



2017 Independence Day Celebration

Sunday, July 2 - 4 to 9 PM



Commercial/Non-Food Vendor Registration Form

Register in person at:

⇒ Tony Rosa Community Center, 1502 Port Malabar Blvd NE, Palm Bay, 32905

⇒ Ted Whitlock Community Center, 1951 Malabar Rd NW, Palm Bay, 32907

Business/Organization Type	Vendor Fee
Commercial Organization	\$80
Non-Profit Organization	\$40
Palm Bay Chamber Member	\$40

No Registrations Accepted After Wednesday, June 28, 2017

Name of Business/Organization: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Cell Number: _____ Alternate Number: _____

Email Address: _____ Do you need electricity? Yes _____ No _____

Type of Booth & Description: (Please indicate type and provide description)

Business/Commercial

Arts & Crafts

Non-Profit

Chamber Member

Other

Please give a detailed description of your products/services:

Liability Waiver

The Vendor shall defend, save, and hold harmless Palm Bay Parks and Recreation, the City of Palm Bay, their respective officers, agents, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability, or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism, or any other loss or injury whatsoever or not specifically described herein, whether past, present, or future. Booths are not insured by Palm Bay Parks and Recreation, the City of Palm Bay, or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Vendor assumes full liability for protecting, care and maintenance of vendor's property.

Authorized Signature: _____ Date: _____

For office use only:

Amount Paid: _____ Receipt #: _____ Date: _____ Staff: _____

Proof of insurance attached: Yes

No

Space number: _____



2017 Independence Day Celebration Vendor Information

Event Description:

- 2017 City of Palm Bay Independence Day Celebration
- Eastern Florida State College Palm Bay Campus - 250 Community College Pkwy, Palm Bay, 32909
- Sunday, July 2, 2017
- 4 PM to 9 PM - Fireworks begin at 9 PM
- Free admission to the public. Live band, entertainment, kids' zone, food trucks, vendors, and FIREWORKS!

Information and Requirements: (Please read carefully)

- Vendor fee for each 10' x 10' space:
 - Commercial Organizations - \$80
 - Non-Profit Organizations - \$40
 - Palm Bay Chamber Members - \$40
- Vendor Registration Form deadline is Wednesday, June 28, 2017.
- Vendor space is limited to 25 spaces. Registration is first come, first served.
- Applications must be pre-approved for this event. Palm Bay Parks & Recreation reserves the right to refuse any vendor application.
- Vendor must read and sign the attached waiver. Please fill out Vendor Registration Form completely.
- All fees for the event are non-refundable.
- Electricity is available.
- Water is NOT available.
- Vendor must provide their own table, tent, chairs, extension cords, etc.
- Vendors cannot request a space location. Locations will be determined by the Parks & Recreation staff.
- Vendor set-up time is between 1 and 3 PM.
- All vendors MUST be set up in their assigned location, with vehicles moved to the proper parking location, no later than 3 PM. No refunds will be issued if you arrive late.
- Vendors must stay open until 9 PM.
- Vendors can begin packing up after 9 PM, but for safety purposes, no vendor will be permitted to drive their vehicle on the fairgrounds until the fireworks have concluded and confirmation has been given by Parks & Rec personnel that it is safe to drive in the area. However, vendors are free to walk their equipment to their vehicle during the fireworks.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. remove all debris such as boxes and trash.
- This event occurs rain or shine. Be prepared for wind, rain, and/or extreme heat.

QUESTIONS? Call (321) 952-3443 or (321) 952-3231