

Middle Tennessee Branch AGC Build Tennessee Awards



2019 Application

PURPOSE

AGC of TN - Middle TN Branch, like other AGC Chapters across the country, strives to recognize General Contractor, Architect, Engineer, Subcontractor, Supplier, and Service Provider members for their outstanding performance on some of our state's most noteworthy construction projects. Additionally, we will be recognizing firms for their excellence in serving the construction community of Tennessee and leading with Skill, Integrity and Responsibility. This is one of the most valued services AGC of TN - Middle TN Branch provides to its member firms.

JUDGING

A panel of esteemed judges (mostly out of state), who represent different aspects of the design and construction industry and hold prominent roles in the community, will review the award submittals. Keep in mind the emphasis on project awards will be the construction process and challenges you faced, not the building's size, aesthetics or amenities.

The story of your project is what we want to hear. Competing entries are grouped based on the size of the project. There is one winner and one award of merit in each category.

ELIGIBILITY

This program is open to General Contractors, Architects, Engineers, Subcontractors, Suppliers, and Service Providers that are members in good standing with the AGC of TN - Middle TN Branch. Projects completed in 2018 can be nominated for the 2019 Build Tennessee Awards program. Those eligible for competition must fall under the categories listed in this packet. **Out-of-state projects can be nominated, but projects completed in the state of Tennessee will receive extra points toward the final score.**

Top 10 reasons why you should nominate a project for a Build Tennessee Award:

1. **Image** - Showcase your work and our industry.
2. **Credibility** - Your projects and the work of your teams are very impressive.
3. **Morale** - Share the pride of building with your entire team.
4. **Marketing** - Award recognition helps create an impressive portfolio. We will also provide you with your project's professionally created video to use in future marketing.
5. **Honor** - This is a prestigious award and you are judged the best by your peers.
6. **Exposure** - All nominated projects are recognized during the award ceremony, on our website and in our chapter newsletter, sent to over 2,000 industry contacts.
7. **Odds** - A select, but limited, number of projects are nominated annually.
8. **Categories** - We have created several categories for submissions.
9. **Support** - Need help? Call Kaylah! We are here to help.
10. **Convenience** - The format is similar to AGCA guidelines, so it's easy to enter the Build America Award competition as well!

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CATEGORIES

General Contractor Building Category: Regardless of project delivery system, your completed project was a new traditional vertical structure that may include office buildings, hospitals, schools, libraries, airport terminals, museums, multi-family housing and others; and project cost is within category parameters. Application Fee: **\$400**

Building Renovation Category: Regardless of project delivery system your project was a renovation or addition to an existing traditional vertical structure. Application Fee: **\$400**

Building Sustainability Category: Application Fee: **\$400**

Specialty Contractor: Any specialty or sub-contracted project on a new vertical construction project, demolition, or a renovation or addition to an existing vertical structure. Entries will be allowed for subcontractors working for GC or as prime. If working for GC, must be AGC of TN member. Application Fee: **\$250**

PROJECT NOMINATION CRITERIA

All Project Entries Must Include the Following Criteria:
(100 points)

1. **Overall Presentation and Appearance of Entry – 10 points**
 - a. Company name and entry category must be displayed on the cover of the CD or jump drive. If you would like to submit via DropBox, please email Kaylah at kwhite@tnagc.org for instructions.
 - b. All information will be submitted as a .pdf file. Each photo should also be saved as an individual high resolution .jpg file (300 dpi).
 - c. The completed Entry Form.
 - d. Each submission must have Table of Contents
 - e. No more than 20 pages total. Not including cover page or photo pages.

Other Build TN Awards

Architect of the Year: \$175

Engineer of the Year: \$175

Law Firm of the Year: \$175

Accounting Firm of the Year: \$175

Insurance Provider of the Year: \$175

Materials Provider of the Year: \$175

Equipment Provider of the Year: \$175

Staffing Provider of the Year: \$175

Service Provider/Supplier of the Year: \$175

Community Service: \$100

WE ARE NASHVILLE: \$100

Innovation in Safety Award: FREE

Iris Award: FREE

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2. **Project Description – 15 points**
 - a. Provide a detailed description of your project's scope (up to one page)
 - b. Include:
 - i. Type of construction
 - ii. Size of project
 - iii. Contract value
 - iv. Project duration – start date, completion date
 - v. Percent of project that was self-performed
 - vi. Management team
 - c. Provide key points on why this project was unique.
3. **Narrative – 40 points** A project narrative explaining how the entry meets each of the following criteria: *(Use two or three paragraphs for each point)*
 - a. Meeting the challenge of a difficult job
 - b. Excellence in project management
 - c. Contractor's state-of-the-art advances
 - d. Contractor's sensitivity to environment and surroundings
 - e. Excellence in client service (Specialty Contractors: Excellence in service to prime contractor)
 - f. Contractor's contribution to the community
4. **A minimum of six color pictures and a maximum of 12 color pictures (in .jpg format - 300 dpi) – 5 points**
 - a. Judges like to see both progress and completion photos. Incorporate them within your narrative.
5. **Safety Section – 20 points**
 - a. Safety initiatives applied throughout the construction process. Please fill out the Safety Form included in this application.
6. **References – 10 points**
 - a. Please include a Letter of Recommendation from the project owner (Specialty Contractors: from the prime contractor) as well as letters from the design team and subcontractors.
7. **Supplemental Material**
 - a. Provide any additional material you feel is important to the project, i.e. press releases, graphics, pictures, etc. Limit five pages.
8. **Executive Summary** – Provide the highlights of the project that will be used in the awards presentation. This narrative should include two or three of the special aspects of the project. May not exceed 5 sentences and should only take about 45 seconds to read aloud. **THIS NARRATIVE WILL BE USED AS THE SCRIPT FOR THE PROFESSIONALLY MADE VIDEO CLIP ABOUT YOUR PROJECT(S). IF YOUR CLIP DOES NOT MEET THESE PARAMETERS, AGC STAFF WILL EDIT YOUR NARRATIVE TO MEET THE GUIDELINES.**

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Checklist for Project Award Submittals

If submitting more than one entry, **complete an application / checklist for each entry.**

Reminders

- ☐ We understand our firm must be an AGC of TN, Middle TN Branch member in good standing with AGC of TN - Middle TN Branch, and current with membership dues as of January 14, 2019.
- ☐ Our project was completed during the 2018 calendar year.
- ☐ If we are submitting a joint venture project, we understand all parties MUST be a member of AGC of TN - Middle TN Branch in order to compete.

Submittal Requirements

- ☐ Our project submittal is saved in a pdf format in an electronic file that is marked with both your company name and project name. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.
- ☐ Mailed or Dropped Off At Office:
 - _____ Completed Checklist
 - _____ Entry Fee Check
 - _____ Digital File with following items:
 - _____ Completed Nomination Form
 - _____ Table of Contents
 - _____ Executive Summary Paragraph
 - _____ Project Narrative addressing judging criteria (may include photos arranged in text)
 - _____ Safety Form
 - _____ 3 References
 - _____ Letter(s) of Commendation
 - _____ Supplemental information deemed necessary
 - _____ File with 6 preferred project images for nomination video
 - _____ File with company logo (.eps file or high resolution 300 dpi jpeg)

Contact Kaylah White with the AGC of Middle Tennessee at (615) 244-6344 with questions in completing your Build Tennessee Awards Program submittal.

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2019 Build Tennessee Awards—Safety Form

No project with a safety-related fatality, regardless of contractor or trade, is eligible to receive consideration for the Build Tennessee Award.

This form can be completed or its contents can be put on an additional page(s).

1. Total man-hours for all disciplines included in your contract on this project: _____
(Include all specialty contractors' hours on this project.)
2. Name and title of person responsible for safety: _____
3. Were there any innovative safety and health programs used specific to this project?
☐ Yes ☐ No

Explain:

4. Were toolbox safety meetings held? ☐ Yes ☐ No Documented? ☐ Yes ☐ No

How Often? _____ Include an actual example or summary.

5. Was specialized training conducted on this project? ☐ Yes ☐ No
What types?

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2019 AGC Build Tennessee General Contractor Project Award Nomination Form

Company Name: _____

Address: _____

City, State, Zip: _____

Person Submitting Nomination: _____

Project Title: _____

Project Owner: _____

Project Architect: _____

Project's Physical Address: _____

Project Manager: _____ Superintendent: _____

Project Contract Amount: _____

Project Start Date: ____/____/____ Project End Date: ____/____/____

Primary staff contact for questions pertaining to entry preparation and content:

Name: _____ Title: _____

E-mail Address: _____ Phone: _____

The company with the highest ranking project(s) score, regardless of category, will receive the General Contractor of the Year award!

Return this entry form with a check, your project submittal in a digital file format, .eps file company logo, and copy of text in submittal to:

Kaylah White, Executive Director, AGC of TN - Middle TN Branch, 2924 Foster Creighton Dr., Nashville, TN 37204

For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

Thank you for participating in the 2019 AGC Build Tennessee Awards!

Good Luck!

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2019 AGC Build Tennessee Awards Subcontractor Project Nomination & Subcontractor of the Year

FIRM INFORMATION

Company Name: _____

Address: _____

City, State, Zip: _____

Person Submitting Nomination: _____

Project Title: _____

Project Owner: _____

Project GC (if not prime): _____

Project Architect: _____

Project's Physical Address: _____

Project Manager: _____ Superintendent: _____

Project Contract Amount: _____

Project Start Date: ____/____/____ Project End Date: ____/____/____

Primary staff contact for questions pertaining to entry preparation and content:

Name: _____ Title: _____

E-mail Address: _____ Phone: _____

The company with the highest ranking combined project(s) score, regardless of category, will receive the Subcontractor of the Year award!

Return this entry form with a check, your project submittal in a digital file format, .eps file company logo, and copy of text in submittal to:

Kaylah White, Executive Director, AGC of TN - Middle TN Branch, 2924 Foster Creighton Dr., Nashville, TN 37204

For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

**Thank you for participating in the 2019 AGC Build Tennessee Awards!
Good Luck!**

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2019 Application

2019 AGC Build Tennessee Awards Community Service Award Nomination Form

Company Information

Company Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
Chief Executive Officer: _____
Person Submitting Nomination: _____

In addition to Skill, Integrity and Responsibility, a core value of the AGC of TN - Middle TN Branch is **Community**. To acknowledge this value and bring greater attention to the good works of its members, AGC will present a Service to the Community Award. This award recognizes the generous giving nature of AGC members who go above and beyond to support the communities in which they live and work.

BENEFITS OF PARTICIPATING

1. Promote your firm's service to the community, thus enhancing your image and reputation in the marketplace.
2. The winning company receives an engraved plaque.
3. Once winners are announced, you can cite that you are AGC of TN, Middle TN Branch Community Service award winner.
4. The winning firm will be honored among their peers at the Build Tennessee Awards Ceremony.

JUDGING CRITERIA

A panel of judges will review the applications and consider these criteria in selecting the winner:

- The applicant's level of engagement in the creation, organization, and/or mobilization of volunteers, groups and resources that are involved in projects benefiting the greater community.
- The company's level of sustained commitment to meeting community needs.
- The use of unique and creative approaches to meeting needs.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee
2. A narrative explaining how the entry meets each of the above criteria. A maximum of two (2) pages allowed.
 - How do your organization and/or your employees give back to the community?
 - What need is fulfilled?
 - How is your dedication maintained?
 - Describe those community projects / activities that your firm played a leadership role in.
 - Explain your level of engagement in the creation, organization, mobilization of volunteers, groups and resources that are involved in projects benefiting the greater community.
 - Depict the impact.
 - What unique and creative approaches do you use to meet these needs?
3. Entries may also include media coverage, letters of commendation and other supplementary material.
4. A minimum of three 5 x 7 color photos in an electronic file (**in .jpg format - 300 dpi**), and your company logo in .jpg format.
5. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM, January 14, 2019. All companies must submit **one (1) copy** of their entry and supporting materials (including printed pictures) in an electronic file to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

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Architect or Engineer of the Year, Provider or Firm of the Year Nomination Form

Company Information

Check One: ☐ Architect ☐ Engineer ☐ Law Firm ☐ Accounting Firm
 ☐ Staffing Provider ☐ Equipment Provider ☐ Materials Provider ☐ Insurance Provider

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person submitting: _____

BENEFITS OF PARTICIPATING

1. You have multiple opportunities to promote your best work to the state's contractor and design community, as well as owners and buyers of construction services, thus enhancing your image and reputation in the marketplace.
2. Each winning firm will receive a custom AGC trophy.
3. Once winners are announced, you can cite that you are the AGC of TN - Middle TN Branch's Architect, Engineer, Staffing Provider, Law Firm, Materials Provider, Accounting Firm, or Insurance Provider of the Year recipient.
4. The winning firm will be honored among their peers at the Build Middle Tennessee Awards Ceremony on February 21, 2019.

JUDGING CRITERIA

A panel of judges will vote on your application.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee.
2. A narrative explaining how the company meets each of the following criteria. (Please use only two or three paragraphs for each point)
 - Top Construction Projects worked on in 2018.
 - Description of projects.
 - Cover your company's area of expertise.
 - Why is company's work on this project worthy of recognition?
 - What sets your company apart from the competition?
 - How does your company go above and beyond in 2018 in its contributions to industry, community and AGC?
3. A minimum of three color **photos** in an electronic file (*in .jpg format -300 dpi*), **and** your company **logo** in .jpg format.
4. Entries may also include media coverage, letters of commendation and other supplementary material.
5. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM, January 14, 2019. **One (1) copy** of your nomination in a digital file format to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

Middle Tennessee Branch AGC Build Tennessee Awards



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2018 AGC Build Tennessee Awards

S.I.R. – Skill, Integrity, Responsibility Award Nomination Form

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The AGC S.I.R. Award is the highest honor an individual (man or woman) can attain within the association and the construction industry. The award takes its name from the AGC creed, "***Skill, Integrity, and Responsibility.***"

The Skill, Integrity and Responsibility (S.I.R.) Award is reserved for someone who has made a substantial contribution, while honorably serving the construction industry and exemplifying Skill, Integrity and Responsibility in his or her endeavors. Individuals winning the "**S.I.R. Award**" exemplify what is meant by possessing "***Skill, Integrity and Responsibility.***"

Nomination for the SIR Award is open to all members. A nominated individual must be a current or retired member of AGC.

JUDGING CRITERIA

The AGC Board will review the nominations and consider these criteria in selecting the winner:

- The individual's contribution to the local construction industry.
- His or her display of Skill, Integrity and Responsibility.
- The person's commitment to serving the community.
- What sets this individual apart from others in the industry?
- Presentation to the AGC Board.

The winning individual will be selected by the AGC Board, and the award will be presented at the 2018 AGC Build Tennessee Awards on February 21, 2019.

ENTRY MUST INCLUDE

1. This completed Entry Form, no fee to apply.
2. A narrative explaining how this individual exemplifies Skill, Integrity and Responsibility in his or her endeavors as outlined in the judging criteria listed above.
3. Color photos of the individual in a digital file format (***in .jpg format - 300 dpi***).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM, January 14, 2019. **One (1) copy** of your nomination in a digital file format to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

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2018 AGC Build Tennessee Awards

Innovation in Safety

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The AGC of TN - Middle TN Branch Innovation in Safety Award was created to honor someone who has positively contributed to the field of safety in construction.

The Award is reserved for someone who has made a substantial contribution to their company in terms of safety. This person takes a proactive role in making safety a priority in the workplace safe, through innovative ideas and great effort.

Nomination for the Innovation in Safety Award is open to all members. A nominated individual must have the support of their company to apply.

JUDGING CRITERIA

A special committee of recognized professionals in the field will review the nominations and consider these criteria in selecting the winner:

- Employee's substantial contribution to their company in terms of safety.
- How the professional made safety a priority at their company.
- Innovative techniques or ideas used to improve safety.
- How has this person influenced the safety program at their company?
- How has the professional handled a difficult situation? Please give specific example(s).
- Two (2) letters of recommendation, one (1) from within the company, one (1) from outside the company.

Please provide contact information with the application. The winning individual will be selected by the safety professional committee, and the award will be presented at the 2018 AGC Build Tennessee Awards program on February 21, 2019.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee.
2. A 1-2 page narrative explaining how the nominated person meets the judging criteria listed above.
3. Two (2) recommendation letters.
3. Color photos of the individual (*in .jpg format - 300 dpi*).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

Entries will be featured in a Video at the Awards Dinner.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM, January 14, 2019. **One (1) copy** of your nomination in a digital file format to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

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WE ARE NASHVILLE Award

FIRM INFORMATION

Company Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
Chief Executive Officer: _____
Person Submitting Nomination: _____
Name of receiving family, group or organization: _____

In May of 2010, Nashville experienced a devastating disaster. The now famous "WE ARE NASHVILLE" slogan captures the attitude and motivation of a city rebuilding from a major disaster that awakened an entire community to help our neighbors, rebuild a city, and collectively say "WE ARE NASHVILLE". The construction community stepped forward in an effort to alleviate the hardships suffered by many Middle Tennesseans. In that same spirit, AGC of TN - Middle TN Branch has created this award to recognize a firm that has gone above and beyond to answer the call of those in need during difficult times.

JUDGING CRITERIA

A special committee of recognized professionals in the field will review the nominations and consider these criteria in selecting the winner:

- How did your firm go above and beyond to help those affected during a difficult time?
- What was the outcome of your support?

The winning company will be selected by the AGC of TN, Middle TN Board of Directors, and the award will be presented at the 2018 AGC Build Tennessee Awards program on February 21, 2019.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee.
2. A one to three (1 to 3) page narrative explaining how this firm went above and beyond to help those affected by a natural disaster.
3. Include any supporting material, i.e. media coverage, letters of commendation, etc.
3. Color photos (*in .jpg format - 300 dpi*).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

Entries will be featured in a Video Presentation at the Awards Dinner.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM, January 14, 2019. **One (1) copy** of your nomination in a digital file format to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

Middle Tennessee Branch AGC Build Tennessee Awards



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2018 AGC Build Tennessee Awards Iris Award Nomination Form

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The Iris Award recognizes women working in construction who exhibit excellent qualities throughout their careers in: job performance, commitment to learning, leadership, being an industry role model, and participation in community or charitable activities.

Nomination for the Iris Award is open to all members. A nominated individual must be a current or retired member of AGC of TN, Middle TN Branch.

JUDGING CRITERIA

The AGC Board will review the nominations and consider these criteria in selecting the winner:

- The individual's contribution to the local construction industry.
- Her display of performance, learning, and leadership.
- Her commitment to serving the community.
- What sets her apart from others in the industry?
- Presentation to the AGC Board.

The winning individual will be selected by the AGC Board, and the award will be presented at the 2018 AGC Build Tennessee Awards on February 21, 2019.

ENTRY MUST INCLUDE

1. This completed Entry Form and check for entry fee.
2. A narrative explaining how this individual exemplifies the outlined judging criteria in her endeavors.
3. Color photos of the individual (*in .jpg format - 300 dpi*).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Branch must receive ALL entries no later than 3:00 PM January 14, 2019. **One (1) copy** of your nomination in a digital file format to AGC of TN, Middle TN Branch at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.