + 6b

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____

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Lot 7 – Non-Functional PCs

Sold in its entirety – 125 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

https://drive.google.com/file/d/1MCaMJJ1QcW9Ff6mldpXc5IBSUFN9I_c7/view?usp=sharing

Lump Sum Bid. \$ _____ for entire lot 7

Lot 8 – Misc. Non-Functional Equipment

Sold in its entirety - located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

<https://drive.google.com/file/d/14gXgFe7MFj95jjEQzrRfjJkc12-ICal/view?usp=sharing>

Lump Sum Bid. \$ _____ for entire lot 8

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____

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Lot 9 – Miscellaneous Functional Equipment

Sold in its entirety (see link below), located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.

https://drive.google.com/file/d/1gr_H_xZ2J2a56Poc1PaXNej4LrN3E-wj/view?usp=sharing

Lump Sum Bid. \$ _____ for entire lot 9

Lot 10 – Library Shelving

Sold in its entirety (see link below).

9 Wood Endcaps

8 Double-sided rows of 5 stacks

2 Double-sided rows of 4 stacks

576 +/- shelves with wire bookends

<https://drive.google.com/file/d/1XPVAJxkEcdMSlbccpZq3sBfBSflrnUqb/view?usp=sharing>

Location: Boyce Campus

Contact: Diann Colose, 724-325-6711, dcolose@ccac.edu

Lump Sum Bid. \$ _____ for entire lot 10

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____

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Lot 11 – Safe

See link below.

<https://drive.google.com/file/d/1YnhQJZF3OqOWfGaBwV9O8l2IG5tNStF/view?usp=sharing>

Location: West Hills Center

Contact: John Boehm, 412-369-3629 jboehm@ccac.edu

Lump Sum Bid. \$_____ for entire lot 11

Lot 12 – Massage Therapy Tables

Hi/Lo Tables. See link below.

<https://drive.google.com/file/d/1hsqQMj6oQnvm-ulQS0avcBgDIHA3TXFR/view?usp=sharing>

Location: Boyce Campus

Contact: Cathy Damico Brock, 724-325-6709, cbrock@ccac.edu

2 available \$_____ each

Number Requested: _____

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____

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Lot 13 – Bill Changer, System 500, Standard Change-Makers, Inc.

Location: Boyce Campus

Contact: Diann Colose, 724-325-6711, dcolose@ccac.edu

Lump Sum Bid. \$ _____ for entire lot 13

Lot 14 – Postage Machine, Pitney Bowes

Location: South Campus

Contact: Patty Martier, 412-469-6349, pmartier@ccac.edu

Lump Sum Bid. \$ _____ for entire lot 14

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____

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Lot 15 – Cash Register, Royal 130CX

Sold in its entirety (see link below).

https://drive.google.com/drive/folders/1I0hN3N9VDC_-UZCgcB4dDSPr3hRsY86m?usp=sharing

Location: North Campus

Contact: John Boehm, 412-369-3629 jboehm@ccac.edu

Lump Sum Bid. \$_____ for entire lot 15

Lot 16 – Misc. Equipment

Space Heater – Titan

Two Adding Machines – ARBM-1121PD

Transcription/Dictaphone – Norelco

Green Cloth Bulletin Board

Expandable File Sorting Rack

Sold in its entirety (see link below).

<https://drive.google.com/file/d/1FriASEW-qEF83yz1sYeSIACMgoQyuuqc/view?usp=sharing>

Location: Allegheny Campus

Contact: Eileen Edwards, 412-237-2590, eedwards@ccac.edu

Lump Sum Bid. \$_____ for entire lot 16

Company/Individual Submitting Bid: _____

Contact Person: _____ Phone Number: _____

E-mail address: _____