

## Instructional Technology

### February 2018 Training Schedule

Please register in PLZ by going to <http://myapps.microsoft.com>  
 Webinar links will be emailed to registrants 24 hours prior to training

Date	Time	Training	Location
Thursday, February 1	3:30-4:30	Tech Tools for the Classroom	TTC, Lab 8
	4:30-5:30	Tech Tools for the Classroom	TTC, Lab 8
Tuesday, February 6	Schedule A	Achieve: Smarty Ants Q & A for SCS iReady: Student Goal Setting Protocols Footprints -- Submitting Tickets for Technology Adjustments/Repairs	Webinar
	Schedule B	Achieve: Achieve 3000 ProBoost Q & A for SCS iReady: Student Goal Setting Protocols Microsoft Office 365 Overview (OneDrive/Office Online)	Webinar
	3:30-4:30	Promethean Interactive Board Tools	TTC, Lab 8
	4:30-5:30	Promethean Interactive Board Tools	TTC, Lab 8
Thursday, February 8	3:30-4:30	MicroSoft Skype for Business	TTC, Lab 8
	4:30-5:30	MicroSoft Skype for Business	TTC, Lab 8
Tuesday, February 13	Schedule A	Navigation Tools for the Promethean (Beginner)	Webinar
	Schedule B	Smartboard for the Beginner	Webinar
	3:30-4:30	Smartboard for the Beginner	TTC, Lab 8
	4:30-5:30	Smartboard for the Beginner	TTC, Lab 8
Thursday, February 15	3:30-4:30	Navigation Tools for the Promethean (Beginner)	TTC, Lab 8
	4:30-5:30	Navigation Tools for the Promethean (Beginner)	TTC, Lab 8
Tuesday, February 20	Schedule A	Achieve: Achieve 3000 ProBoost Q & A for SCS iReady: Getting the Most from Standards Mastery Assessments Office 365: Accessing Student Email Accounts	Webinar
	Schedule B	Achieve: Smarty Ants Q & A for SCS iReady: Getting the Most from Standards Mastery Assessments Microsoft Office 365 Overview (OneDrive/Office Online)	Webinar
	3:30-4:30	School Webpage Design Using Contribute	TTC, Lab 8
	4:30-5:30	School Webpage Design Using Contribute	TTC, Lab 8
Thursday, February 22	3:30-4:30	Using Microsoft Tools for Collaboration (TEAMS, OneNote)	TTC, Lab 8
	4:30-5:30	Using Microsoft Tools for Collaboration (TEAMS, OneNote)	TTC, Lab 8
Tuesday, February 27	Schedule A	SMART Board for the Intermediate with Notebook 17	Webinar
	Schedule B	Smartboard for the Beginner	Webinar
	3:30-4:30	Creating Lessons/Assessments in ClassFlow	TTC, Lab 8
	4:30-5:30	Creating Lessons/Assessments in ClassFlow	TTC, Lab 8

#### Webinar Times

Schedule A	Schedule B
8:40 am-9:20 am	1:35 pm-2:15 pm
9:30 am-10:10 am	2:25 pm-3:05 pm
10:20 am-11:00 am	3:15 pm-3:55 pm