



There are several services that are provided when working with Group Benefit Services at no additional cost to in order to provide top of the line service to our clients. There are also additional services that we recommend our clients take advantage of as well as optional billed services. Below is a list of these services provided to clients when choosing [The Manufacturer's Associations'](#) Employee Benefit partner, [Group Benefit Services](#), to be your benefits provider.

- **Included Services:**
  - **Comprehensive Benefit Manual**
  - **Dedicated In-House Customer Service Team**
  - **Employee Benefit Communication**
    - **Annual Open Enrollment Meeting(s)**
      - **Webinars & Conference Calls**
  - **Annual Renewal Benefit Analysis**
  - **Affordable Care Act Compliance**
  
- **Additional Services we encourage you to take advantage of:**
  - **Benefit & Billing Administration**
    - **Consolidated Bill for Administered Carriers**
    - **Online Invoices & Bill Pay**
    - **Online Enrollment**
      - **Employer Driven OR Employee Driven**
  - **Quarterly Employee Webinars (if desired)**
  - **Pre-Renewal & Mid Year Benefit Analysis**
  - **Wellness Programs & Communication**
  
- **Optional Billed Services (as needed):**
  - **HRA Administration - \$6/employee/month + \$250 setup fee**
  - **FSA Administration - \$6/employee/month + \$250 set up fee**
  - **COBRA Administration - \$2.50/employee/month**
  - **Greatland Yearli – 1095 ACA compliance services (costs vary)**
  - **Additional services as needed**