

St Margaret Mary PTO Chair Job Descriptions

Coffee and Tissues: Provides a gathering in Hospitality Room for all new parents to have coffee, light refreshments and fellowship on the first day of school. Term: 2 years

Grandparent's Day: Coordinates and plans the day(s) where we invite Grandparents to come share in Mass and Refreshments with their Grandchildren. Term: 2 years

Fall Festival (Chair and/or Co-Chair): Provides leadership and coordination for the Fall Festival. Chair is responsible for indoor events (games and activities in Gym; haunted house/halls; wristband sales) and Auction activities. Term: 2 years

ChicFilA/Salsarita's Fundraiser: Coordinate and promote families participating in fundraisers with local restaurants. Term: 2 years

Used Uniform: Chairs provide the collection, organization and manpower for used uniform sales. Typically happens several times throughout the school year. Term: 2 years