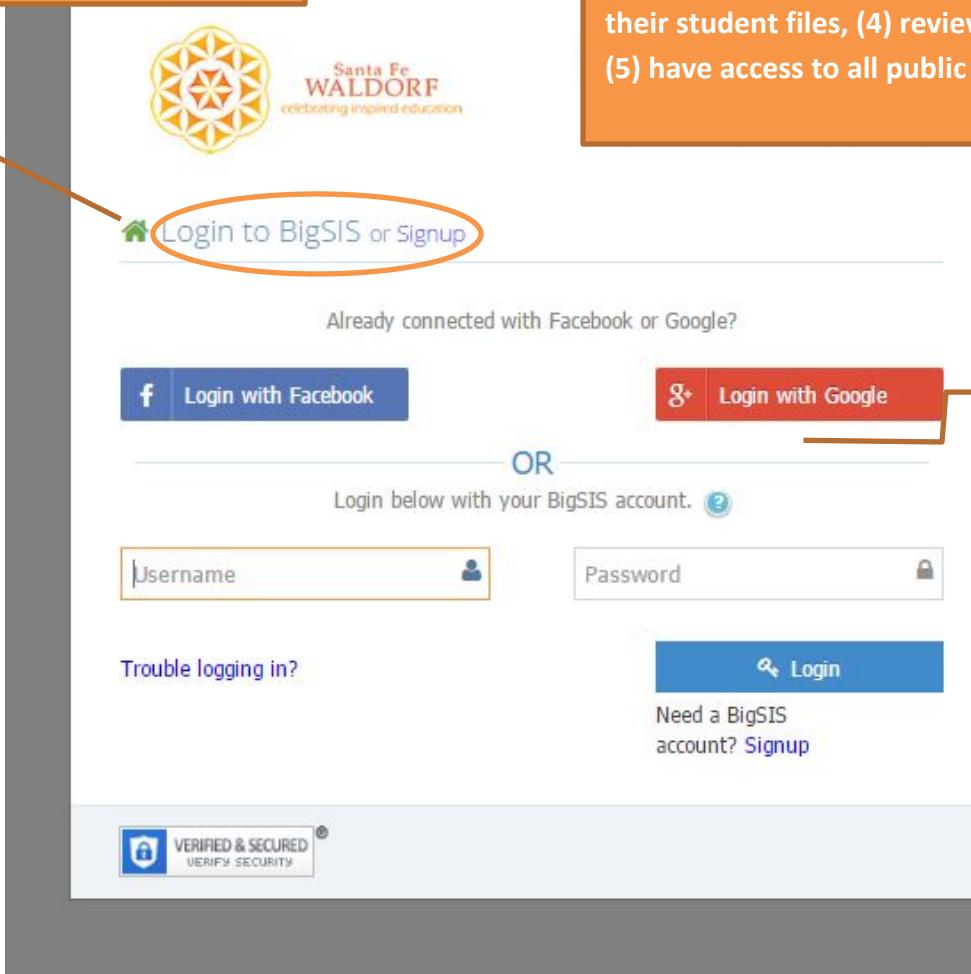
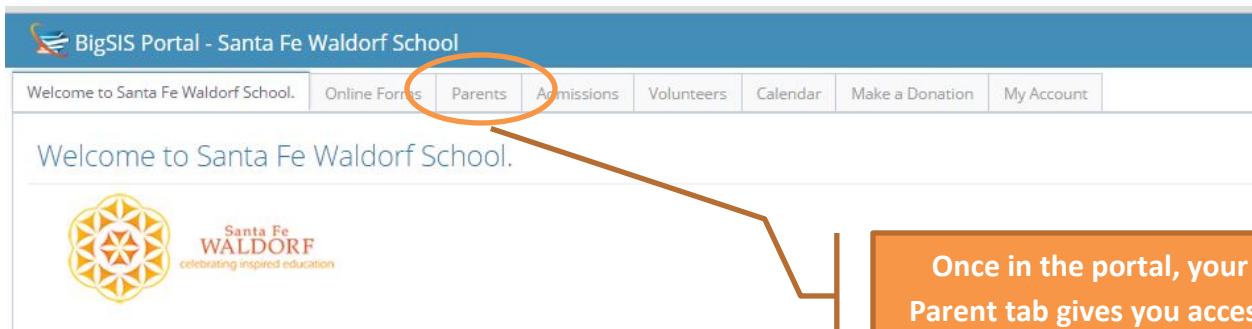


We have sent an email with a sign-up link and url address for your portal

Welcome to BigSIS! The following is a simple guide to your new Parent Portal... this portal allows you to (1) update emergency contact information, and (2) update medical information for your child, (3) update your contact information, which automatically updates their student files, (4) review academic reports, and (5) have access to all public school documents.



There are a few ways to access your portal: create a username and password, or login with your Google or Facebook account (one step login)



Once in the portal, your Parent tab gives you access to areas utilized to update your child's student information, as well as, keeping up to date on their academic progress.



BigSIS Portal - Santa Fe Waldorf School

Welcome to Santa Fe Waldorf School. Online Forms Parents Admissions

Parents

Please update your child's Health Information:

Once you have accessed your parent tab, your children currently enrolled in Santa Fe Waldorf School will be accessible through the tab marked "Children"

Children" tab on the side. Click "View" next to your child's name

The "snippet" in the Parent tab will display communications for Parents throughout the year.

date your child's Emergency Contact or E>

Children" tab on the side. Click "View" next to your child's name (or dc or both. "Save and Back" button will save the new entry. To edit an e:

Children

- Outstanding Forms
- Requests for Information
- Documents
- School Directory
- Student List
- Student Progress

Children

Student Name

Larson, Jack

The Parent tab will also contain tabs for public documents (accessible to all parents), information requests (with an email notification), student progress, and a school directory.

1. Verify and update Health Information

 BigSIS Portal - Santa Fe Waldorf School

Welcome to Santa Fe Waldorf School. Online Forms Parents Admissions Volunteers Calenda

Parents

Please update your child's Health Information:

Click on the "Children" tab on the side. Click "View" next to your child's name (or double click on your child through out the year).

Please update your child's Emergency Contact:

Click on the "Children" tab on the side. Click "View" next to your child's name. Click "Edit Info" next to "Can Pickup" or both. "Save and Back" button will save the new emergency contact information.

Health information can be updated through the "Health Info" tab utilizing the "Edit Info" button.

Children

[Children](#) > Student: Larson, Jack

Student: Larson, Jack

[Back](#) [New Contact](#)

[Information](#) [Health Info](#) [Other Contacts](#)

Edit Info

Larson, Jack

Allergies and Health Conditions

Bee Allergy

Medications

EpiPen: Allergy Medicine (Prescribed)

Vaccinations

Hepatitis B: Vaccinated 8/8/2006
Polio: Vaccinated 9/21/2006
DTaP/Td/Tdap: Vaccinated 12/1/2006
Varicella: Vaccinated 8/19/2010
Pneumococcal - PCV: Vaccinated 1/9/2007

Releases and Permissions

Health Care Providers

Allergies and Health Conditions

Releases and Permissions

 Edit Permissions

Emergency Care

Once editing health information, you can edit Releases and Permissions, Health Care Providers, Allergies and Conditions, Medications, and Vaccinations.

Using the buttons provided, update each section with "New" entries, or "Edit" existing, or "Remove" outdated entries.

Releases and Permissions

Health Care Providers

Allergies and Health Conditions

Health Care Providers

Type  Name

Releases and Permissions

Health Care Providers

Allergies and Health Conditions

Medications

Allergies and Health Conditions

Health Condition
Bee Allergy

**** IMPORTANT REMINDER ****

Please fill out *Dietary Preferences, Hiking Abilities, and Swimming Abilities* in Allergies and Health Conditions – they will be available options in the drop down menu.

Releases and Permissions

Health Care Providers

Allergies and Health Conditions

Medications

Medications

Category	Medication
EpiPen	Allergy Medicine

2. Verify and update Emergency Contacts

 BigSIS Portal - Santa Fe Waldorf School

Welcome to Santa Fe Waldorf School. Online Forms Parents Admissions Volunteers

Parents

Please update your child's Health Info

Click on the "Children" tab on the side. Click "View" next to "Can Pickup" or both. "Save and Back" button will save to database.

Please update your child's Emergency Contacts

Click on the "Children" tab on the side. Click "View" next to "Can Pickup" or both. "Save and Back" button will save to database.

The "Other Contacts" tab allows you to control, in-real time, additional contacts (family & friends) as Emergency Contacts and Pick-ups for your child at school, again, utilizing the "New", "Edit", and "Delete" button options.

Children

Outstanding Forms
Requests for Information
Documents
School Directory
Student List
Student Progress

[Children](#) > Student: Larson, Jack

Student: Larson, Jack

Back 

Information Health Info

Other Contacts

Order	Tied To	Type	First
10	Larson, Jack	Person	Eric

3. Verify and update Account Information



Welcome to Santa Fe Waldorf School. Online Forms Parents Admissions Volunteers Calendar Make a Donation My Account

Welcome to Santa Fe Waldorf School.



The Parent portal, through the “Accounts” tab, also allows real-time updates on your contact information: address changes, phone number changes, email changes... etc

Waldorf School

Online Forms Parents Admissions Volunteers Calendar Make a Donation My Account

Heather Larson

Login Info and Settings [-]

Username

The username below cannot be updated

Heather_Larson

Single Sign On [+]

Personal Information [-]

Addresses

6385 Entrada de Milagro, Santa Fe, NM 87507 (Heather Larson) ★ (Home)

[+] Add Address...

Email Addresses

heddyjack@gmail.com (Personal)

hlarson@santafewaldorf.org ★ (Work)

[+] Add Email Address...

Phone Numbers

505-467-6441 (Work)

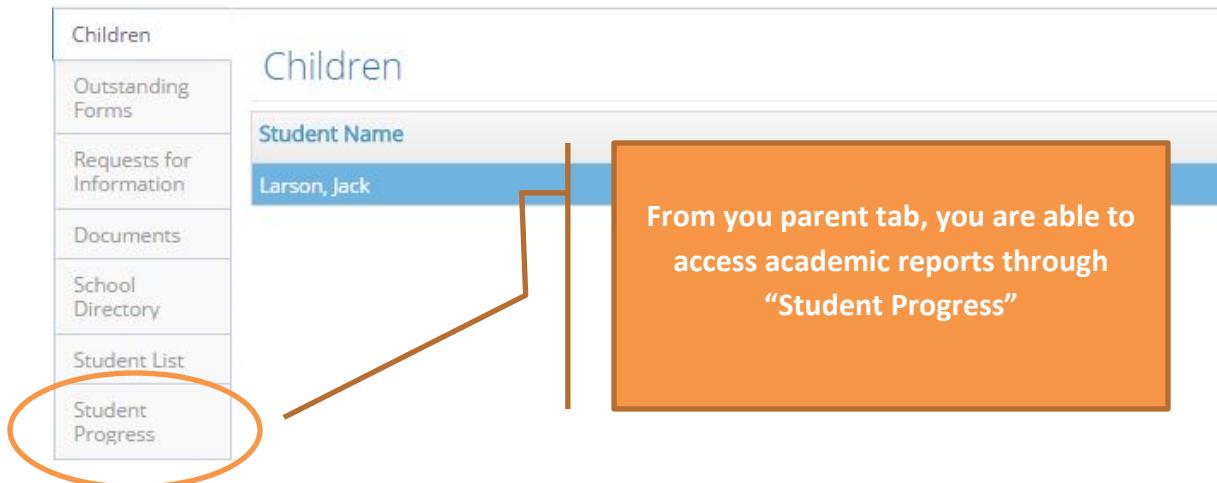
505-699-0588 ★ (Cell)

[+] Add Phone Number...

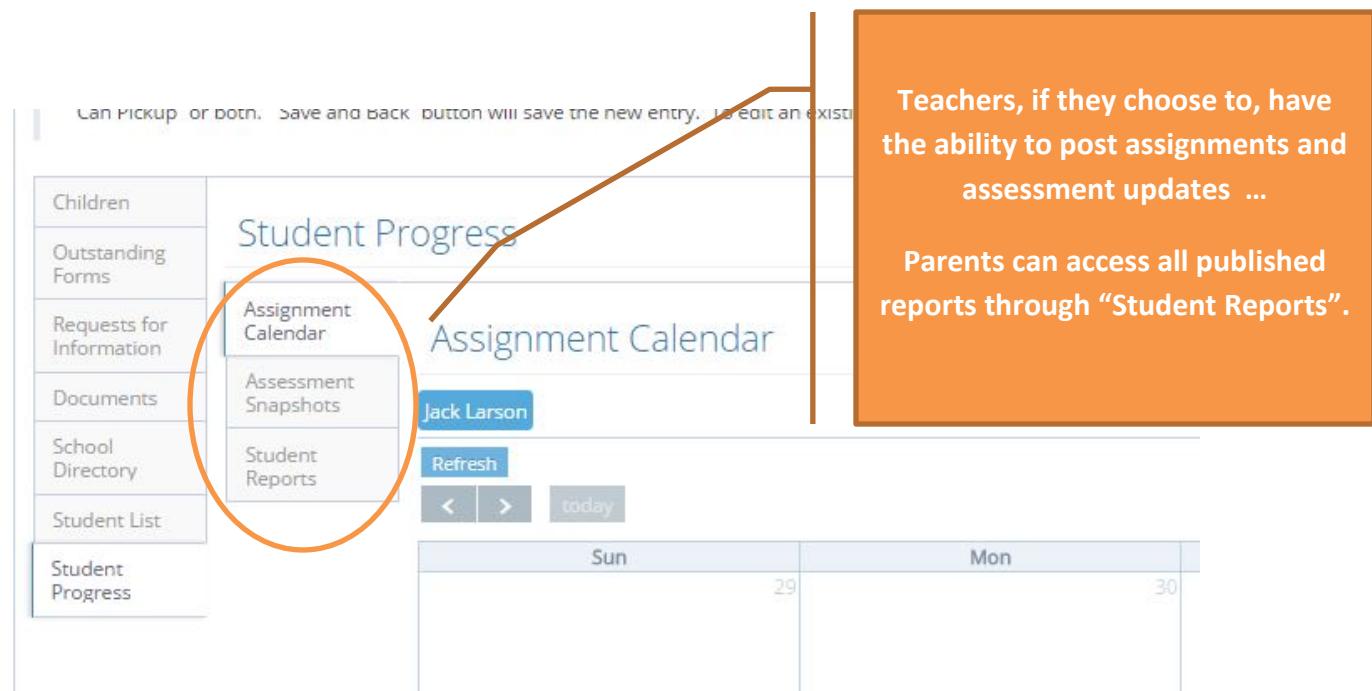
Set Email Account Passwords [+]

4. Review Academic Reports

Click on the “Children” tab on the side. Click “View” next to your child’s name (or double click on your child’s name). You will see “Can Pickup” or both. “Save and Back” button will save the new entry. To edit an existing name, click on the name and high



From your parent tab, you are able to access academic reports through “Student Progress”



Teachers, if they choose to, have the ability to post assignments and assessment updates ...

Parents can access all published reports through “Student Reports”.

Please update your child's Emergency Contact or Extended Care Pick-up names:

Click on the "Children" tab on the side. Click "View" next to your child's name (or double click on your child's name). You will then see and can click "Can Pickup" or both. "Save and Back" button will save the new entry. To edit an existing name, click on the name and highlight it, then click "Edit

Children

Outstanding Forms

Requests for Information

Documents

School Directory

Student List

Student Progress

Student Progress

Assignment Calendar

Assessment Snapshots

Student Reports

Download

Title

End of Semester Report Jack Larson, 3rd Grade - Fall 2015 - Spring 2016

All of your child's school reports will be available for download.

5. Review, Download, Print Public Documents

"Can Pickup" or both. "Save and Back" button will save the new entry. To edit an existing name, click on the name and

Children

Outstanding Forms

Requests for Information

Documents

School Directory

Student List

Student Progress

Student Name

Larson, Jack

The "Documents" tab will house Back-to-School Packets to download, fill out, and return to the school, general school information documents, and documents that can be referred to throughout the school year.

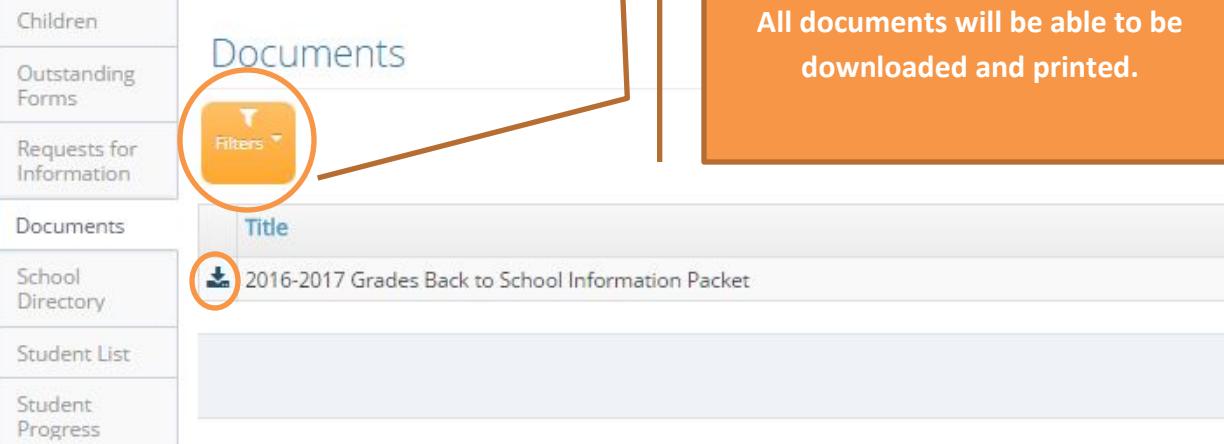
"Can Pickup" or both. "Save and Back" button will save the new entry.

Documents

Filters

Title

2016-2017 Grades Back to School Information Packet



Once accessed, documents can be filtered by document type: "Back to School", "Grades School", "High School" ...etc.

All documents will be able to be downloaded and printed.

In addition to allowing you access to your information and your child's information, the Parent portal, also enables you to have access to customizable school calendars, volunteer opportunities and calendars, and donating opportunities. All of which facilitate an ease of communication between Santa Fe Waldorf School and our community.

BigSIS Portal - Santa Fe Waldorf School

Welcome to Santa Fe Waldorf School. Online Forms Parents Admissions Volunteers Calendar Make a Donation My Account

Welcome to Santa Fe Waldorf School.


Santa Fe
WALDORF
celebrating inspired education

