

AUCTION PROCUREMENT FORM



**MONROE
CHRISTIAN SCHOOL**
est. 1956

ENGAGE · EQUIP · EMPOWER

1009 West Main St.
Monroe, WA 98272
(360) 794-8200
www.monroechristian.org

DONOR NAME as it should appear in auction catalog: _____
(business/group/family/individual making the donation)

CONTACT (for database purposes only—not to appear in catalog)

NAME: _____ PHONE: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

ESTIMATED VALUE OF DONATED ITEM: \$ _____

Tangible Item: Donor will provide display, if applicable

Gift certificate: Donor to provide cert. Auction committee to create cert.

DESCRIPTION OF DONATION—Include limitations or restrictions, if any. Catalog description will be taken directly from the information given below.

SIGNATURE OF DONOR: _____ **DATE:** ____/____/____

MCS Contact (family): _____ **Phone:** _____

501(c)(3) Non-Profit Organization ■ Donations are Tax Deductible ■ Federal Tax ID 91-0653991

Top white copy—Auction Committee
Duplicate yellow copy—Donor's tax receipt

ITEM #