

Minutes of the May 17, 2018 St. Bede's Vestry Meeting

The meeting was called to order at 4:00 pm.

Vestry members present were: Mother Volland, Njeri Nuru-Holm, Donna Mazzola, Mike Wirtz, Terry Murphy, Alba Blondis, Michael Robison, Maria Santa Maria, and Trudy O'Toole. Also in attendance were Fr. Pedro Cuevas and Clerk Jo Hudson. Treasurer David Donohue, and Ed Nordstrom were absent.

Prayer:

The meeting was opened with a meditation and prayer from Njeri Nuru-Holm based on the day's meditation from Forward Day by Day.

Quorum:

A quorum was declared by Mother Volland as a majority of Vestry members were in attendance. She provided a brief check-in with those present.

Agenda:

It was resolved that the agenda be approved.

April Minutes:

It was resolved that the April minutes be approved.

Information:

Treasurer's Report:

In Treasurer Donohue's absence Njeri Nuru- Holm presented the treasurer's report. See Below.

Treasurers Report for April 2018

May 14, 2018

Balance Sheet

- 11001 Sunflower Bank checking has been closed out
- 11002 Century Bank checking reduced mainly due to payment to Rehders
- 11202 First Internet Bank reduced by payment to Rehders
- 11204 Fidelity Investments reduced by payment to Rehders
- Total payment to Rehders in April \$246k

- Additional payment to Rehders of \$233k on May 14, 2018
- Both First Internet bank accounts are in the process of being closed-out this month.

Status of Funds

- Renovation Fund decrease represents April payment to Rehders as well as other payments.
- Current balance, after May payment, is \$105,800
- Increase in Outreach Fund (\$4,200) represents 10% of plate and pledge for March

Transaction Detail by Account

- April donations to Chair Fund were \$3,900
- An additional donation of \$10,000 has been received in May
- Income in the Renovation Fund include donations, fund raising (golf tournament), and interest received.
- Expenses for the Renovation Fund include storage (\$250), construction (\$251,300) and miscellaneous expenses of \$2,400. Note that the check of \$1,662.34 under miscellaneous was to close out our Sunflower bank account and was deposited in May.

Operating Fund

- 41100 pledge income, less than what was budgeted for April, remains well ahead of what was budgeted for the January – April time frame.
- 62800 Good Friday offering was higher than anticipated (\$790) due to the emphasis made on contributions during Holy Week. This amount was sent to the Diocese of Jerusalem.
- 64034 Telephone was higher than anticipated due to a payment made for a balance remaining from before our move.
- 64036 Office Equipment was high due to many bulletins printed for the Holy Week services.
- 64042 Parish Administrator Pension represents the quarterly payment
- 64053 Sexton Health Insurance payments represent a catch-up for a few months when due to a complicated situation payments were not made.
- Overall there is a surplus balance in the operating fund for January – April of \$22,600.

The Vestry resolved to accept the Treasurers Report as it stands.

New Bishop:

Mother Volland introduced the new Bishop, Canon Michael Hunn, to the Vestry as a capable and pastoral leader. She has very positive feelings about working with him in the future. His service to the Diocese of Rio Grande begins in November.

Golf Fundraiser:

Mother Volland reported that parishioner Tony Sarconi is leading an effort to raise funds for our renovation project through a gold tournament at Marty Sanchez community gold course. It was hoped the event would raise \$1500 dollars and at this point it is hoped to gain around \$4000. It may become an annual event with co-sponsors in the future.

Construction and Finance Update:

Mother Volland was pleased to share that the fundraising for new chairs is complete. She expects that the mortgage from Century Bank with funds dispersed shortly. We will begin to repay the \$200,000, 18 months after we move back into the church.

Unfortunately the City has given us several “change orders” since beginning the construction. These are not optional but mandatory changes to our construction plans. Examples are:

- a) New water main
- b) Due to multiple gas leaks new gas lines were required
- c) Extensive earth moving and adding 30% more soil to level parking areas.
- d) Additional parking lot spaces

All these changes have added up to more than \$200,000 additional dollars to complete them. This unexpected situation exceeds our funds currently.

Pastor Volland showed Bishop Vono the building site during his visit. She told him of the change order’s shortfall and asked if the Diocese could help with the financing. He was very pleased with the progress at St Bedes and agreed to help use the good name of the diocese to get financing for the \$200,000 shortfall. The Diocese will borrow the money and pay the interest for 3 years. After 3 years St Bedes can negotiate the mortgage payment and interest going forward. Bishop Vono hopes to re-consecrate the church before his retirement. The Sanctuary is in the demolition process.

We will have Open House Tours on June 10th. We will have three tour times after our regular services at 10 am, noon, and 1pm. They will be led in both Spanish and English. Both the Builder and Contractor will be on site during the tours.

Vacation Dates:

Mother Volland will be on vacation 5-23 thru 5-29 and Father Cuevas will be on vacation 6-12 thru 7-1.

Vestry Meeting Dates:

It was decided that we will have Vestry meetings on **Wednesday 6-20th and 7-25th**. There will be no meeting in August.

Discussions:

Portfolio Reports

Mike Wirtz discussed the Building and Grounds Portfolio. He believes it will be best to move back into the church buildings over a week to allow for unpacking the items we are using now as well as the Pod items. Mother Volland reminded that the professional movers will want to do it all at once but that Donna Mazzola and Bob Miller have shown their expertise in packing and unpacking. It is hoped they will do so on our return to St Bedes.

Mother Volland suggested a notebook be kept containing all information regarding the new building and define the necessary upkeep required to each system to have ease in locating materials and setting timelines for maintenance.

His landscaping committee has a Master Gardener participant and other experienced members and should complete the finish work smoothly.

Mr. Wirtz suggested appealing the requirement for many expensive trees at the city's request. Each tree will cost about \$500 due to the tree purchase, irrigation, and planting. Fifty-nine trees is an enormous expense. He asked the Vestry for permission to solicit the Planning Commission and City Council to plead for a reduction in the tree requirement due to the heavy water load during a time of drought. Other members of the Vestry have agreed to accompany him and speak as needed to make the point

Alba Blondis reported on the Communication Portfolio. Mother Volland has the new Website up and running and will maintain it in the future. She continues to add links such as a Vestry location that will contain the minutes of the meetings.

Ms. Blondis is working on a brochure for newcomers that can be given out upon their first visit.

Donna Mazzola is in charge of the Worship portfolio and discussed training for church staff who serves during services when we return to St Bedes. Items will be placed in new locations and it will eliminate confusion to have a single training for all.

She and Mother Volland suggested the appointment of a bread maker wait until the move back to St Bedes before seeking a regular schedule. We have been given a new freezer where bread can be stored. The Altar Guild will resume regular service to the Church when we return as well. Additionally, more readers and lectors for services will be needed. There will be training on 6-3-18 for readers and ushers at our current location.

Next month Michael Robison and Terry Murphy will present their portfolios.

Review of Mission Statement:

Maria Santa Maria discussed her ideas about possible changes to the current Mission Statement. What we see as our mission as a church as well as what this means to us in nuts and bolts function. Vestry members were encouraged to look at these documents on the Website and prepare for discussion next month.

September Homecoming:

Mother Volland asked the Vestry to think about what they see as homecoming events when we return to our own church. She suggested a first Sunday mass for the Parish only. Later at another time we can invite dignitaries, City officials, and the two Bishops. There was discussion of when to have the consecration of the new buildings and Sanctuary. The Vestry suggested 10-7-18. Bishop Hunn will be consecrated 11-3-18.

Pastor recommended a committee be formed from the entire Parish, including all services, to gain their input on how to celebrate our homecoming. Alba Blondis volunteered to solicit members of the committee, including Spanish-speaking members. Several names were suggested to her for contacting.

Decisions:

Mother Volland advised we honor all Senior Wardens upon our return to St Bedes for their vast service to the parish during the building process including Carol Neeley. The Vestry agreed with this proposal.

Trudy O'Toole suggested a gift of some sort be given to St. Johns as we depart for their allowing us to share space with them for a year. A plant or flowers were suggested. This will be considered as we get closer to moving out.

Closing Prayer:

The closing prayer was offered by Alba Blondis.

The May meeting of the St Bede's Vestry was dismissed at 6:10 pm.

Respectfully Submitted,

Jo Hudson, Clerk of the Vestry