

# Vernon Fire District

## JOB DESCRIPTION

### Seasonal Firefighter

#### PURPOSE

This policy defines the necessary knowledge, skills and abilities needed to function as a Firefighter with the Vernon Fire District. It also details expected working conditions and situations a Firefighter may encounter working with the district.

#### SCOPE

The Seasonal Firefighter actively supports and upholds the Vernon Fire District's stated mission and values. Performs firefighting activities and maintains a fire station, apparatus, and equipment. The Seasonal Firefighter reports to a Fire Captain or Engine Boss. The Firefighter has a role in all fire district functions and operations. The Seasonal Firefighter is responsible for their professional training and development. Responsibilities include: Training and upholding policies and procedures. Safety during all activities and operations. The Seasonal Firefighter is responsible for creating and maintaining a positive work environment.

#### RESPONSIBILITIES

- Responds to emergency alarms, Participates in wildland firefighting
- Maintains effective fire ground communications.
- Proficiently performs searches, hose lays, directs water streams, monitors pressure streams for effectiveness, extends property conservation, cleanup operations and fire ground safety.
- Maintains fire apparatus and equipment for readiness.
- Inspects apparatus and equipment to determine need for maintenance or repair work.
- Assists with the cleaning and minor maintenance of quarters, equipment and apparatus
- Responsible for all records and reports pertinent to their assigned shift and responsibilities as assigned.
- Participates as directed in public relations programs; the conducting of station tours, conducting fire safety talks to local schools and organizations, and administer blood pressure tests.
- Communicates and maintains adherence to Vernon Fire District's rules, regulations, and procedures.
- May, as the need arises, be assigned to special assignments, duties, and functions
- Performs related duties as assigned as assigned by the Fire Chief.

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## KNOWLEDGE

The Seasonal Firefighter must have basic/proficient knowledge in the following areas:

- ✓ Knowledge of firefighting techniques and methods
- ✓ Knowledge of command and control techniques
- ✓ Knowledge of various safety issues including firearm safety, etc.
- ✓ Knowledge of public education and awareness programs concerning protective services
- ✓ Knowledge of emergency response techniques
- ✓ Knowledge of crowd control techniques
- ✓ Knowledge of emergency medical procedures, First Aid and CPR

## SKILLS

The Seasonal Firefighter will be required to develop the following skills:

- ✓ Leadership skills including ability to take full command of the scene of a fire
- ✓ Analytical and problem solving skills
- ✓ Decision making skills
- ✓ Negotiations skills
- ✓ Effective verbal and listening communications skills
- ✓ Ability to deal effectively with people in difficult situations
- ✓ Effective written communication skills including the ability to prepare reports
- ✓ Effective public relations and public speaking skills
- ✓ Research and program development skills
- ✓ Stress management skills
- ✓ Time management skills

## PERSONAL ATTRIBUTES

The Seasonal Firefighter must demonstrate the following personal attributes:

- ✓ Maintain standards of conduct
- ✓ Be respectful
- ✓ Possess cultural awareness and sensitivity
- ✓ Be flexible and a team player
- ✓ Demonstrate sound work ethics
- ✓ Be confident
- ✓ Be honest

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- ✓ Be consistent
- ✓ Demonstrate regular and reliable attendance
- ✓ Maintain and enhance a commitment to customer service excellence.

## BASIC QUALIFICATIONS

The Seasonal Firefighter must be at least 18 years of age and possess a valid Arizona Driver's License. The Seasonal Firefighter must possess a valid/current Red Card.

## WORKING CONDITIONS

The Seasonal Firefighter may be exposed to unavoidable, externally imposed conditions under which work must be performed. These external conditions may create hardship for the Seasonal Firefighter due to the frequency and duration of occurrences, the physical demands of labor, extreme environmental conditions and demands on one's senses and mental demands.

## PHYSICAL DEMANDS

The Seasonal Firefighter may be involved in physically draining and exhausting activities which may include taking command of a fire scene, participating in emergency response situations and being involved in physically dangerous situations. The Seasonal Firefighter may have to carry heavy firefighting equipment while climbing ladders and going through buildings. The Seasonal Firefighter will regularly be exposed to water in extreme weather conditions and have to deal with resulting ice buildup in winter months.

## ENVIRONMENTAL CONDITIONS

The Seasonal Firefighter will be exposed to noxious smoke and fumes as a result of fire. The Seasonal Firefighter will be exposed to environments that are dangerous, busy, and noisy. Weather conditions can range from extreme heat for this areas to extreme cold and snow. Work may need to be performed at any hour of the day and can last any duration, further increasing exposure to extreme environmental conditions.

## SENSORY DEMANDS

VFD Job Description Firefighter  
6-15 DJN

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The Seasonal Firefighter will be exposed to smoke and fire that will adversely affect each of the senses including smell, touch, taste, hearing and sight. The Seasonal Firefighter may encounter circumstances that require extreme levels of concentration during an emergency situation. An emergency situation may also place additional strain on sensory demands due to sleep deprivation.

## MENTAL DEMANDS

The Seasonal Firefighter will have to manage a number of people and activities at one time, and may be interrupted frequently to meet the needs and requests of residents. The Seasonal Firefighter will need excellent organizational and time and stress management skills to complete the required tasks.

Very high levels of mental and emotional stress may result when managing emergency incidents. The need to maintain control in dangerous and hectic situations to avoid the possibility of loss of life, injury and property will place great mental demands on the Seasonal Firefighter.

The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

## CERTIFICATION

I certify that I have read and understand the responsibilities assigned to this position.

\_\_\_\_\_ Date \_\_\_\_\_  
Seasonal Firefighter Signature

I certify that this job description is an accurate description of the responsibilities assigned this position.

\_\_\_\_\_ Date \_\_\_\_\_  
Wildland Coordinator or Fire Chief