



Employment Application and Disclosure Form

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NAME: LAST

FIRST

MIDDLE

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STREET

CITY/STATE

ZIPCODE

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DAYTIME PHONE

EVENING PHONE

EMAIL

Position being applied for \_\_\_\_\_

References: One reference should be related to you and the other references should not be related to you.

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**First Congregational Church of Fresno**



DAYTIME PHONE

EVENING PHONE

EMAIL

**Please attach Resume**

☐ Are you a member of FCCF? \_\_\_\_\_

**I have never been convicted of, nor pled guilty or no contest to a crime. (Exclude convictions that have been sealed, expunged or legally eradicated, misdemeanor convictions for which probation was completed and the case was dismissed, or offenses about which inquiry is not permissible in this state)**

☐ True ☐ Not True

*If not true, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. The church will not deny a position to any applicant solely because the person has been convicted of a crime. The church, however, may consider the nature, date and circumstances of the offense, as well as whether the offense is relevant to the duties of the position applied for.*

**No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired.**

☐ True ☐ Not True

*If not true, give a short explanation of the lawsuit. (Please indicate the date, nature, and place of the incident leading to the lawsuit; where the lawsuit was filed; and the precise disposition of the lawsuit.)*

**I have never terminated my employment, professional credentials, or service in a volunteer position or had my employment, professional credentials, or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; or financial misconduct.**

☐ True ☐ Not True

*If not true, give a short explanation. (Please indicate the date of termination; name, address, and telephone number of employer or volunteer supervisor; and nature of the incident(s) leading to your termination.)*

**Do you have a valid drivers' license?**

☐ Yes ☐ No

**With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.**

☐ True ☐ Not True

**Is there any fact or circumstance involving you or your background that would call into question your being**



**entrusted with the responsibilities of the position for which you are applying?**

☐ Yes ☐ No

*If yes, please provide a brief explanation*

I attest that the information set forth in this application is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is no longer accurate.

I authorize First Congregational Church of Fresno, United Church of Christ, and/or its agents to make inquiries regarding my character and qualifications, including all statements I have set forth above. I also authorize all entities, persons, former employers, supervisors, courts, law enforcement, and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background, character, and qualifications. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements.

First Congregational Church of Fresno, United Church of Christ, employee recruitment process involves the sharing of information regarding applicants with those persons in a position to recruit, secure, and supervise both the position I am seeking to fill and program I am seeking to participate in. To that end, I authorize First Congregational Church of Fresno, United Church of Christ and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to such persons for these purposes. I understand that First Congregational Church of Fresno, United Church of Christ will share with me information it has gathered about me, if I request it to do so.

I acknowledge my receipt and understanding of the First Congregational Church of Fresno, United Church of Christ Safe Church Policy.

\_\_\_\_\_  
(PRINT NAME & SIGN) DATE

\_\_\_\_\_  
(PRINT NAME & SIGNATURE OF PARENT OR GUARDIAN FOR APPLICANTS UNDER 18) DATE

- Sex Offender Registry ([www.nsopr.gov](http://www.nsopr.gov)) review performed on \_\_\_\_\_
- Personal interview conducted by staff on \_\_\_\_\_
- Reference inquiries completed on \_\_\_\_\_
- Safe church awareness training and policy orientation performed on \_\_\_\_\_

**Additionally, if considered for employment:**

- Criminal History Verification completed on \_\_\_\_\_