

## **VERITAS PREPARATORY ACADEMY**

### **WINTER FORMAL**

#### ***EVENT POLICIES AND PROCEDURES***

**\*PLEASE REVIEW THESE POLICIES WITH YOUR STUDENT**

These Event Policies and Procedures are part of the attendee registration/ticket purchase site. Parents and students: please become familiar with these policies as you agree to follow them as part of your registration.

#### **GUEST POLICY**

The Winter Wonderland Formal is for current Veritas Prep high school students and their registered guests.

Veritas Prep students may invite one (1) non-Veritas Prep guest to the event. All guests must be high school aged. A signed and completed [Guest Permission Form](#) must be completed together by both the Veritas Prep student and their guest and submitted to Mr. Austin by January 24<sup>th</sup> 3:00pm. This form is your guest's registration. Forms can be submitted in person, by fax (602) 263-7997 or by email attachment to [maustin@veritasprepacademy.org](mailto:maustin@veritasprepacademy.org). Online Tickets must still be purchased. A ticket does not guarantee admission as a Guest Permission Form must also be on file for this event.

Guest Permission Forms can be found online and at the front office.

Veritas Prep students shall assume responsibility for his/her guest for the entirety of the event. Guests must follow the dress code and check-in with their invitee.

#### **DRESS CODE REQUIREMENTS**

Formal attire is required. The Winter Wonderland Formal is a special night for Veritas Prep high school students and their guests. It is an opportunity for students to enjoy each other's company in a genuinely formal setting. To that end, we hope to maintain the integrity and formality of this night by implementing this dress code.

Please make sure to contact the appropriate school faculty or administrator if there are questions about your apparel.

Male students should contact Mr. Sifert at [asifert@veritasprepacademy.org](mailto:asifert@veritasprepacademy.org) with questions about their apparel prior to the event.

Female students should contact Mrs. Bruns with questions about their apparel prior to the event. If you have a question about the appropriateness of a dress, please email a picture of yourself in the dress, front and back, to [cbruns@veritasprepacademy.org](mailto:cbruns@veritasprepacademy.org) by January 24th.

## MALE STUDENTS

- \*Hair should be trimmed appropriately. Clean shaven.
- \*No dyed hair or hats.
- \*No earrings.
- \*Required: Dress jacket/blazer, button-down collared dress shirt, belt, tie or bow tie, dress slacks, dress shoes, dress socks. Tuxedo and suits optional. Vest and cummerbund optional.
- \*No athletic shoes, sandals or flip flops.
- \*No denim.
- \*Shirts must be buttoned and tucked in.

## FEMALE STUDENTS

- \*No dyed hair or hats.
- \*ONE (1) piece floor length or tea length (mid-calf) formal dresses only.
- \*No dresses with sheer panels, visible midriffs or any cut outs allowed. No short skirts with long sheer panels.
- \*All necklines must not be lower than an imaginary line drawn across your chest, level to the armpits (armpit to armpit).
- \*Slits in dresses must be no higher than 3 inches above the knee.
- \*No plunging backs lower than the top of the traditional bra line.
- \*All dresses must have straps. A minimum of one strap for those 1 shoulder styles.
- \*Dress shoes only – no flip flops.

This dress code will be strictly enforced. The administration and faculty of Veritas Prep will make all final judgments on the appropriateness of questionable attire. THOSE NOT FOLLOWING THIS DRESS CODE WILL BE DENIED ENTRY TO THE EVENT as is school policy. No refunds will be issued for dress code violations. If you are bringing a guest from another school, it is your responsibility to make sure they adhere to the dress code.

## GUIDELINES FOR ALL ACADEMY SOCIAL ACTIVITIES (from the school Family Handbook)

\*Vulgar, obscene, or profane language will not be tolerated. Respectful behavior will be expected: All adults are treated with equal respect—DJ, chaperones, teachers, etc.; All fellow students will be treated with respect: no fighting, roughhousing, or bullying; All attendees will be respectful of the facility and the grounds.

\*Alcohol possession, use or intoxication, tobacco, e-cigarettes, drug use (legal or illegal), and weapons are prohibited anywhere on campus or at event venue.

\*Overt forms of romantic behavior like holding hands and kissing among students while on campus and at all Academy-related events is prohibited.

\*All behavioral/social guidelines outlined in the Family Handbook will be enforced as applicable.

\*Chaperones/teachers may take actions they judge necessary to enforce these guidelines, up to and including removal of a student from the event. Parents will be notified if student is denied entry or ejected for violations.

\*Misconduct at a school-sponsored social event can result in disciplinary sanctions at school.

\* Inappropriate conduct may result in the removal from the event and notification of parent/guardian and guest's school. In the event that a parent/guardian is contacted and advised of an infraction that requires their student leave this event, they will promptly provide or ensure transportation away from the event location.

#### ILLNESS OR INJURY

In the event of illness or injury, the parent/guardian will be contacted. When immediate medical treatment seems essential, Veritas Prep personnel or representatives will contact emergency medical personnel to transport the injured student to an appropriate medical facility.

#### LIMIT OF LIABILITY

You agree to waive, discharge claims, release Veritas Prep Academy and the VPSO from all liability and indemnify and hold harmless its organizers, subsidiaries, affiliates, officers, agents, volunteers and other employees, from any and all liability on account of, or in any way resulting from injuries and damages with this event. You agree and understand and intend that this assumption of risk and release be binding upon you and any minors at the event.

#### BEHAVIOR AND CONDUCT

Guests and students of Veritas Prep are expected to behave in a socially appropriate manner while on school grounds or at school activities. Guests and students are expected to comply with school rules and regulations, and to be courteous to each other, faculty members, parents, and employees of Veritas Prep. Inappropriate conduct may result in the removal from the event and notification of parent/guardian and guest's school. In the event that I am contacted and advised of an infraction that requires my child leave this event, I will promptly provide or ensure transportation away from the event location.

