

## St. Bede's Episcopal Church

### Request for Outreach Funds

Agency/Project Name\_\_\_\_\_

Contact Person\_\_\_\_\_

Address\_\_\_\_\_

Telephone\_\_\_\_\_ E-mail\_\_\_\_\_

Provide a brief description of this project, including whether St. Bede's parishioners will be involved, and how the funds will be used. Please be as complete and specific as possible within one page.

Amount requested\_\_\_\_\_ Date needed\_\_\_\_\_

Please submit the latest financial statement and/or annual reports with your request.

Is funding from other sources being applied for? Please provide details.

Signature\_\_\_\_\_

Position\_\_\_\_\_

You will be notified of the date on which the Outreach Grants Committee will consider your request. We require someone from your agency/project attend the meeting to provide additional details and answer questions.

#### Submission Process:

We recommend that applications be submitted as an email attachment to the Outreach Committee Chairperson, Catherine Willmott, at [cohwillmott@gmail.com](mailto:cohwillmott@gmail.com). They will then be transmitted to Committee members. Please attach financial statements etc. as well.

If you are unable to submit your proposal or addendums by email, 8 copies should be mailed to:

St. Bede's Outreach Grants Committee  
St. Bede's Episcopal Church  
P.O. Box 5739  
Santa Fe, NM 87502

#### Grant Application Deadline:

March 1

June 1

September 1

December 1