

NID ENDOWMENT FUND GRANT REQUEST GUIDELINES

1. The Endowment Committee of the Northern Illinois District of The Lutheran Church—Missouri Synod will consider requests for grants for all programs consistent with the goals of New Starts...New Believers of the district, its congregations and any of the corporations, associations and recognized service organizations that are listed in the current *Lutheran Annual*.
2. Requests incorporating one or more of the following will receive particular attention:
 - Innovative projects that promise to have a far-reaching and dramatic effect on a significant number of people throughout the NID and the Synod.
 - Specialized training for groups or individuals that will equip them to better serve in the NID and the Synod.
 - Experimental projects which will lead, God willing, to new ways of sharing Christ.
3. The following will not be considered:
 - Grants to foundations or other grant-making institutions or organizations.
 - Grants directed to individuals.
 - Grants not in keeping with the goals of New Starts...New Believers.
4. The approval of a grant in no way implies a commitment to continuing support. Grants are made for one year, with options to submit requests for year two and three, but not beyond year three.
5. Ordinarily, the NID Endowment Fund will not be used for those efforts that are clearly part of the operational budget of the Project applicant.
6. Applicants must use the attached “Application for NID Endowment Fund Grant.”
7. Grant requests must be received by the Endowment Committee no later than April 15. The Committee will review all project requests with recommendations being made to the NID Board of Directors in May. Recipients will be notified as soon as possible, and funding will begin as early as June of that year.
8. Those receiving assistance must expend the funds within eighteen months. Grants unspent after that time period will revert to the fund for reallocation unless a multi-year project is underwritten, or extenuating circumstances exist. In the latter case the recipient must formally request an extension from the Endowment Committee, explain the circumstances involved, and receive permission to retain the unspent balance.
9. Recipients are encouraged to develop a broad base of support for their activity.
10. Recipients will submit to the NID Endowment Committee a final report upon completion of the funded project, describing the work, evaluating the Project in terms of specific objectives, and giving a financial accounting of how the funds entrusted to their care were expended. For multi-year grants a status report must be submitted each year.
11. Recipients will publicly acknowledge the support received in a manner agreed upon with the Endowment Committee. The Board of Directors, through its Communications Manager, will also publicize all grants.

APPLICATION FOR NID ENDOWMENT FUND GRANT

DEADLINE: APRIL 15

1. Date of Application _____
2. Name of Project _____
3. Originating Entity _____
4. Director _____
5. Project Coordinator _____
6. Date Project will begin _____
Date Project will end _____
7. Total Cost of Project _____
8. Amount of funding requested from NID _____
9. Describe the project.
10. What is your goal? (Tell how this Project fits into the overall vision or “big picture” of what your ministry is trying to accomplish.)
11. How does the proposed Project fit into the district vision for New Starts...New Believers?
12. What are the **specific objectives** of the proposed Project? (What are the short-term outcomes that you expect to see from this Project?) The objectives must be measurable.
13. What is the **plan of action** to accomplish your objective(s)?
14. Why is the Project significant? (Who will benefit from this Project? What led you to propose this Project?)
15. Will you need future funding? If so, how do you propose to obtain it?

For Endowment Committee Use Only

Date Received: _____

Disposition: _____

Revised January 2010