



EXPUNGEMENT AND SEALING WORKSHOP

Provided by the Alliance of Local Service Organizations (ALSO)

Saturday, May 20

10:00 a.m. - 1:00 pm

@ the ALSO Offices - 2401 W. North Ave., Chicago

Please join us to:

- Learn if you qualify for expungement or sealing of criminal justice records, and expungement of juvenile records;
- Learn your rights about disclosing records on job applications and other forms;
- Work with volunteers to fill out court forms (including fee waiver requests);
- Learn about plans for a court form "Filing Day" with ALSO, and court accompaniment and representation.

What you need to bring with you to the May 20 workshop:

- Your Rap Sheet (see below for how to obtain it).
- A photo ID.

How to get your Rap Sheet:

- For **adult** records (Chicago cases), bring \$16 to the Chicago Police Dept., Access & Review Dept., 3510 S. Michigan Ave., between 8:30 a.m. and 12:00 p.m. You will need to go back to pick up the Rap Sheet a week or two later.
- For **juvenile** records (Chicago cases), bring \$16 to the Chicago Police Dept., Youth Division, 3510 S. Michigan Ave., between 8:30 a.m. and 12:00 p.m. You will need to go back to pick up the Rap Sheet a week or two later.
- For **suburban** cases, go to the police agency where the arrest took place and request a Right to Access & Review. Fees for Rap Sheets are set by the local departments.
- For **arrests outside of Chicago**, contact the Illinois State Police for a more comprehensive report.

Please allow at least three (3) weeks for processing of the Rap Sheet by the CPD.

It is a good idea to request Rap Sheets by April 28, at the latest, to make sure you will have yours for the workshop.

Please call (773) 235-5705, ext. 217 with any questions.