

## **Minutes of the April 18, 2018 St. Bede's Vestry Meeting**

The meeting was called to order at 4:00 pm.

Vestry members present were: Mother Volland, Njeri Nuru-Holm, Donna Mazzola, Mike Wirtz, Terry Murphy, Alba Blondis, Michael Robison, Maria Santa Maria, and Trudy O'Toole. Also in attendance were Fr. Pedro Cuevas, Treasurer David Donohue, and Clerk Jo Hudson. Ed Nordstrom arrived a few minutes late.

### **Prayer:**

The meeting was opened with a meditation and prayer from Njeri Nuru-Holm.

### **Quorum:**

A quorum was declared by Mother Volland as a majority of Vestry members were in attendance. She provided a brief check-in with those present.

### **Agenda:**

**It was resolved that the agenda be approved.**

### **March Minutes:**

**It was resolved that the March minutes be approved with a spelling amendment.**

### **Information:**

#### *Treasurer's Report:*

Treasurer Donohue reported the fixed assets were adjusted upward to match the current assessment from Santa Fe County. The church building prior to construction was assessed by the County at \$1,437,600. and the land at the value of \$1,347,100.

The Sunflower Bank Checking account will be closed this month and the balance of \$1662.34 refunded to the church.

The General Operating Fund was up slightly in March to a total of \$18755.19 The Renovation Fund is down after payments to the construction company to leave a balance of \$596,645.26. An additional payment has been made in April.

The Treasurer noted that two ACH automatic payments were collected in March for the General Operating Fund. He also noted that the church will receive funds from the Melville Hankins Foundation during the summer. The loan arranged with Century Bank will be available as our own funds are used up for the renovation expenses.

Mr. Donohue reported that he is receiving questions from parishioners about the status of our funds to complete the projects underway. He suggested to the Vestry that it may be wise to give

the congregation an update on the financial status of the projects. Mother Volland thought this was a good suggestion.

The Outreach Fund gave grants to select causes this month, resulting in a net decrease of \$7,936.99. The Chair Fund took in \$3000.in donations this month with no expenses. The Sanctuary Fund received \$23,650. This month also with no expenses. These were actual receipts from pledged amounts. The Renovation Fund had donations of \$15,572.88 in March with a gain of \$268. in interest and \$358. in stock gains leading to a final balance of \$16199.20.

An additional expense was required by the permitting process for the renovation project including the work of a civil engineer for the amount of \$3,135.12.

A total expenditure of \$284,946.00 was paid to The John G. Rehders Company in March. The Warrior Custom Golf Company charged \$348.95 for advance costs regarding the upcoming Parish Golf Tournament Fundraiser.

The Operating Fund income is ahead of the budgeted amount expected in January-March 2018. Some members pay in advance with their pledges. The expenses were higher in March partly due to three pay periods for employees. Leased office equipment was higher due to the expense of copying.

Mother Volland thanked the Treasurer for negotiating a lower monthly fee from our Comcast. The net balance in Operations budget is \$ 18755.19.

**The Vestry resolved to accept the Treasurers Report as it stands.**

The Bishop's Visit:

Bishop Vono will visit St Bedes on April 29<sup>t</sup> for the final time. It was suggested that the Vestry members sign up for providing snack after the services. A sign up list was passed around.

Bishop Candidates:

There will be a walkabout for the bishop candidates this Friday April 15<sup>th</sup> at Holy Faith Church at 6 PM. A ride sharing group will meet at 5PM here at St Bedes. Alternatively the interviews will be live streamed on the website.

*Construction Update:*

Mother Volland was pleased to share the continued progress she saw in the last month at the building site. There was a major theft at the jobsite including a backhoe, bobcat, and a trailer containing tools. Fortunately these were covered by Rehders' Construction insurance.

Mother Volland reported a decision made this past month regarding a stove for the new kitchen area. In order to have a stove or stovetop would require a professional hood

installation at a cost of \$16,000. She decided to forego the stove and instead use two ovens for cooking. They do not require the expensive hood.

### **Discussions:**

#### **Vestry Portfolios:**

Looking ahead to the return to our own church Vestry members are considering what needs the portfolio chairpersons require in that transition. How do they see their ministries growth and development in the future home?

Trudy O'Toole reported on Christian Education. Ann Mac Vicar is no longer interested in leading Children's Ministries. Father Cuevas discussed his using the children's table during the 12:30 service with liturgical materials for kids available. There are a variable number of children at the Spanish speaking service weekly. When we return to our own church a more formal Sunday school can be organized.

Mother Volland presented her idea for an after school catechism program to help build a children's program from the neighborhood around the church. Vestry members asked if this will be professionally staffed and she replied that she and Father Cuevas and other volunteer staff can take leadership.

Adult Forum "Fundamentals of the Faith" will be led jointly by Mother Catherine and Father Juan Oliver on the first Sunday of the month, October through May. Ms O'Toole suggested that St Bede's have one Sunday before Christmas designated to sell items between services. The exception will be for the Juarez House Build that has something available to raise funds nearly weekly according to Mother Volland.

Moving the Library back to St Bedes will require labor to help set it up again. Njeri- Nuru Holmes will continue to be in charge of the Book Club. Becky Donohue will remain in charge of Aid for Children. We have had two Spanish classes at different levels but are losing our teacher when Betty Scannapieco leaves the area. Mother Volland suggests waiting for the move to restart this discussion.

Education for Ministry (EFM) will have its first graduate this month, a very exciting event. Lectio Divina led by Linda Gray has a growing number of members. It was discussed whether it belongs under Adult education or Worship. Discussion included whether a Newcomers Lectio Divina may be appropriate. There is a Bible study group on Friday mornings. Ms. O'Toole recommends we all support these groups on the move back to our own church.

Terrence Murphy reported on the Stewardship Committee that includes Pledges, Greeter Schedule, and the United Thank Offering. He will continue to lead this committee as we transition to our church home.

The Finance Committee led by Ed Nordstrom will function as it did last year. Ann Moon is Chair of the committee for a three year term. At the present time there is no Endowment Board. Mother Volland wants to consider that after the Diocesan Audit.

Father Cuevas meets with members of the Spanish-speaking congregation desiring sacramental preparation weekly after the 12:30 service. This activity should be shown to be under Christian Education.

The other Portfolio Leaders will report to the Vestry next Month.

#### Mission Statement Review:

At the Vestry retreat the group considered the Mission Statement of the church for review. They considered rewriting it or revising it to bring it in line with our current values. The group considered word changes today and Mother Volland reminded the Vestry to concentrate on "what this means to us." She will await any suggestions during this week and then finalize the changes based on group input.

#### Website Review:

Mother Volland requested feedback on the new parish website. Comments were positive overall and in support of the work she has done to provide new material and an updated look to the site, with more photographs. Terrence Murphy brought in material from other church sites to compare and contrast. This was helpful. Mother Volland solicited more feedback in the next week from Vestry members.

#### **Decisions:**

##### Recognition of Carol Neeley:

Mother Volland will advise her when we are honoring her and ask her to be in attendance.

##### Bishop Vono's gift:

It was agreed to give the Bishop a copy of Tom McGee's book with an inscription from Mother Catherine on behalf of the church.

##### *Closing Prayer:*

The closing prayer was offered by Maria Santa Maria.

The March meeting of the St Bede's Vestry was dismissed at 6:10 pm.

Respectfully Submitted,

Jo Hudson, Clerk of the Vestry