

Final Remittance Reminder

The FINAL Receipts reporting cut-off for Fiscal Year Ending January 31, 2018 is Wednesday, February 14, 2018.

Please note on your Remittance Advice form “*FINAL 2017 REMITTANCE*” when you submit your final remittance for 2017.

All contributions received after that date will be reported as fiscal year ending 2018 receipts.

When sending funds to the English District, please use one of the following methods:

1. Send your check with a Remittance Blank form (available on the District website at <http://www.englishdistrict.org/resources/forms/remittance-blank-congregations>). Please be sure to complete the information in the top section of the form (congregation name, address, city and state, treasurer’s name, phone number and email address). If using your bank’s bill pay service, please email a Remittance Blank to Sally (snaglich@englishdistrict.org) or Peggy (poke@englishdistrict.org) to indicate designation of funds.
2. Pay by credit card or EFT from a checking or savings account using our secure online payment system: <http://www.englishdistrict.org/giving-opportunities>. Email a Remittance Blank to Sally (snaglich@englishdistrict.org) or Peggy (poke@englishdistrict.org) to indicate the designation and breakdown of the gift.

You can request a personalized electronic Remittance Blank (PDF format) from our office. We will email you the form with your congregation information filled in. You can use this electronic form for each electronic remittance or when using your bank’s bill pay service.

It is very helpful and important that you provide the information needed to correctly apply each remittance.

As always, feel free to contact Sally Naglich with any questions.