



**Stated Meeting**  
**Old Stone Presbyterian Church, Lewisburg**  
**November 16, 2017**

	<u>Page #</u>
Docket _____	1-3
Consent Agenda _____	4
Report of the Stated Clerk _____	5-9
Report of the General Presbyter _____	10-12
Report of the Leadership Team _____	13-15
Report of the Stewardship Committee _____	16-31
Report of the Ministry Committee _____	32-42
Report of the Mission Committee _____	43
Report of the Nominating Committee _____	44-45
Report of the Nurture Committee _____	46
Report of the Trustees _____	47
Report of the Bluestone Committee _____	48-49
Report of the Relations Committee _____	50
Report of the Committee on Representation _____	51-52
Evaluation Form _____	53
Flyers _____	54-58

**THE PRESBYTERY OF WEST VIRGINIA**  
Synod of the Trinity – Presbyterian Church (U.S.A.)

**Old Stone Presbyterian Church**  
**Lewisburg, WV**  
**November 16, 2017**

**A MISSION STATEMENT FOR THE PRESBYTERY OF WEST VIRGINIA**

**Who are we?** The Presbytery of West Virginia is a baptized, covenant people called by God to reflect Christ's love through mission, ministry and relationships.

**What is our vision?** It is our vision that everyone will experience the love of God.

**What is our mission?** The Presbytery of West Virginia strengthens, supports and serves our worshiping communities as they share God's love through mission, ministry and relationships.

**DOCKET**

\*Indicates "Order of the Day" (To be taken up precisely at the time indicated)

9:00 – 10:00 Registration and time for fellowship and refreshments

\*10:00 Call to Order Susan Perry, Moderator

Greetings from Old Stone Presbyterian Church Anna Pinckney Straight, Pastor

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Greetings from the Board of Pensions Doug Portz

\*10:20 Education Focus *Post-Christendom Missionaries*  
John W. Vest, Visiting Assistant Professor of Evangelism  
Union Presbyterian Seminary

11: 25 Announcement: Resource Center

\*11:30 Morning Worship

\*12:30 Recess for Lunch

\*1:30 Prayer & Hymn Moderator

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Business of the Presbytery

- Welcome of new Ministers Maureen Wright, Stated Clerk
- Seating of new Corresponding Members

- Introduction Visiting Ministers
- Recognition of Ruling Elders attending Presbytery for the first time
- Statement of Quorum
- Approval of Docket
- Consent Agenda Moderator
  - o A consent agenda groups together routine items and resolutions under one agenda item. Items included in the consent agenda will not be open for discussion and all are approved in one vote. Opportunity will be given prior to the vote for members to remove items from the consent agenda. Items that are removed will be added to the regular agenda for separate discussion.
- Appointment of Temporary Clerks
- Appointment of Standing Committees
  - o Committee on Bills and Overtures
    - Leadership Team members present

Report of the Stated Clerk	Stated Clerk
- Presentation of Procedural Matters	

Report of the General Presbyter	Ed Thompson
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Greetings from the Synod of the Trinity	Susan Faye Wonderland
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Report of the Leadership Team	George Lilley
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Report of the Stewardship Committee	Karen Kinney
- Presentation of an amended 2018 Budget	
- Financial Reports	Rocky Poole

Report of the Ministry Committee	Cinda Harkless
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Report of the Mission Committee	Larryetta Ellis
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Report of the Nominating Committee	Terry Cunningham
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“Good News from the Pews”	Moderator
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This is a time of sharing good news from churches throughout the presbytery  
by Ruling Elder Commissioners only.

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

Report of the Nurture Committee	Kari Preslar
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Minute for Stewardship	Karen Kinney
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Report of the Trustees	Jim Rowe
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Report of the Vocations Committee	Jim Musgrave
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Installation of the 2018 Moderator

Moderator

Installation of 2018 Committee Chairs and Presbytery Leaders

Amy W. Parker

New Business

Completion of Feedback Forms

Celebrating the 30<sup>th</sup> Anniversary of the Presbytery of West Virginia

4:00

Anticipated Time of Adjournment with Charge and Benediction by the Moderator

Printed Reports for Information Only: Bluestone and Relations Committees, Committee on Representation

**NEXT Stated Meeting:**

**February 24, 2018 – First Presbyterian Church, Huntington**

# **PRESBYTERY OF WEST VIRGINIA**

## **CONSENT AGENDA**

November 16, 2017

### **RECOMMENDATIONS:**

1. From the Stated Clerk
  - a. That the requests for Excused Absences be approved.
2. From the Ministry Committee
  - a. Approval of Terms of Call (Items 1-2)
  - b. Approval of Covenants for Ruling Elders Commissioned to a Particular Pastoral Service (Items 3-4, 7)
  - c. Approval of Stated Supply Covenants (Items 5-6)
  - d. Approval of Moderators (Items 8-10)
  - e. Approval of Authorized Lay Preachers to Administer the Lord's Supper for 2018 (Item 11)
  - f. Approval of Requests for Honorable Retirement (Items 12-14)
  - g. Approval of a Validated Ministry (Item 15)
  - h. Approval to Administer the Lord's Supper by a Campus Pastor (Item 16)
3. From the Mission Committee
  - a. The offering of the November 16, 2017 meeting to go to Presbyterian Disaster Assistance.

# **PRESBYTERY OF WEST VIRGINIA**

## **OFFICE OF THE STATED CLERK**

November 16, 2017

### **Correspondence** (received 8/9/17 through 10/26/17)

1. 8/10/17 – The minutes of the Administrative Commission to Ordain and Install Sharon Gearing as pastor of First Presbyterian Church, South Charleston.

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

2. 8/10/17 – The minutes of the Administrative Commission to Ordain and Install Claire Butler as pastor of First Presbyterian Church, Ripley and First United Presbyterian Church, Ravenswood.

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

3. 9/17/17 – The minutes of the Administrative Commission to Ordain and Install Kevin Geurink as pastor of First Presbyterian Church, Logan.

ACTION: Referred to be included in the minutes of this Presbytery Meeting.

4. 9/19/17 – A letter from Rev. Diane Frasher, Stated Clerk of the Presbytery of San Gabriel, notifying Presbytery of the action of the Presbytery of San Gabriel approving the membership of Dean Thompson upon dismissal by the Presbytery of West Virginia.

ACTION: Referred to the Ministry Committee.

5. 9/26/17 – A letter from the Synod of the Trinity Treasurer, Chantal Atnip, summarizing the Presbytery's Per Capita, Shared and Directed Mission and Peacemaking to the Synod as of September 26, 2017.

ACTION: Shared with appropriate staff and committees.

### **RECOMMENDATIONS:**

1. (CA) That the requests for Excused Absences be approved.

### **INFORMATION:**

1. The minutes of the August 19, 2017 Presbytery Meeting have been approved in accordance with the Manual of Presbytery.
2. The Roll and Register of the Presbytery of West Virginia accompanies this report.
3. The 2016 Session Records of the Belle Presbyterian Church and the Fleming Memorial Presbyterian Church have been reviewed and passed without exception.

## **Rolls and Registers of Presbytery**

The 2015-2017 Book of Order in G-3.0104 and G-3.0305 states that the Stated Clerk shall keep the rolls of presbytery's membership and registers of all Certified Christian Educators, Certified Associate Christian Educators and ruling elders commissioned to particular pastoral service. According to the Presbytery Manual, presbytery's membership includes ruling elder officers, General Presbyter, and Leadership Team members. Please contact the Stated Clerk with corrections or updates.

### **Presbytery Rolls as of October 26, 2017**

#### **Officers**

**Moderator:** Susan Perry; **Moderator Elect:** Amy Wallace Parker; **Stated Clerk:** Maureen Wright; **Recording Clerk:** Mavis Grant Lilley; **Financial Administrator/Treasurer:** Rockland Poole.

#### **General Presbyter**

Edward J. Thompson

#### **Leadership Team**

Barbara Hopta, Steve Hornbeck, George Lilley, Jim Musgrave, Kari Preslar, Sharon Rowe.

#### **Ministers of Word and Sacrament**

##### **Engaged in Validated Ministry:**

Barbara A. Accord, Christopher M. Bailey, Stephen Baldwin, Robin Blakeman, Laura Brekke, Claire Butler, Elizabeth Campbell-Maleke, Susan Sharp Campbell, Nancy Didway, E. Denison Dodson, Larryetta Ellis, Janice Fraser, Sharon Gearing, Kevin Geurink, Cinda Harkless, Julie Hitsman, John S. Holland, William Long Hudson, Christian J. Johnson, Forest R. Johnson, Kyle W. Key, Christopher M. Kilbert, Karen R. Kinney, Charla Waters Koerner, John F. Koerner, Rob S. Laukoter, David A. Lee, W. Patterson Lyles, William G. McCoy, Richard W. McGuire, Rebecca Mihm, Douglas A. Minnerly, James E. Morley, Elise Renee Neal, Amy Wallace Parker, Shelly Barrick Parsons, P. Douglas Pendleton Jr., Christopher Perkins, Robin L. Ray, Andrew K. Rice, David P. Richards, Paul D. Romine, Patrick Ryan, Michael Seely, Frank L. Seibel, Rachel Jenkins Shepherd, Kevin Starcher, Joan S. Stewart, Elizabeth Stone, Anna Pinckney Straight, Monica Styron, Dana W. Sutton, Jean C. Sutton, Christina Tutterow, Peter A. Vial, Kathryn A. Willoughby Weed, Richard B. Wilson, Robert M. Wood, Todd R. Wright.

##### **Members-At-Large:**

Leslie S. Clay, Lawrence J. Gamble, Douglas Jenkins, Joseph Marchio, Greg Stone, James A. Walther Jr., Lucy K. Youngblood.

**Honorably Retired:**

Ralph Judson Alford II\*, Kenneth A. Atkins\*, Robert K. Bondurant\*, David Bower\*, Bonnie Boyce\*, Ronald W. Buckalew\*, J. Craig Butler\*, Kenneth B. Calebaugh\*, R. Leon Carroll Jr.\*, Walter A. Case\*; Thomas F. Clark\*, David S. Deaderick\*, Robert W. Debnam\*, Charles B. Dreyer\*, Calvin P. Gentry\*, Robert H. Glaser\*, Leonard E. Graham\*, Ben E. Gurley\*, Kristine Haig\*, Cameron Harkness\*, P. Douglas Heidt\*, Virginia Kay Hollis\*, Leonard L. Hood\*, R. Lanphier Howe\*, Janet Jenkins\*, Thomas M. Johnston Jr.\*, David P. Krum\*, Richard C. Lamb\*, James O. Leitch\*, W. F. Mansell Jr.\*, Arvie L. Maynard\*, Gary S. McGrew\*, Richard S. Mobayed\*, Alice Monschke\*, Robert G. Newman\*, Boyd C. Purcell\*, John A. Riley\*, Charles L. Ringe\*, James W. Roberts\*, M. Bruce Robertson\*, James E. Robinson\*, David K. Shaffer\*, Donna Lee Shogren\*, Richard J. Snyder\*, John W. Sonnenday\*, Donald L. Spencer\*, George B. Spransy Jr.\*, Charles M. Spring\*, Bruce Stevens\*, J. Dexter Taylor\*, Gary C. Walker\*, Sara G. Woodard\*.

**Under Censure:**

Michael Ducheneau (Excluded from exercise of office until June 2013; he may now initiate the process required to be included.)

**Corresponding Members** (Members of other Presbyteries Laboring in Our Bounds):

Michael Anderson (Upper Ohio Valley Presbytery), David Bush\* (Shenandoah Presbytery), Bruce Macbeth\* (Shenandoah Presbytery) and Casey Lieneman (Evangelical Lutheran Church in America).

**Registers of Presbytery as of January 1, 2017****Certified Christian Educators**

**Certified Christian Educators:** Susan Sharp Campbell, Susan C. Eason+, Kay Lamb\*, Marcia Leitch\*, Dana Marzolf\*, Barbara Palmer\*, Forrest Palmer\*, Kari Preslar, Karen B. Robinson\*, Cyndi C. Taylor\*, Maureen Wright.

**Certified Associate Christian Educators:** Kim Trisel+, Martha O'Dell+.

**Ruling Elders Commissioned to Particular Pastoral Service**

Jeff Barton, William Brown, Nancy Bulla, Pat Collier, William Dunfee, Roger Eskins, Tom Hastie, James Irwin, Nancy Martin, Karen McClanahan, Jim Musgrave, Kari Preslar, Robert Lynn Randolph, Cherrie Sizemore, John Yeager.

\*All retired persons are noted with an asterisk.

+These persons are not currently involved in active service as Christian Educators.

## **PROCEDURAL MATTERS**

### **A. Principles of Parliamentary Law**

- Courtesy to all      - One Item at a time
- Majority rule      - Respect the rights of the minority
- Justice for all      - Partiality for none
- Usually pro and con speakers will alternate and individual speaking will identify his or her position.
- No one is allowed to speak more than once on a pending question until all wishing to speak have been heard; a person can then speak a second time, but no more than twice (unless the body gives special permission by two-thirds vote for a third speech).

### **B. Relevant Provisions of Presbytery's Manual (Section III of Manual)**

1. "No new business shall be introduced after Presbytery recesses for lunch (unless by two-thirds vote Presbytery sets a different deadline for introduction of new business), and any new business not listed on the Docket shall be presented in written form."
2. "... each ruling elder elected as an officer of the Presbytery, General Presbyter, or a member of the Leadership Team shall be enrolled as a member of the Presbytery for the term of office..."
3. "The privilege of the floor without vote shall be granted to lay members of Presbytery's committees, to laypersons serving on Presbytery's staff, if not enrolled as members of the Presbytery."
4. The privilege of the floor without vote shall be granted to certified church Educators and other certified church workers serving the churches of Presbytery, if not enrolled as members of the Presbytery. Certified Christian Educators who are ruling elders and serving churches of the Presbytery shall have privilege of voice and vote (G-2.11036).

**NOTE:** The phrase, "privilege of the floor without vote," means that the person has the privilege of speaking on the floor of Presbytery, including debating a motion under consideration, subject to rules and guidelines that govern discussion and debate. However, the person does not have the privilege to make motions or to vote.

Those who have "privilege of the floor without vote" are lay members of committees, lay members of Presbytery staff, church educators, certified church workers and youth advisory delegates. Those with "voice and vote" privileges are member Teaching Elders, Ruling Elder Commissioners, General Presbyter, Stated Clerk, Recording Clerk, Treasurer, Moderator, Commissioned Ruling Elders (CRE) and Leadership Team members.

### **C. Procedural Rules for the meeting of Presbytery (approval by two-thirds vote required to adopt #3).**

1. Persons wishing to speak to the Presbytery - giving a report, debating a motion, raising questions - will do so by using the microphones.
2. Each speaker, after recognition by the Moderator, will give his or her name and church name (or other relationship to the Presbytery if not pastor or elder commissioner from a session).
3. Limitation of Debate - 30 minutes per main motion, with each individual limited to 3 minutes per speech.
4. A recommendation from a committee or other entity elected by the Presbytery, upon being presented to Presbytery by an elected member of that entity, is considered to be on the floor for Presbytery's debate, amendment, and disposition without the necessity of a motion placing the recommendation on the floor.

## MOTION BASICS

### Steps of the Motion

1. *Commissioner* rises and addresses the Moderator.
2. *Moderator* recognizes commissioner and grants the floor.
3. *Commissioner* makes motion. (Commissioner may not debate before the motion is seconded.)
4. *Another commissioner* seconds the motion without recognition from the moderator.
5. *Moderator* states the motion.
6. *Moderator* calls for debate. (Maker of the motion has the privilege of first debate.) All speakers must address the moderator and be recognized by the moderator.
7. *Moderator* states the motion.
8. *Moderator* takes the vote and announces the vote and the results of the vote.
9. *Moderator* states the next order of business.

### Seven Useful Motions

1. **Amend.** There are *only* three forms of simple amendment.
  - a. To delete or strike out
  - b. To add or insert
  - c. To strike out and insert

The words proposed for deletion or addition *must be consecutive words*. When the amendment does not involve consecutive words or is longer than a paragraph, the motions “to substitute” (a form of amendment) is used. This is a difficult motion and should *never* be used when the simple form of amendment can be used.

2. **Commit or Refer.** To commit or refer back to committee for further study and amendment allows the consultative process to be used in greater depth. When this motion is made, it needs to state clearly what committee; appointment of the committee, if necessary; the task of the committee; and report time.
3. **Postpone to a Particular Time.** This motion takes precedence over the preceding two and has the power to grant additional time to a particular member or committee or do further study or consultation. It should always be used in preference to “table” because it permits debate on the propriety of postponement.
4. **Limits on Debate.** The assembly always has the power and the moderator the right of suggestion, to limit debate to a particular hour, or extend or shorten speeches according to the necessity of the moment. Limits on the length of speeches are advisable in instances where the issue before the assembly is highly divisive and many members wish to speak.
5. **Previous Question.** The maker of the motion “to move the previous question” (close debate and immediately take the vote) must be recognized by the moderator and the motion must receive a second. *It is never in order when called from the floor.* This motion should never be considered when it is used to prevent legitimate debate.

**Lay on the Table.** This motion is seldom necessary. The motion “to postpone” is always preferable because of its lower rank and its “debatability”. Misuse of the subsidiary motion can be a strategy that seriously abridges the rights of the assembly because of its high rank and its adoption by majority vote.

# **THE PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE GENERAL PRESBYTER**

Ed Thompson

November 16, 2017

If the last quarter was a little light because of vacation and study leave, this past quarter more than made up for it. For the past 8 weeks, I have averaged working more than 60 hours a week. In the month of October, I drove 4,150 miles. Part of that was the trip to St. Louis for the Mid Council Leader's Gathering and the Association of Mid-Council Leaders Annual Meeting. Even dropping that trip out of the total, I still drove more than 3,000 miles. All things considered, that's too much. I need to take better care of myself. Although I enjoy driving and, as an introvert, I find the time alone in the car a chance to reflect and pray, to prepare for and then debrief meetings, this much travel has left me tired, and when I'm tired I'm not able to do my best work. Again, all things considered, I need to be more strategic in my work. For the rest of the year, I plan to focus on visiting pastors, working with staff, and planning for the year ahead.

I think the Leadership Team has made some significant progress in discerning some goals for the future. I want to do what I can to help implement these goals and suggest ways that the manual can be revised to reflect them, as well as our current practices.

I think that while we have made some progress in helping churches search for new pastors, we can and need to do better. This has probably been my number one frustration/challenge/disappointment since I've been back. A number of churches have called new pastors in the last two years, and that is exciting. Overall, though, the process takes too long. Part of that has to do with helping churches and pastor nominating committees have realistic expectations. Part of that, though, has to do with the availability of potential pastors. While there are still a large number of potential pastors available, not all are willing to come to West Virginia. Most are not willing to serve smaller congregations, and only a handful are willing and able to serve in part-time positions. So it's not really a numbers problem when it comes to pastors; it's more of a distribution problem.

Potentially troubling, too, is the possibility that a significant number of pastors will be reaching the age when they can retire. It looks to me that something like 43% of our installed pastors will be able to retire in the next five years. I may be wrong. I'm just guessing at how old I think people are, and I may be way off. A number of pastors may also chose or may feel compelled by their finances to work until age 70 or even beyond. That may well be balanced, though, by a number of folks taking early retirement. While in some ways the number of impending retirements seems like a significant challenge, these changes also have the potential to revitalize and renew our presbytery. It may turn out to be a blessing in ways we can't even imagine.

2017 has been a good year. Here's hoping 2018 will be even better.

Below you'll find a list of my activities during August-October.

### **Worship with Churches (\*Preach)**

*Bridgeport Presbyterian Church	8/6
*Clifton Presbyterian Church	9/17
*Fayetteville Presbyterian Church	10/8
*First Presbyterian Church, Huntington	8/13
*First Presbyterian Church, Morgantown	9/10

*First United Presbyterian Church, Ravenswood	9/3
*First Presbyterian Church, Ripley	9/3
*First Presbyterian Church, Weston	10/29
*Gilbert Presbyterian Church	10/22
Mannington Presbyterian Church	8/13, *10/29
*Oak Hill Presbyterian Church	8/27
Rock Lake Presbyterian Church	8/20, 9/24, 10/1

#### Committee Meetings

Administration Committee	9/14
Bluestone Committee	9/11
Leadership Team	10/8, 10/19, 10/23
Ministry Committee	8/14, 8/15, 8/22, 9/20, 10/18, 10/24
Nominating Committee	10/2
Stewardship Committee	10/25
Vocations Committee	8/24

Staff Meetings        8/8, 9/11, 10/3, 11/2

Presbytery Meetings   8/19

Visit with Pastors     13

#### Others

Synod Executive Forum	9/27
West Virginia Council of Churches Board of Directors	9/25-9/26
Kanawha Pastoral Counseling Center Board Meeting	8/17, 9/21
Visit Mark Miller	10/24
Meet with Rocky Poole – Midyear Check-in	8/3
Meet with Amy Robinson – Midyear Check-in	8/10
Attend Funeral for Bob Schultz, Temporary Supply Pastor at South Park	8/11
Meet w/Steve Hornbeck and Maureen Wright	8/15
Leadership Team Task Force to Review Committees	8/15
Meet w/Susan Perry, Amy Parker, and Maureen Wright to prepare for Presbytery Meeting	8/16
Meet with St. Andrew's PNC	8/16
Installation of Sharon Gearing	8/20
Attend Funeral of Alex Booth in Kenova	8/26
Meet with Maureen Wright – Midyear Check-in	8/31
Attend Funeral of Harry Palmer in Ashford	9/5
Conference call with Susan Maier, Maumee Valley Presbytery, and Maureen Wright	9/7
Conversation with Presbytery Leadership on the Sacrament of the Lord's Supper	9/7
Installation of Laura Brekke as chaplain of D&E	9/10
Meeting with Susan Sharp Campbell- Midyear Check-in	9/11
New Pastor Orientation	9/12

Boundary Training	9/12	
Meeting with Cinda Harkness and Maureen Wright	9/12	
Teach class on <u>Unbinding the Gospel</u> at First Presbyterian Church, Williamstown	9/13, 9/20, 10/4, 10/11, 10/18, 10/25, 11/1	
Installation of Kevin Geurink	9/14	
Meet with John Koerner and candidate for pulpit supply at FPC, Morgantown		9/18
Small Church Conference at Summersville	9/23	
Board of Trustees at Davis & Elkins College	9/28-9/29	
Meet w/session at First Presbyterian Church, St. Albans	10/3	
Bluestone Fall Getaway	10/6-10/7	
Bluestone Board of Directors Meeting	10/7	
Westminster Foundation	10/8-10/9	
Meet with Jim Burton and Maureen Wright	10/11	
Association of Mid-Council Leaders in St. Louis	10/13-10/14	
Mid Council Leaders Gathering In St. Louis	10/15-10/16	
Jim Dent Dinner for Kanawha Pastoral Counseling Center	10/17	
Meet w/session at First Presbyterian Church, Nitro	10/19	
Synod of the Trinity meeting	10/22	
Attend Funeral of David Pettry	10/28	
Synd COM/CPM Gathering	10/30-10/31	
Meet w/Susan Perry and Maureen Wright	11/1	

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE LEADERSHIP TEAM**

George Lilley, Leadership Team chair

November 16, 2017

### **RECOMMENDATIONS:**

1. That Presbytery approve the following to serve on the Nominating Committee, Class of 2020: Pam Johnson (RE, Riverlawn), Sharon Rowe (RE, Old Stone).
2. That Presbytery approve the request from Bridgeport Presbyterian Church to assume original jurisdiction only for a judicial matter.

### **INFORMATION:**

1. The Leadership Team met at Riverlawn Presbyterian Church on October 10, 2017.
2. Opening Devotions provided by and with thanks to Steven Hornbeck.
3. Minutes from July 18, 2017 were approved as amended.
4. Heard the need for a comprehensive disaster policy/procedure; assigned this task to a small group of presbytery leaders.
5. As part of ongoing strategic planning:
  - a. Heard a follow-up report on Leadership Team structure and Presbytery Committees
  - b. Bluestone
  - c. Flourishing churches
6. Heard progress on ways to assist small churches to more easily have access to leaders with authority to administer the Lord's Supper.
7. Approved a schedule for ministry partners/external groups to be given docket time when reporting to Presbytery.
8. Answered Synod questions to help inform our Commissioners at their next meeting, October 23-24.
9. Heard a report from the General Presbyter.
10. Considered disposition of General Assembly Overtures received to date.
11. Reviewed feedback from August's Presbytery Meeting.

12. Planned November's Presbytery Meeting, including electronic or paper bulletins.
13. Heard a Bluestone progress report that included a request for a policy on securing loans beyond the presbytery.
14. Authorized General Presbyter and Stated Clerk to handle Presbytery registration procedure.
15. Met by conference call on October 23, 2017 to receive a report of Bluestone Strategic Plan Task Force to create a new Bluestone Program Director position at Bluestone for 2108. The Leadership Team concurred with the report and requested the Stewardship Committee identify funding for the position and recommend to Presbytery a budget amendment. (See the attached rationale.)
16. Set next retreat meeting for January 12-13 at St. John XIII Pastoral Center.

## **Bluestone Program Director Rationale**

### **Background**

In the spring of 2017, the Leadership Team chartered a Task Force to define the strategic direction of Bluestone. While the development of a strategic plan is multi-faceted, the Task Force prioritized the camp management staffing model as the greatest potential for improvement as early as 2018. This proposal is focused on increasing the usage of Bluestone, with emphasis on churches within the Presbytery of West Virginia.

The Bluestone camp management staffing model currently uses a single person to manage the physical facilities/operations, Presbytery-related programming, and communications/multi-media/promotion. The camp has reached the age where repairs and replacements are now more extensive and require greater attention from the Camp Director. This often requires a compromise of other management duties. The Task Force also identified programming and communications initiatives that require a different and more focused skill base than exists with the current, single focal point model.

The Task Force proposes the addition of a part-time Program Director to work as a peer with the Facilities Director (former Camp Director role). Both roles would be employees of the Presbytery and report to the General Presbyter. Job descriptions have been written for both roles. The new role of Program Director will assume the responsibilities for program development and implementation of all Presbytery events at Bluestone, including summer camp. This person will secure and supervise summer counselor staff and manage all camping events, to include summer key leaders. The role will also have responsibility for camp program communications, multi-media development and maintenance, marketing, and promotional activities. The Facilities Manager will ensure safe, secure and timely operations; supervise all other Bluestone employees, and oversee the maintenance and replacement of camp assets and grounds.

### **Proposal to the Leadership Team**

The Task Force is recommending that a Program Director be hired, as a part-time position, for the compensation of \$20,000 annually, plus benefits. It is further recommended that the Presbytery maintain support of this position for a period of five years, while monitoring the camp census and financial data for improvement against the base year of 2017. This position would start as early as December 2017, in preparation for the 2018 camping season, which begins in the late spring.

### **Leadership Team Response**

The Leadership Team endorsed the proposal for hiring a Bluestone Program Director in time for the 2018 camping season. The Leadership Team requests the Stewardship Committee to identify funding for this position and to present an amended budget to Presbytery. Should the presbytery approve this budget, the Leadership Team requests that the Administration Committee take the appropriate actions to implement the new camp leadership model.

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE STEWARDSHIP COMMITTEE**

Karen Kinney, Stewardship Committee Chair

November 16, 2017

### **RECOMMENDATION:**

1. Approve the amended 2018 Presbytery of West Virginia Budget by up to an additional \$48,000 for the Administration Committee in the Salary and Personnel Expense lines to be funded in the following way: \$25,000 from the Mission Development Fund; \$15,500 from the Small Church Fund; and \$7,500 from the Funds of PWV. The total budget will now stand at \$833,000 for both expenses and revenue.

The proposed amended budget follows this report.

**Explanation:** The Leadership Team has endorsed a proposal by its Bluestone Task Force to create a part-time Bluestone Program Director position. Part of that endorsement was to request that the Stewardship Committee consider how to fund such a position. At its October 25, 2017 meeting, the Stewardship Committee approved sending to the Presbytery for its consideration an amended budget.

### **INFORMATION:**

1. At its meeting on October 25, 2017, the committee heard a presentation of the audit for 2016 by auditors Gibbons and Kawash, Certified Public Accountants, Charleston West Virginia. Members of the committee discussed the audit and voted to accept the audit as presented. (Copies of the audit are available by contacting Rocky Poole, Treasurer.)
2. The committee approved sending out a shared mission letter in support of the 2018 budget.

	2017 Budget		2018 Budget		Restricted Funds
	Budget	R/F Amount	Budget	R/F Amount	
<b><u>ADMINISTRATION COMMITTEE</u></b>					
OFFICE EXPENSES	71,000	59,000	68,550	59,000	Mission Development Fund
		12,000		12,000	Funds of PWV
SALARY & PERSONNEL EXPENSE					
Staff comp. detail: see Table A					
All Salaries (including housing & utilities)	353,575	30,800	355,600		Small Church
Pension Expense	39,000		41,900		
Medical Insurance Expense	102,500		145,800		
Payroll Taxes	17,900		19,600		
Workers' Compensation	1,425		1,450		
Continuing Education & Professional Expense	11,600		12,600		
Travel & Program Expense	25,000		25,000		
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>551,000</b>		<b>601,950</b>	<b>78,800</b>	<b>\$46.3K Small Church, \$25K MDF</b>
COMMITTEE EXPENSES					<b>\$7.5K Funds of PWV</b>
Consultant Fees	1,000		500		
Staff Development	1,000		1,000		
Committee Meetings	1,000		1,000		
	<b>\$ 625,000</b>		<b>\$ 673,000</b>		
<b><u>BLUESTONE COMMITTEE</u></b>					
CIT Support	4,500	4,500	4,500	4,500	Rachel McClintic Fund
Committee Meetings	1,500		1,500		
	<b>\$ 6,000</b>		<b>\$ 6,000</b>		
<b><u>LEADERSHIP TEAM</u></b>					
GOVERNING BODY EXPENSE					
Presbytery Meetings	2,000		2,000		
Moderator Expenses	1,000		1,000		
General Assembly	0		4,000	4,000	Mission Development Fund
Leadership Development Program	6,000	6,000	4,000	4,000	Small Church Fund
Legal Consultation	0		8,000		
Leadership Team	5,000		3,500		
	<b>\$ 14,000</b>		<b>\$ 22,500</b>		
<b><u>MINISTRY COMMITTEE</u></b>					
1,001 New Worshipping Comm.	2,500	2,500	2,500	2,500	Small Church Fund
Small Church Conf.	5,000	5,000	2,000	2,000	Small Church Fund
	<b>7,500</b>		<b>4,500</b>		
CRE Training (Con. Ed.)	500	500	500	500	Small Church Fund
Ministry Training	500	500	500	500	PEPS
Kanawha Pastoral Counseling Center	1,500		1,500		
Professional Development	3,500	3,500	3,500	3,500	Small Church Fund
Church Professional Orientation	1,000		1,000		
COM Resources	500		500		
Congregational Care Travel	500		500		
Memorials	500	500	500	500	Funds of PWV-COM Discretionary
Miscellaneous	500		500		
Emergency Church Assistance	2,000	2,000	2,000	2,000	Small Church Fund
Committee Meetings	6,000		6,000		
	<b>\$ 24,500</b>		<b>\$ 21,500</b>		

	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
<b><u>MISSIONS COMMITTEE</u></b>					
INSTITUTIONAL PARTNERSHIPS					
Davis & Elkins	1,250		1,250		
Davis-Stuart	1,250		1,250		
Westminster Foundation	1,250		1,250		
CEPAD	2,500		2,000		
MISSIONS PARTNERSHIPS					
Kenya Partnership	1,500	1,500	2,000	1,500	Kenya Partnership Fund
The Shack NH Support	15,000	15,000	15,000	15,000	Mission Development Fund
Tyrand Coop. Ministry Support	2,500	2,500	2,500	2,500	Midland Memorial Fund
WV Min. of Advocacy & Workcamps	15,000	15,000	15,000	15,000	Mission Development Fund
MISSIONS GRANTS	15,000		15,000		
Committee Meetings	1,000		1,000		
	\$ 56,250		\$ 56,250		
<b><u>NOMINATING COMMITTEE</u></b>					
Nominating Committee	\$ 200		\$ 300		
<b><u>NURTURE COMMITTEE</u></b>					
Resource Center Acquisitions	1,800		1,800		
Resource Ctr. - Supplies/Equip.	400		400		
Resource Ctr. - Subscriptions	0		0		
Resource Ctr. - Catalog Program	800		800		
Video license	225		250		
Festival of Faith	1,000		700		
Church Educators Support	400		400		
Educator/Clergy/CLP Retreat	1,200		1,000		
Younger Youth Retreat	1,000	1,000	1,000	1,000	Rachel McClintic Fund
Older Elementary Event	200	200	0	0	Rachel McClintic Fund
Older Youth Retreat	1,600	1,600	1,600	1,600	Rachel McClintic Fund
HS Youth Conference/Mission Trip	8,000	8,000	6,000	6,000	Rachel McClintic Fund
Youth Council	400	400	400	400	Rachel McClintic Fund
Adult Spiritual Development	1,000		1,500		
Scholarships	2,000	2,000	2,000	2,000	PEPS
Presbytery Worship	300		300		
Miscellaneous	200		200		
APCE Membership	0		200		
Committee Meetings	600		600		
	\$ 21,125		\$ 19,150		
<b><u>PJC</u></b>					
Permanent Judicial Commission	\$ 300		\$ 300		
<b><u>PRESBYTERIAN WOMEN</u></b>					
Presbyterian Women Support	\$ 6,000		\$ 6,000		
<b><u>RELATIONS COMMITTEE</u></b>					
Cluster Shepherds	2,000		2,000		
Relations Committee Expenses	1,000		1,000		
	\$ 3,000		\$ 3,000		

	Budget	R/F Amount	Budget	R/F Amount	Restricted Funds
<b><u>REPRESENTATION COMMITTEE</u></b>					
Committee on Representation	\$ 200		\$ 100		
<b><u>STEWARDSHIP COMMITTEE</u></b>					
Outside CPA Costs	15,000		11,000		
Committee Meetings	1,000		1,000		
	\$ 16,000		\$ 12,000		
<b><u>TRUSTEES</u></b>					
Trustees	2,000		\$ 2,000		
<b><u>VOCATIONS COMMITTEE</u></b>					
PREPARATION FOR MINISTRY					
Care of Candidates	1,200		500		
Career Counseling	1,000		500		
Scholarships	5,000		5,000		5,000 Bush Fund
Conferences	900		900		
ALP/CRE Preparation Program	0	0	3,000		3,000 Small Church Fund
Committee Meetings	1,000		1,000		
	\$ 9,100		\$ 10,900		
<b>TOTAL</b>	<b>\$ 783,675</b>		<b>\$ 833,000</b>		
<b>REVENUE IN SUPPORT of BUDGET</b>	2017 Budget		2018 Budget		
Shared Mission (net of GA & Synod support)	360,000		360,000		PWV/GA/Synod = 80/15/5
Per Capita (net of GA & Synod portions)	173,323		172,679		Per capita rate \$29.50
Previous Year Shared Mission & Per Capita	10,052		12,221		
Outside Funding (Presb. Housing & PHP)	46,300		46,300		
Interest & Gifts	15,000		15,000		
Restricted Fund Support (see below)	179,000		226,800		
	\$ 783,675		\$ 833,000		
Midland Memorial	2,500		2,500		
Rachel McClintic Fund	15,700		13,500		
MDF	89,000		118,000		
Small Church Fund	48,300		63,800		
Funds of PWV	14,500		20,000		
Bush Fund	5,000		5,000		
PEPS	2,500		2,500		
Kenya Partnership	1,500		1,500		
	\$ 179,000		\$ 226,800		

# COMPOSITE BY COMMITTEE

	YTD (09/30/17)	Budget	% of Budget	Restricted Fund Support
ADMINISTRATION	435,729.58	625,000.00	69.7%	101,800.00
BLUESTONE	4,525.50	6,000.00	75.4%	4,500.00
LEADERSHIP	3,247.36	11,000.00	24.1%	6,000.00
MINISTRY	5,716.87	24,500.00	23.3%	14,500.00
MISSIONS	35,856.01	56,250.00	63.7%	34,000.00
NOMINATING	58.65	200.00	29.3%	
NURTURE	5,374.67	21,125.00	25.4%	13,200.00
PERMANENT JUDICIAL COMMISSION	118.41	300.00	39.5%	
PRESBYTERIAN WOMEN	4,000.00	6,000.00	66.7%	
RELATIONS	1,411.98	6,000.00	23.5%	
REPRESENTATIONS	0.00	200.00	0.0%	
STEWARDSHIP	4,039.80	16,000.00	25.2%	
TRUSTEES	2,265.79	2,000.00	113.3%	
VOCATIONS	578.44	9,100.00	6.4%	5,000.00
<b>TOTALS</b>	<b>\$ 502,923.06</b>	<b>\$ 783,675.00</b>	<b>64.2%</b>	<b>\$ 179,000.00</b>

SHARED MISSION (net)	205,806.61	360,000	57.2%
PER CAPITA (net)	104,424.80	173,323	60.2%
PRIOR YEAR BENEV./PER CAPITA	15,294.03	10,052	152.1%
OUTSIDE FUNDING	46,300.00	46,300	100.0%
INTEREST & GIFTS	26,981.21	15,000	179.9%
RESTRICTED FUND SUPPORT	111,104.93	179,000	62.1%
<b>TOTALS</b>	<b>\$ 509,911.58</b>	<b>\$ 783,675.00</b>	<b>65.1%</b>

	As of 09/30/17	Budget	% of Budget	Restricted Fund Support
<b>ADMINISTRATION</b>				
OFFICE EXPENSES				59,000 Mission Development Fund
5105 · Postage	308.35			12,000 Funds of PWV
5110 · Supplies	4,805.37			
5115 · Publications & Subscriptions	288.90			
5117 · Presbytery Directory	0.00			
5120 · Telephone	3,102.78			
5125 · Utilities	5,252.37			
5130 · Cleaning/Bldg Maintenance	2,910.06			
5135 · Equipment	358.27			
5140 · Equipment Maintenance	4,720.95			
5150 · Staff Expenses	3,661.98			
5155 · Insurance - Property	19,358.50			
5160 · Bad Debt Expense	0.00			
5165 · Web Site Maintenance	549.95			
5168 · Internet Service	1,181.25			
5180 · Bank service fees	684.33			
5185 · Miscellaneous	45.06			
<b>TOTAL OFFICE EXPENSE</b>	<b>47,228.12</b>	<b>71,000</b>	<b>66.5%</b>	<b>71,000</b>
SALARY & PERSONNEL EXPENSE				
All Salaries (including housing & utilities)	248,405.92	353,575	70.3%	30,800 Small Church Fund
Pension Expense	29,195.99	39,000	74.9%	
Medical Insurance Expense	76,790.99	102,500	74.9%	
Payroll Taxes	12,943.47	17,900	72.3%	
Workers' Compensation	1,443.50	1,425	101.3%	
Continuing Education & Professional Expense	6,435.92	11,600	55.5%	
Travel & Program Expense	12,455.37	25,000	49.8%	
Moving Expense	0.00			
<b>TOTAL SALARY &amp; PERSONNEL EXPENSE</b>	<b>387,671.16</b>	<b>551,000.00</b>	<b>70.4%</b>	
COMMITTEE EXPENSE				
7030 · Consultant Fees	0.00	1,000	0.0%	
7050 · Staff Development	0.00	1,000	0.0%	
7090 · Committee Meetings	830.30	1,000	83.0%	
<b>TOTAL COMMITTEE EXPENSE</b>	<b>830.30</b>	<b>3,000</b>	<b>27.7%</b>	
	<b>\$ 435,729.58</b>	<b>\$ 625,000</b>	<b>69.7%</b>	
<b>BLUESTONE</b>				
CAMP, CONFERENCE, RETREAT MINST				
7240 · CIT Support	4,500.00	4,500	100.0%	4,500 Rachel McClintic Fund
7290 · Committee Meetings	25.50	1,500	1.7%	
	<b>\$ 4,525.50</b>	<b>\$ 6,000</b>	<b>75.4%</b>	

	As of 09/30/17	Budget	% of Budget	Restricted Fund Support
<b>LEADERSHIP TEAM</b>				
6030 · Leadership Development Program	2,040.86	6,000	34.0%	6,000 Small Church Fund
5310 · Leadership Team/Council	1,206.50	5,000	24.1%	
	<b>\$ 3,247.36</b>	<b>\$ 11,000</b>	<b>29.5%</b>	
<b>MINISTRY</b>				
CONGREGATIONAL DEVELOPMENT				
1,001 New Worshipping Comm.	0.00	2,500	0.0%	2,500 Small Church Fund
Small Church Conf.	0.00	5,000	0.0%	5,000 Small Church Fund - \$3K, Funds of PWV - \$2K
COMMITTEE ON MINISTRY				
6130 · CRE Training (cont. ed.)	0.00	500	0.0%	500 Small Church Fund
6140 · Ministry Training	0.00	500	0.0%	500 PEPS
6145 · Kanawha Pastoral Care Center	0.00	1,500	0.0%	
6160 · Professional Development	1,065.72	3,500	30.4%	3,500 Small Church Fund
6165 · Church Professional Orientation	0.00	1,000	0.0%	
6170 · COM Resources	0.00	500	0.0%	
6175 · Congregational Care Travel	476.15	500	95.2%	
6181 · Memorials	200.00	500	40.0%	500 Funds of PWV - COM Discretionary
6185 · Miscellaneous	35.15	500	7.0%	
6189 · Emergency Church Assistance	0.00	2,000	0.0%	2,000 Small Church Fund
6190 · Committee Meetings	3,939.85	6,000	65.7%	
	<b>\$ 5,716.87</b>	<b>\$ 24,500</b>	<b>23.3%</b>	
<b>MISSIONS</b>				
SOCIAL & ECUMENICAL MINISTRIES				
INSTITUTIONAL PARTNERSHIPS				
6732 · Davis & Elkins College	937.50	1,250	75.0%	
6710 · Davis-Stuart	937.50	1,250	75.0%	
6770 · Westminster Foundation	937.50	1,250	75.0%	
7165 · CEPAD	0.00	2,500	0.0%	
MISSIONS PARTNERSHIPS				
7130 · Kenya Partnership	0.00	1,500	0.0%	1,500 Kenya Partnership
6760 · The Shack NH Support	11,250.00	15,000	75.0%	15,000 Mission Development Fund
6765 · Tyrand Coop. Ministry Support	1,875.00	2,500	75.0%	2,500 Midland Memorial
6780 · WV Min. of Advocacy & Workcamps	11,250.00	15,000	75.0%	15,000 Mission Development Fund
MISSIONS GRANTS				
6767 · Covenant House, Inc	2,250.00	3,000	75.0%	
6772 · Davis Mem. Elkins Afterschool	1,500.00	2,000	75.0%	
6776 · Council on Homelessness	1,500.00	2,000	75.0%	
6777 · FPC Buckhannon-Healthy Lunch	562.50	750	75.0%	
6778 · Healthy Bodies/Healthy Spirits	1,125.00	1,500	75.0%	
6779 · Rock Lake PC-Community Life Ctr	1,500.00	2,000	75.0%	

6790 · Missions Committee Meetings

As of 09/30/17	Budget	% of Budget
231.01	1,000	23.1%
<b>\$ 35,856.01</b>	<b>\$ 56,250</b>	<b>63.7%</b>

#### Restricted Fund Support

#### NOMINATING

5320 · Nominating Committee

58.65 200 29.3%

#### NURTURE

##### CHRISTIAN NURTURE & WORSHIP

6320 · Resource Center Acquisitions 1,302.90 1,800 72.4%

6321 · Resource Ctr. - Supplies/Equip. 774.82 400 193.7%

6322 · Resource Ctr. - Subscriptions 30.00 0 100.0%

6323 · Resource Ctr. - Catalog Program 795.00 800 99.4%

6325 · Video License 0.00 225 0.0%

6330 · Festival of Faith 853.42 1,000 85.3%

6332 · Church Educators Support 101.71 400 25.4%

6335 · Educator/Clergy/CRE Retreat 569.66 1,200 47.5%

6345 · Younger Youth Retreat (1,060.64) 1,000 -106.1%

6348 · Older Elementary Event 0.00 200 0.0%

6350 · Older Youth Retreat 0.00 1,600 0.0%

6355 · HS Youth Conf. Mission Trip 663.64 8,000 8.3%

6358 · Summer Youth Conferences 0.00 0 0.0%

6360 · Youth Council 231.59 400 57.9%

6370 · Adult Spiritual Development 623.85 1,000 62.4%

6380 · Scholarships 0.00 2,000 0.0%

6382 · Presbytery Worship 0.00 300 0.0%

6385 · Miscellaneous 200.00 200 100.0%

6390 · Committee Meetings 288.72 600 48.1%

**1,000 Rachel McClintic Fund**

**200 Rachel McClintic Fund**

**1,600 Rachel McClintic Fund**

**8,000 Rachel McClintic Fund**

**400 Rachel McClintic Fund**

**2,000 PEPS**

<b>\$ 5,374.67</b>	<b>\$ 21,125</b>	<b>25.4%</b>
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#### PJC

5305 · Permanent Judicial Commission

118.41 300 39.5%

#### PRESBYTERIAN WOMEN

7310 · Presbyterian Women Support

4,000.00 6,000 66.7%

#### RELATIONS

##### GOVERNING BODY EXPENSE

5410 · Presbytery Meetings 467.06 2,000 23.4%

5415 · Moderator Expenses 225.00 1,000 22.5%

5420 · General Assembly 0.00 0 0.0%

5430 · Synod 0.00

5450 · Denomination Resources 719.92

	As of 09/30/17	Budget	% of Budget	Restricted Fund Support
5460 · Cluster Shepherds	0.00	2,000	0.0%	
5490 · Relations Committee Expenses	0.00	1,000	0.0%	
	<b>\$ 1,411.98</b>	<b>\$ 6,000</b>	<b>23.5%</b>	
<b>REPRESENTATION</b>				
5315 · Committee on Representation	0.00	200.00	0.0%	
<b>STEWARDSHIP</b>				
FINANCE & DEVELOPMENT				
5355 · Transition Expenses	0.00	0	0.0%	
6545 · Outside CPA Costs	4,000.00	15,000	26.7%	
6590 · Committee Meetings	39.80	1,000	4.0%	
	<b>\$ 4,039.80</b>	<b>\$ 16,000</b>	<b>25.2%</b>	
<b>TRUSTEES</b>				
5325 · Trustees	2,265.79	2,000	113.3%	
<b>VOCATIONS</b>				
PREPARATION FOR MINISTRY				
6210 · Care of Candidates	0.00	1,200	0.0%	
6220 · Annual Consultation	0.00			
6230 · Career Counseling	0.00	1,000	0.0%	
6240 · Scholarships	0.00	5,000	0.0%	5,000 Bush Fund
6250 · Conferences	0.00	900	0.0%	
6260 · ALP/CLP Preparation Program	0.00	0	0.0%	
6290 · Committee Meetings	578.44	1,000	57.8%	
	<b>\$ 578.44</b>	<b>\$ 9,100</b>	<b>6.4%</b>	
<b>TOTAL</b>	<b>\$ 502,923.06</b>	<b>\$ 783,675</b>	<b>64.2%</b>	<b>\$179,000</b>

REVENUE IN SUPPORT of BUDGET	As of 09/30/17	Budget
Shared Mission (net of GA & Synod support)	205,807	360,000
Per Capita (net of GA & Synod support)	104,425	173,323
Previous Year Shared Mission & Per Capita	15,294	10,052
Outside Funding (Presby. Housing & PHP)	46,300	46,300
Interest & Gifts	26,981	15,000
Restricted Fund Support	111,105	179,000
<b>TOTAL</b>	<b>\$ 509,912</b>	<b>\$ 783,675</b>

	<u>09/30/17</u>	<u>09/30/16</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1005 · Petty Cash	250.00	250.00
1012 · Payroll - WesBanco Bank	108.71	2,544.18
1020 · Cash - United Bank Checking	222,848.14	149,113.40
1022 · Cash - United Bank Sweep Acct	0.00	0.00
1023 · WV Federal Credit Union	227,893.90	227,325.31
1029 · First Community Bank - Fr. Crk.	4,283.39	8,270.82
1030 · Wells Fargo - MDF		
1032 · Equities -- Index Fund	1,095,610.00	964,798.37
1035 · Fixed Income	530,107.44	634,705.60
<b>Total 1030 · Wells Fargo - MDF</b>	<u>1,625,717.44</u>	<u>1,599,503.97</u>
1050 · Wells Fargo Money Market		
1051 · Wells Fargo MM - PWV	28,271.34	27,197.08
1052 · Kay Long Memorial Fund	8,515.69	8,490.04
1053 · Molly Gant Scholarship Fund	9,770.80	10,985.14
1054 · Kenya Partnership	5,167.97	9,693.25
1055 · Presbyterian Hunger Program	32,233.13	28,836.09
1056 · Pack Endowment Fund	210,073.24	208,110.65
<b>Total 1050 · Wells Fargo Money Market</b>	<u>294,032.17</u>	<u>293,312.25</u>
<b>INVESTMENTS</b>		
1070 · New Covenant Funds of PWV	260,767.75	247,619.93
1072 · New Covenant New Ch. Devel	137,636.02	125,192.01
1074 · New Covenant PEPS	3,347.00	3,044.33
1075 · New Covenant Slaughter	1,593.29	1,505.28
1076 · New Covenant Riner	55,818.24	49,470.10
1077 · New Covenant Scholarship	11,070.14	10,458.78
1078 · New Covenant Seminary Student	29,896.16	27,193.10
1079 · New Covenant Dickinson	45,196.71	41,110.29
1080 · New Covenant Bush Fund	182,586.69	170,232.70
1084 · New Covenant Midland Mem.	76,291.88	71,712.40
1087 · New Covenant Small Church	1,048,983.97	1,001,207.03
1090 · T Rowe Price - Rachel McClintic	991,767.30	877,665.67
<b>Total INVESTMENTS</b>	<u>2,844,955.15</u>	<u>2,626,411.62</u>
<b>Total Checking/Savings</b>	5,220,088.90	4,906,731.55
<b>Accounts Receivable</b>		
1210 · Accounts Receivable	<u>0.00</u>	<u>125.60</u>

	<b>09/30/17</b>	<b>09/30/16</b>
<b>Total Accounts Receivable</b>	0.00	125.60
<b>Other Current Assets</b>		
1220 · Notes Receivable MDF	56,418.59	15,268.22
1240 · Notes Receivable Riner	26,700.00	30,800.00
1309 · Notes Receivable R. McClintic	129,990.01	139,616.01
1450 · Workers Comp Deposit	247.09	247.09
<b>Total Other Current Assets</b>	<b>213,355.69</b>	<b>185,931.32</b>
<b>Total Current Assets</b>	<b>5,433,444.59</b>	<b>5,092,788.47</b>
<b>Fixed Assets</b>		
1510 · Land	58,000.00	58,000.00
1520 · Building & Grounds	299,782.00	299,782.00
1530 · Furniture & Fixtures	18,024.20	18,024.20
1540 · Capital Equipment	27,635.11	27,635.11
1550 · Software	10,022.51	10,022.51
1590 · Accumulated Depreciation	-265,104.73	-253,104.73
<b>Total Fixed Assets</b>	<b>148,359.09</b>	<b>160,359.09</b>
<b>TOTAL ASSETS</b>	<b><u>5,581,803.68</u></b>	<b><u>5,253,147.56</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Other Current Liabilities</b>		
2010 · Benevolence Receipts Payable	648.13	648.13
Payroll Liabilities	5,618.64	5,541.06
<b>Total Other Current Liabilities</b>	<b>6,266.77</b>	<b>6,189.19</b>
2200 · Deferred Revenue	0.00	0.00
<b>Total Liabilities</b>	<b>6,266.77</b>	<b>6,189.19</b>
<b>Equity</b>		
3010 · Fund Balance Funds of PWV	881,382.78	732,367.14
3011 · Fund Balance - MDF	1,544,449.65	1,521,190.82
3012 · Fund Balance New Ch. Devel	125,967.90	118,978.94
3013 · Fund Balance Hunger Prog	24,525.94	9,812.18
3014 · Fund Balance PEPS	3,063.25	2,893.28
3015 · Fund Balance Slaughter	1,497.64	1,435.62

	<b>09/30/17</b>	<b>09/30/16</b>
3016 · Fund Balance Riner	78,823.70	76,062.05
3017 · Fund Balance Scholarship	10,405.61	9,948.99
3018 · Fund Balance Seminary Student	27,361.67	25,904.07
3019 · Fund Balance Dickinson	41,365.13	39,070.03
3020 · Fund Balance Bush Fund	166,807.82	161,757.32
3021 · Fund Balance Goin Estate	0.00	0.00
3024 · Fund Balance Midland Mem.	69,656.79	68,136.51
3026 · Fund Balance Lee Beard	0.00	0.00
3027 · Fund Balance Small Church	908,346.54	903,100.43
3028 · Fund Balance Kenya Partnership	4,957.80	10,955.59
3029 · Fund Balance Rachel McClintic	1,008,193.66	975,809.55
3030 · Fund Balance Kay Long Memorial	8,502.59	8,452.40
3031 · Fund Balance Molly Gant Fund	11,001.37	13,991.60
3032 · Fund Balance Pack Endowment	208,404.00	206,756.14
Net Income	450,823.07	360,335.71
Total Equity	5,575,536.91	5,246,958.37
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,581,803.68</b>	<b>5,253,147.56</b>

2017 BENEVOLENCE PLEDGE & PER CAPITA ASSESSMENT					
				2017	
	2017	2017	12/31/15	Per Capita	Per Capita Rec'd
Church	PLEDGE	Giving by 9/30/17	Membership	(\$29/member)	by 9/30/17
Alderson	100	100	9	261	261
Alexander Memorial	240	240	8	232	232
Anderson Memorial	0		22	638	479
Arthurdale - Community	1,000	500	41	1,189	595
Bates Memorial	1,000	1,000	130	3,770	3,770
Baxter			12	348	348
Beckley		11,333	254	7,366	5,285
Beechwood			84	2,436	6,047
Belington	600	400	28	812	541
Belle	1,155	866	7	203	152
Bethlehem	110		18	522	
Beulah Humble			13	377	
Beverly			26	754	754
Beverly Hills			52	1,508	1,450
Big Spring			10	290	580
Bluefield-First	8,400	6,267	114	3,306	2,664
Bradley	0		19	551	551
Bramwell			16	464	
Bream Memorial	3,000	2,250	183	5,307	3,980
Bridgeport (all PWV)	2,000	2,485	115	3,335	2,301
Buckhannon-First	600	450	29	841	639
Buffalo			4	116	
Canyon Community		1,000	10	290	290
Centerville	3,500	3,500	35	1,015	1,015
Ch. of the Covenant-Grafton	2,304	1,713	25	725	537
Charleston-First (all PWV)	45,000	30,000	1,087	31,523	21,015
Church of Our Saviour	1,700	1,700	15	435	435
Clarksburg-First	2,000	1,000	220	6,380	3,190
Clear Creek			18	522	
Clifton	1,200	900	89	2,581	1,936
Clothier			9	261	
Colcord-First	0		37	1,073	715
Comfort	565		15	435	435
Davis Mem. - Elkins		13,210	203	5,887	4,215
Davis Mem. - Gassaway	700	550	28	812	754
Dunbar-First	900	675	74	2,146	1,609
DuPont City			10	290	
Edgewood	5,250	2,625	106	3,074	1,537
Eleanor	522	600	18	522	522
Elk Hills	6,600	4,950	66	1,914	1,436
Enslow Park	0		165	4,785	2,436
Fairmont-First	4,700	2,708	153	4,437	2,658
Falls View	1,680	840	12	348	200
Fayetteville	6,200	4,160	94	2,726	1,840
Fleming Memorial	2,500	1,250	41	1,189	595
Frankford	2,100	1,500	28	812	609

<b>2017 BENEVOLENCE PLEDGE &amp; PER CAPITA ASSESSMENT</b>					
				2017	
	2017	2017	12/31/15	Per Capita	Per Capita Rec'd
<b>Church</b>	<b>PLEDGE</b>	<b>Giving by 9/30/17</b>	<b>Membership</b>	<b>(\$29/member)</b>	<b>by 9/30/17</b>
Gilbert			50	1,450	
Glenville	3,675	<b>3,675</b>	12	348	<b>348</b>
Grace Covenant		<b>1,418</b>	15	435	<b>870</b>
Harman			27	783	<b>783</b>
Highlawn Huntington	19,425	<b>12,950</b>	167	4,843	<b>3,229</b>
Highlawn St. Albans		<b>4,050</b>	77	2,233	<b>1,671</b>
Hinton-First	2,100	<b>1,050</b>	28	812	<b>448</b>
Hughes River - Cairo		<b>2,000</b>	18	522	<b>542</b>
Huntington-First			439	12,731	<b>4,350</b>
Huntington Second		<b>238</b>	22	638	<b>638</b>
Kanawha United	12,000	<b>6,000</b>	162	4,698	<b>4,698</b>
Keller			7	203	<b>203</b>
Kenova-First	928		32	928	<b>500</b>
Kesler Memorial			38	1,102	
Kingwood-First	5,200	<b>3,900</b>	53	1,537	<b>1,153</b>
Kuhn Memorial	2,500	<b>1,905</b>	96	2,784	<b>2,088</b>
Lakeview			5	145	
Liberty	1,500		17	493	
Logan-First	7,665	<b>5,749</b>	85	2,465	<b>2,465</b>
Mannington-First			20	580	
Marlinton			86	2,494	<b>1,871</b>
Marsh Fork	500	<b>500</b>	11	319	<b>319</b>
McElhenney			12	348	<b>348</b>
McKinnon	1,104	<b>828</b>	24	696	<b>522</b>
McLean			22	638	
Mill Creek	4,400	<b>3,300</b>	19	551	<b>551</b>
Milton	1,000	<b>500</b>	22	638	<b>300</b>
Mingo	100	<b>100</b>	16	464	<b>464</b>
Morgantown-First	14,219	<b>10,665</b>	212	6,148	<b>4,610</b>
Mount Hope			25	725	<b>725</b>
Nitro-First	1,200	<b>500</b>	85	2,465	<b>1,233</b>
Oak Grove			70	2,030	
Oak Hill-First			27	783	<b>392</b>
Old Stone	24,000	<b>18,000</b>	280	8,120	<b>6,090</b>
Parkersburg-First			172	4,988	<b>3,325</b>
Parsons		<b>200</b>	27	783	<b>392</b>
Philippi		<b>1,280</b>	11	319	<b>280</b>
Pickens			6	174	
Pineville			35	1,015	<b>1,692</b>
Pres. Ch of the Covenant			97	2,813	
Pt. Pleasant	7,350	<b>4,900</b>	116	3,364	<b>2,243</b>
Ravenswood-First	2,887	<b>2,887</b>	31	899	<b>899</b>
Red Sulphur Springs	150	<b>150</b>	6	174	<b>174</b>
Richwood	1,850	<b>900</b>	31	899	<b>288</b>
Ripley-First	5,040	<b>3,360</b>	51	1,479	<b>986</b>
Riverlawn	2,500	<b>1,500</b>	120	3,480	<b>1,900</b>

<b>2017 BENEVOLENCE PLEDGE &amp; PER CAPITA ASSESSMENT</b>					
				2017	
	2017	2017	12/31/15	Per Capita	Per Capita Rec'd
<b>Church</b>	<b>PLEDGE</b>	<b>Giving by 9/30/17</b>	<b>Membership</b>	<b>(\$29/member)</b>	<b>by 9/30/17</b>
Rock Forge	100	<b>100</b>	19	551	<b>884</b>
Rock Lake	11,812	<b>7,594</b>	140	4,060	<b>2,686</b>
Rome	120	<b>90</b>	6	174	<b>131</b>
Ronceverte	2,625	<b>1,313</b>	75	2,175	<b>1,088</b>
Ruffner Memorial			47	1,363	
Salem	3,150	<b>2,363</b>	14	406	<b>305</b>
Smithers	1,000	<b>1,000</b>	16	464	<b>464</b>
South Charleston-First			172	4,988	<b>3,277</b>
South Park	1,890	<b>1,418</b>	31	899	<b>674</b>
Spencer		<b>420</b>	9	261	<b>131</b>
Spring Creek	783	<b>783</b>	27	783	<b>783</b>
Spring Valley	560		54	1,566	
St. Albans-First	6,235	<b>2,598</b>	215	6,235	<b>2,598</b>
St. Andrew			146	4,234	<b>930</b>
St. Marys		<b>100</b>	12	348	<b>696</b>
Sugar Grove	1,680	<b>1,680</b>	29	841	<b>841</b>
Summerlee		<b>50</b>	12	348	<b>174</b>
Summersville	1,827	<b>1,218</b>	51	1,479	<b>986</b>
Teays Valley		<b>7,200</b>	228	6,612	<b>4,408</b>
Terra Alta-First			24	696	
Thomas-First		<b>1,500</b>	30	870	<b>563</b>
Trinity	400	<b>400</b>	21	609	<b>457</b>
Tygarts Valley	3,300	<b>2,575</b>	29	841	<b>841</b>
Union	2,100	<b>1,050</b>	35	1,015	<b>508</b>
Upper Glade	2,520	<b>1,260</b>	66	1,914	<b>956</b>
Valley Bend	1,785	<b>1,785</b>	27	783	<b>783</b>
Village Chapel	17,850	<b>15,087</b>	233	6,757	<b>5,164</b>
Waverly-Bethel	1,155	<b>866</b>	16	464	<b>464</b>
Welch-First	2,205	<b>2,100</b>	22	638	<b>638</b>
Westminster-Chas.	7,560		26	754	
Westminster-Vienna	4,200	<b>3,000</b>	83	2,407	<b>1,931</b>
Weston-First	1,050	<b>1,050</b>	10	290	<b>290</b>
White Sulphur Springs-First	1,000	<b>825</b>	33	957	<b>825</b>
Whitesville-First	0		12	348	<b>348</b>
Whittico Memorial			7	203	
Williamson-First			62	1,798	
Williamstown-First	4,725	<b>4,625</b>	87	2,523	<b>2,537</b>
Winfield			20	580	
Zion			33	957	
<b>TOTALS</b>	<b>308,551</b>	<b>255,326</b>	<b>8,915</b>	<b>258,535</b>	<b>169,553</b>

## BLUESTONE CONFERENCE CENTER

### INCOME

	09/30/17	Budget	% of Budget
Presbytery support*	-	-	-
Grant Subsidy - Rachel McClintic Fund	4,500.00	<b>4,500</b>	100.0%
Retreats - Bluestone Events	6,207.00	<b>7,000</b>	88.7%
Retreats - Presbyterian	6,425.50	<b>15,000</b>	42.8%
Retreats - Presbyterian Affiliate	0.00	0	0.0%
Retreats - Non - Presbyterian	48,950.35	<b>64,000</b>	76.5%
Summer Camp Registrations	71,187.50	<b>74,000</b>	96.2%
Donations	8,695.92	<b>18,500</b>	47.0%
Friends of Bluestone	41,354.00	<b>48,000</b>	86.2%
MDF-Line of credit	56,417.59	<b>45,000</b>	125.4%
Interest	0.84	-	-
Miscellaneous	0.00	-	-
<b>TOTAL INCOME</b>	<b>\$ 243,738.70</b>	<b>\$ 276,000</b>	<b>88.3%</b>

### EXPENSES

Salaries & Personnel	50,081.33	66,600	75.2%
Office & Administration	9,674.58	10,166	95.2%
Bluestone Committee expense	331.61	1,400	23.7%
Plant & Operation	78,568.09	92,134	85.3%
Electric project	73,576.79	70,000	105.1%
Summer Staff & Salary	23,855.47	27,000	88.4%
Summer Program	1,854.21	2,000	92.7%
Summer Camp Trips	5,294.98	6,700	79.0%
<b>TOTAL EXPENSE</b>	<b>\$ 243,237.06</b>	<b>\$ 276,000</b>	<b>88.1%</b>
<b>NET GAIN/(LOSS)</b>	<b>\$ 501.64</b>	(excluding store acct. & depreciation expense)	

### \* Presbytery support

Camp director comp	\$ 64,324.00
Property Insurance	12,043.50
CIT Support	4,500.00
Committee expense	1,500.00
Banking fees	160.00
Misc. office expense	50.00
<b>\$ 82,577.50</b>	

### BALANCE SHEET

	09/30/17	09/30/16
<b>ASSETS</b>		
Current Assets	21,445.50	11,693
Property & Equip. (net of depr.)	139,508.65	136,776
<b>TOTAL ASSETS</b>	<b>\$ 160,954.15</b>	<b>\$ 148,469</b>
<b>LIABILITIES</b>		
Current Liabilities	13,964.25	653
Long Term Debt	74,417.59	15,267
<b>TOTAL LIABILITIES</b>	<b>\$ 88,381.84</b>	<b>\$ 15,921</b>
<b>EQUITY</b>	<b>72,572.31</b>	<b>132,549</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 160,954.15</b>	<b>\$ 148,469</b>

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE MINISTRY COMMITTEE**

Cinda Harkless, Ministry Committee Chair

November 16, 2017

### **RECOMMENDATIONS:**

1. (CA) Approval of the terms of call: **Guy Richard Cardot** and the **Valley Parish (Belington; Beverly; Mill Creek, Beverly; and Tygarts Valley, Huttonsville, churches)**. Terms: cash salary: \$32,800; housing allowance: \$9,900; utility allowance: \$3,300; SECA \$3,809; auto expense reimbursement at IRS rate up to \$5,000 per year; continuing education: \$1,500 per year; Board of Pensions including optional dental coverage; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable.
2. (CA) Approval of the terms of call as Associate Pastor: **Christian J. Johnson** and the **First Presbyterian Church, Charleston**. Terms: cash salary: \$45,000; housing allowance: \$15,000; utility allowance: \$5,000; SECA \$5,382; auto expense reimbursement at IRS rate up to \$1,500 per year; continuing education: \$1,800 per year; Board of Pensions; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays); 12 sick leave days per year and two months paid parental leave, if applicable.
3. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between **James Irwin** and the **Presbytery of West Virginia** through December 31, 2017. Terms: travel reimbursement at IRS rate, paid by the church. Responsibilities: moderate Session of **Keller Presbyterian Church**, Pence Springs; voice and vote at Presbytery.
4. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between **Nancy Bulla** and **Centerville Presbyterian Church** through December 31, 2018. Terms: Cash salary: \$125 per Sunday; auto expense reimbursement at IRS rate. Responsibilities: to provide for the worship service on the fourth Sunday of each month and other times as negotiated. Perform marriages; administer the Lord's Supper and Baptisms; moderate Session; voice and vote at Presbytery.
5. (CA) Approval of the Stated Supply Covenant between **Ann Fretwell**, United Methodist Church, and **Valley Bend Presbyterian Church** through December 31, 2017. Terms: 25-30 hours per week; cash salary \$125 per Sunday; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship, officiate communion, weddings, funerals, visitation (home, hospital, shut-ins), assist with special services and assist the session with spiritual guidance. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.
6. (CA) Approval of the Stated Supply Covenant between **Ryan Snuffer**, non-denominational, and **Mount Hope Presbyterian Church** through December 31, 2017. Terms: 3 hours per week; cash salary \$200 per Sunday; auto expense reimbursement at IRS rate; vacation 4 weeks (including Sundays); continuing education 2 weeks (including Sundays). Responsibilities: weekly worship and other services as negotiated with the Session. The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the church's spiritual interests.

7. (CA) Approval of the covenant as Ruling Elder Commissioned to a Particular Pastoral Service between **Nancy Martin** and the **Presbytery of West Virginia** through December 31, 2018. Terms: travel reimbursement at IRS rate, paid by the church. Responsibilities: moderate Session of **Summerlee Presbyterian Church**; administer the Lord's Supper and Baptisms at **Summerlee Presbyterian Church**; voice and vote at Presbytery.
8. (CA) Approve **Kathryn Willoughby Weed** as Moderator of the **First Presbyterian Church, St. Albans**, effective February 1, 2018.
9. (CA) Approval of **Nancy Didway** as Moderator of the **First Presbyterian Church, Nitro**.
10. (CA) Approval of **Jim Robinson** as Moderator of the **St. Andrew Presbyterian Church, Pinch**.
11. (CA) Approval of the following **Authorized Lay Preachers** to celebrate the Sacrament of the Lord's Supper (G-3.0301b) in 2018: Rick Accord, John Arbuckle Jr., Laura Boggess, Sue Hollandsworth, Barbara Hopta, Jim Johnston, Jeffery Lewis, George Lilley, John Nelson, Mary Quick, Michael Stivers, and Rebecca Williams.
12. (CA) Approval of the Honorable Retirement for **Leonard Graham**.
13. (CA) Approval of the Honorable Retirement for **Donald Spencer**.
14. (CA) Approval of the request for Honorable Retirement of **Paul Romine, First Presbyterian Church, St. Albans**, effective February 1, 2018.
15. (CA) Approval of the **Validated Ministry** of **Laura Brekke**, Benfield-Vick Chaplain at Davis and Elkins College.
16. (CA) Approval of **Laura Brekke**, serving in a **Validated Ministry** as a campus pastors in the Presbytery of West Virginia, to administer the Lord's Supper (W-3.0401, G-3.0301b).
17. That the Presbytery of West Virginia appoint an Administrative Commission to inquire into the life and ministry of the **Richwood Presbyterian Church**.
  - a. The purpose of the Administrative Commission shall be to act on behalf of the presbytery on all matters regarding the Richwood Presbyterian Church;
  - b. The Administrative Commission shall be composed of both teaching elders and ruling elders from this Presbytery.
  - c. A quorum of the commission members will be a majority of the membership of the commission;
  - d. The presbytery, by this action, shall delegate to the commission the following powers, to take effect upon the passage of this motion:
    1. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information for Richwood Presbyterian Church;
    2. Authority on behalf of the Presbytery to determine if the church has a functioning Session;
    3. Authority to call congregational meetings (G-1.0502) and to obtain or determine current and accurate membership rolls for this purpose;

4. Authority to develop and put into place ways to hear the joys and concerns of the membership of Richwood Presbyterian Church in order to determine the current ministry and mission of the church.
  5. Authority to consult with the Session regarding ways to strengthen and develop the mission and ministry of the church;
  6. If the commission determines, after investigation, that there is no functioning Session, the commission shall then have authority to assume the full powers and original jurisdiction of the Session. In the event such a situation occurs, the commission shall be empowered to deal with any other matters the Session would ordinarily be empowered to address including requesting the church be dissolved;
  7. To report its actions and findings to the Presbytery of West Virginia and the Ministry Committee in addition to reporting to the session, if applicable, and congregation of Richwood Presbyterian Church as their work progresses.
18. That the Presbytery of West Virginia appoint an Administrative Commission to inquire into the life and ministry of the **Red Sulphur Springs Presbyterian Church, Ballard.**
- a. The purpose of the Administrative Commission shall be to act on behalf of the presbytery on all matters regarding the Red Sulphur Springs Presbyterian Church;
  - b. The Administrative Commission shall be composed of both teaching elders and ruling elders from this Presbytery.
  - c. A quorum of the commission members will be a majority of the membership of the commission;
  - d. The presbytery, by this action, shall delegate to the commission the following powers, to take effect upon the passage of this motion:
    1. Access to all church records, including but not limited to: membership rolls, minutes of Session and all boards and committees, financial records, membership directories, newsletters, and materials distributed for congregational information for Red Sulphur Springs Presbyterian Church;
    2. Authority on behalf of the Presbytery to determine if the church has a functioning Session;
    3. Authority to call congregational meetings (G-1.0502) and to obtain or determine current and accurate membership rolls for this purpose;
    4. Authority to develop and put into place ways to hear the joys and concerns of the membership of Red Sulphur Springs Presbyterian Church in order to determine the current ministry and mission of the church.
    5. Authority to consult with the Session regarding ways to strengthen and develop the mission and ministry of the church;
    6. If the commission determines, after investigation, that there is no functioning Session, the commission shall then have authority to assume the full powers and original jurisdiction of the Session. In the event such a situation occurs, the commission shall be empowered to deal with any other matters the Session would ordinarily be empowered to address including requesting the church be dissolved;
    7. To report its actions and findings to the Presbytery of West Virginia and the Ministry Committee in addition to reporting to the Session, if applicable, and congregation of Red Sulphur Springs Presbyterian Church as their work progresses.

## INFORMATION:

1. Approved the Installation Commission for **Kevin Guerink** as pastor of the **First Presbyterian Church, Logan**; members were ministers William Hudson, Amy Parker and Ed Thompson and Ruling Elders Debra Burgess, Katrina Newberry and Susan Perry. Guests of the commission were Rev. Josh Musser-Gritter and Rev. Lara Musser-Gritter. The installation date was September 14, 2017.
2. Approved the Installation Commission for **Christian Johnson** as associate pastor of the **First Presbyterian Church, Charleston**; members were ministers Nancy Didway, Amy Parker and Todd Wright and Ruling Elders Jeff Brown, Sallie Daugherty, and Jim Sothen. Guests of the commission were Bill McCoy, Bob Newman, Sue Webster and Payne Warner. The installation date was October 29, 2017.
3. Examined and approved **Laura Brekke**, Benfield-Vick Chaplain, **Davis and Elkins College**, for presbytery membership. Rev. Brekke's biographical statement and Statement of Faith follow this report.
4. Examined and approved for match as Associate Pastor **Christian J. Johnson** and the **First Presbyterian Church, Charleston**.
5. Examined and approved **Christian J. Johnson** for presbytery membership. Rev. Johnson's biographical statement and Statement of Faith follow this report.
6. Examined and approved for match **Guy Richard Cardot** and the **Valley Parish (Belington; Beverly; Mill Creek, Beverly; and Tygarts Valley, Huttonsville, churches)**.
7. Examined and approved **Guy Richard Cardot** for presbytery membership. Rev. Cardot's biographical statement and Statement of Faith follow this report.
8. Approved request, with regret, for the transfer of **Dean Thompson** to the Presbytery of San Gabriel.
9. Approved the following pastors for the **Pulpit Supply List** for occasional service: **Cam Harkness, Richard Mobayed** (Huntington area only), and **Doug Pendleton**. The committee is working to assist churches without established pastoral leadership to more easily be able to celebrate the Lord's Supper.
10. Approved **Robert Lee Russell**, American Baptist, for the Pulpit Supply List.
11. Provided ongoing assistance to the churches in the presbyter in pastoral transitions.
12. Appointed **Doug Minnerly** to be the liaison for **First Presbyterian Church, St. Albans**.
13. Assigned **Shelly Barrick Parsons** to be mentor to **Laura Brekke**.
14. Assigned **David Lee** to be mentor to **Rich Cardot**.

15. Assigned **Skip Siebel** to be mentor to **Christian Johnson**.
16. Reviewed the Triennial Visit report from **First Presbyterian Church, Fairmont**.
17. Appointed a listening team to inquire into difficulties at **Marlinton Presbyterian Church**.
18. Approved a listening team to meet with the session and pastor of the **First Presbyterian Church, Fairmont**.
19. Reviewed the recently held Healthy Boundaries training. The committee will hold another training event in the spring of 2018. Letters are being sent to those who have not attended the training. The committee is evaluating the current requirements.
20. The Congregational Development Team is meeting with Presbytery of West Virginia member and professional coach Bruce Stevens to organize a program to assist churches in their ministry.
21. The committee met with **Board of Pensions (BOP)** representative **Doug Portz** about BOP assistance available to churches and pastors.
22. Reviewed the Small Church Conference and are initiating plans for the 2019 conference.
23. The committee is reviewing the Sabbatical Leave Policy.
24. Appointed committee members John Koerner and Steve Hornbeck to attend the Committee on Ministry/Committee on Preparation for Ministry (COM/CPM) Synod of the Trinity Consultation.
25. The Ministry Committee is committed to establishing and maintaining healthy relationships between the presbytery and its member churches, and healthy, fruitful relationships between congregations and their leaders. The committee is regularly in prayer for our congregations and individuals, especially in times of crisis and need. We invite conversation about how we might be of further support.

## **Laura Brekke: A (Brief!) Biography**

The journey into ordained ministry has not been a straightforward one for me. My parents are both non-religious, and I grew up in a secular home environment in Atlanta, GA. While I have always had a “spiritual” nature, I didn’t become religious until college. I spent most of my teens reading about religion and trying to understand who or what God was.

I was fortunate enough to go to a good Presbyterian school in Charlotte, North Carolina. Queens University is a small liberal arts college, and it was in my four years at Queens that I found my way into the church and nurtured a deep faith in Jesus. I came with so many questions, doubts and misunderstandings. Rev. Diane Mowrey, the University Chaplain, gave me a safe space to ask those questions, to read Scripture in a community, and to realize that wrestling with those questions – like how the physics of Resurrection worked – is an act of devotion. I was active in campus ministry and went on 2 mission trips to Guatemala (through CEDEPCA). It was in this campus community that I was initially formed as a Christian and where my heart for college ministry first took shape.

I attended Candler School of Theology at Emory University in Atlanta, GA. It is a United Methodist Seminary, and it provided me a full-tuition scholarship; as a good steward of resources, I went where the money was! I also wanted to be able to work with undergraduate students, since I have felt a particular call to college ministry. I know well the faith journey students take in college, and I want to provide the kind of guidance and safe space that was provided for me. It was in the midst of figuring out my identity as an emerging adult, that I saw myself as a child of God, a reclaimed sinner, and a follower of Christ.

During seminary, I spent a summer working with an international NGO on maternal and child health in Cambodia, spent a year studying at the Cambridge Theological Federation in England, interned with the Emory University Office of Religious Life, and visited Israel-Palestine with a group of Texan Presbyterians. Each of these experiences has shaped my ministry and given me a fuller picture of my call. My call is to work with the 18-25 years olds who so often feel out of place in church settings, to remind them of God’s unwavering love, and to give them space to wrestle with their faith without throwing out the baby with the bathwater. My call is to help people bridge differences and recognize that even those whom we call “Other” are also beloved children of God.

After seminary, I spent a summer doing CPE at a hospice, before moving to Livingston, AL (pop. 3,000) to be a sweet little church’s temporary supply pastor. I served 10 months as the “solo pastor” at First Presbyterian Livingston, AL, relying on a retired minister to come in for monthly communion and a liaison assigned by the Presbytery to moderate Session and Congregational meetings.

In 2013, I moved to California and became the Director of Religious Diversity at Santa Clara University. I worked primarily with Protestant students, leading Bible studies and worship, advising non-Catholic Christian clubs, and representing the interests of non-Catholic students to the administration. I also led interfaith dinner discussions every other week and work with religious minority groups to ensure they have support. I also served on COM and currently serve on the GA Committee for Ecumenical and Interfaith Relations. This spring, I felt the Spirit leading me to Appalachia and to Davis and Elkins College. I am thrilled by the prospect of joining the Presbytery of West Virginia and continuing my ministry here!

## Faith Statement

I believe that God is the triune God revealed to us as Father, Son, and Holy Spirit. This triune God lives in a community of self-giving love and harmonious mutuality within the Godhead. This God is defined, absolutely and fundamentally, by that relationship of self-giving love. This is the sovereign God, wholly Other and transcendent, yet wholly made intimately known to us in the incarnation. The first aspect of this triune God is the Father, the first person, whom spoke the divine logos at the time of creation.

I believe that Jesus is the Christ, the Messiah, the Lord. Jesus is the Son, the divine *Logos*, the second person of the Trinity. Jesus is the Word made flesh, God's gracious action of incarnation. Jesus is the event of God becoming human for our benefit – an event that is both historical and eternal. In Jesus, we do not see a diminishing or limiting of God's sovereignty, but a radical affirmation that God's majesty is affirmed in the ability to become weak and suffer unto death and yet be fully present as the sovereign Lord. This is a deep mystery of faith, which exposes both God's absolute majesty, but also the depth of God's love for humanity.

I believe in the Holy Spirit as the very real and present movement of God at work in the world. I believe that the breath of God, which moved over the waters of creation, and which descended upon the nations at Pentecost, is the ever-present third person of the trinity. The Holy Spirit moves the people of God still, speaking a prophetic message across the ages.

I believe in the two sacraments of the Church – Communion and Baptism. In baptism, we are made members of the covenant community, sealed by the waters of creation, reborn as new creatures in Christ. In communion, we are united with the risen Christ, and with all of the faithful across time and place as we participate in communal blessing and thanksgivings for Christ's once and for all sacrifice upon the Cross. I believe in the Church as the temporal expression of this holy body, reaching out across all generations and in all places, home of sinners and saints. The Church gathers for worship, study and mutual support, guided by the Holy Spirit, and acts as the hands of Christ laboring for Kingdom of God.

## **Christian Johnson**

The Rev. Christian Johnson was born in Portland, OR. While in junior high, his family moved to Moraga, California. Sensing a call to ministry while serving as a volunteer Young Life leader, he went to Whitworth University to be equipped. Earning a B.A. in Religion, he graduated in 1996 and went on Young Life staff. Desiring additional theological training, he earned a Masters of Divinity at Fuller Theological Seminary, graduating in 2001 with a concentration in Christian discipleship and formation. During his studies, he served as an intern at Eagle Rock Presbyterian Church (urban, membership 200). In the seven years after seminary, he taught high school Bible classes (OT, NT, Church History, Doctrine, Ethics, Worldview in Cinema & Media, etc.) as well as served as department head and chaplain, in private schools in California and Idaho. While in Idaho, he came under care of Covenant Presbyterian Church (suburban, membership 450) while serving as a Ruling Elder of Adult Discipleship. While there, he planned and led mission trips to the Duck Valley Indian Reservation as well as Guatemala. Additionally, he planned and promoted church-wide events to engage the congregation with service around the community. First Presbyterian Church in Elk Rapids, MI (rural resort town, membership 426) was where Christian was first ordained as associate pastor. In the three years he was there, he was responsible for family ministry, discipleship, and administration. He planned and led a multigenerational mission trip to Oaxaca and Mexico City, Mexico. In 2015, he was called to Second Presbyterian Church in Bloomington, IL (urban/suburban, membership 1,275). He continues to serve as the associate pastor of discipleship and community. A significant part of his role has been to lead the family ministry department. Additionally, he plays a role in worship, community outreach, and global missions [including planning, promoting and leading multiple missions trips to Chiapas, Mexico (see <https://drive.google.com/open?id=0B0jgoDwEn49LQXZ4bXkybUICTDQ>)]. Despite a significant church fight that led to the senior pastor, the other associate pastor, numerous staff, and 18 ruling elders resigning, Christian was able to provide continuity of ministry. Further, he was able to collaborate with staff, committees, session and congregants to completely revamp a contemporary worship service to make it a unique and welcoming worship service that transcends worship styles (see <https://vimeo.com/182156404>).

Christian met his wife Kristen while they both served as adult leaders on a mission trip to Mexicali, Mexico. They married in the chapel in the Yosemite Valley in 1996. Kristen is an art director specializing in graphic design, illustration and photography. She enjoyed working for Disney while living in Southern California. They have two children: Taidan (15) and Ella (12). They love traveling together, both domestically and internationally. Christian enjoys reading, discussing movies and getting out in nature.

## **Christian Johnson**

*As my son prepares his statement of faith for Confirmation Class, here is what I have been sharing with him about mine:*

I believe that God has always existed, has no beginning or end, is everywhere, all knowing and all-powerful. God is also spirit, and invisible. I believe that the heavens and earth, and all that is in them, are the creation of God. God is the ruler of all. God continues to hold the universe and everything in it together, overseeing and directing all of creation toward the completing of God's plan.

I believe that through the Bible, God is made known as the Holy Trinity of Father, Son and Holy Spirit. I believe that all of humanity is like a mirror that reflects the image of God. I believe that all humans have missed God's mark for our lives by sinning. This has had a negative impact on each person's relationship with God. Sin has caused separation between sick humanity and God, who is perfect. This big problem has also led to humans fighting with each other. Also, humans don't take care of God's creation like we should. We are stuck in a messed-up world, and we really need some outside help to again have a good relationship with God. I believe that there is nothing that we humans can do on our own to fix our broken relationship with God. Christian believers are not accepted by God because they do good things, are smart or wise, or because they have really good qualities, but because of Christ's perfect work for them. I believe that God the Father sent Jesus Christ to be born of a virgin, live a sinless life, and die on the cross as a sacrifice for the sin of humans. Jesus was physically raised from the dead on the third day after he died on a cross. This resurrection proves Jesus' power over life and death. I also believe that Jesus went back to heaven, but that he sent the Holy Spirit to be with us and work with us to become more like Jesus. I believe that if people admit to God that they were wrong and turn toward God, while putting their faith in Christ, they are linked with Christ and get to live a new life with a good relationship with God. I believe that Christians are called by God to be a part of the church. I believe that all disciples of Jesus are called to go into the world and make other disciples. They are to join in the ministry that God is already doing. I believe that Jesus will come again to judge the living and the dead. After the Day of the Lord, when judgment will take place, by the grace of God through the work of Jesus, for the elect, there will be those who will be able to enjoy God's presence forever. I believe that the Bible is God's holy word for us. It will not fail in telling us what we need to know. I believe that it has authority in our lives to tell us what is right and wrong, as well as instruct us in how to have a healed relationship with God through Jesus Christ.

I believe that Jesus left behind a couple of tangible ways that we can connect with him and experience his love: the Lord's Supper and Baptism.

## Biographical Sketch

### Guy R. Cardot

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I am a child of the covenant whose roots reach back through Shenandoah Presbytery, Abingdon Presbytery, the Presbytery of West Virginia, the Davis Memorial Presbyterian Church and the 1<sup>st</sup> Presbyterian Church of Charleston. Tendrils reach to Massanetta Springs, Holston Presbytery Camp, Bluestone Camp and Conference Center. I have been nurtured by CSA, UDTs, UTS, P.R.O.W.L., MU, CYF, PSC, 5<sup>th</sup> SFG(A), and EHS. Names and faces long forgotten to most speak ideas in memories that inform my thoughts and shape my vision.

My faith has been formed in the context of family and community. My parents met singing in the choir at 1<sup>st</sup> Presbyterian Church Charleston where both sets of grandparents also attended and I was baptized. My earliest memories of faith are of worship services in the Davis Memorial Presbyterian Church, where I participated in Sunday School, VBS, and youth group. Gratitude wells from my heart as I remember names and faces of those who taught and demonstrated the Christian faith.

My faith journey continued through an enlistment in the U.S. Army and into college, where I first discerned my call to ministry. With a couple of friends, I formed a student-led campus ministry at Potomac State College in Keyser, West Virginia. During this time, there were three pastors from three different denominations who encouraged me to explore ministry as a possible calling. Eventually open to the possibility, I came under care of the Presbytery of West Virginia and enrolled at Marshall University, where I became active in the People Reaching Out With Love (P.R.O.W.L.) Campus Ministry. With the guidance of the Committee on Preparation for Ministry and the Rev. Bob Bondurant, I continued to discover where God was leading me. I will always be grateful for this time in my life for many reasons, but the greatest reason is that at Marshall and in the P.R.O.W.L. ministry, I met the love of my life who consented to become my wife, Aimee Chave Cardot. We continue to be married with three children and are best friends to this day.

Next came seminary in Richmond, Virginia, at Union Theological Seminary, where I had the unbelievable good fortune to study with amazing faculty and student colleagues. This was a time of deep spiritual growth for me. Studies in the classroom, as well as in the field, led me to be further convinced that I was called to pastoral ministry in the PC(USA).

In 1996, I accepted a call to become the pastor of the Locust Cove and Rich Valley Presbyterian churches in Smyth County, Virginia. As the only full-time pastor in that part of the county, I was often called upon to officiate funerals and weddings in other churches. If seminary teaches you to think like a pastor, then Locust Cove and Rich Valley taught me how to live and love like a pastor.

In 2003, I accepted a call to serve the Petersburg Presbyterian Church in Petersburg, West Virginia. Our time in Petersburg has been a blessing, and I am grateful for the congregation, the presbytery and the broader community. I take with me a deeper appreciation for the church's mission to reach beyond the walls of the meeting house and to provide a high level of care for those within.

I joyfully anticipate new lessons and opportunities. I wholeheartedly believe God is calling me to this new place of ministry, and while there is much to discern with the members of the Parish in West Virginia, I have confidence that together we will find and follow God's path forward.

## Statement of Faith

Guy R. Cardot

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I believe in God, the Father, Creator of all that is seen and unseen. In wisdom and love, God created earth and air, space and density, life and thought, joy and creature, idea and sound. Humans were created as part of God's amazing expression of love. The humans knew about God and they also knew about themselves, and though God loved them and enjoyed fellowship with them, the humans became confused about their relationship with God and found themselves separated and isolated from God. However, God's love and desire for fellowship with the humans could not be deterred. God actively worked to restore the relationship. The Old Testament is an account of this work of reconciliation. That work of reconciliation continues through the New Testament period and on to this very day.

I believe in Jesus Christ, the only Son, who is God in the flesh. The Son shows us the person of the Father, the Father's love for all creation and particularly God's love for human beings. He is the example of God's perfect love, God's immeasurable grace, and the lengths to which God will go to complete the work of reconciliation. In Jesus Christ, God demonstrated sacrificial love by embracing the infectious, befriending the friendless, championing the cause of the widow and the orphan, and by calling all to repentance. The joyful Good News of the Gospel is the resurrection of Jesus and the nearness of God's Kingdom. Today, we jubilantly enjoy the foretaste of God's promised final reconciliation.

I believe in the Holy Spirit, who is the very presence of God at work in human lives. The Holy Spirit teaches us and corrects us. The Holy Spirit reminds us of the past and points us toward what God is doing in the future. The Holy Spirit binds us to disciples of all time and place.

Sealed in the waters of Baptism and at the Eucharistic table, the followers of Jesus Christ live-out, however imperfectly, the much-anticipated ultimate reconciliation of God and humanity. I believe we are called to be the active embodiment of God's reconciliation as an expression of personal and corporate gratitude. We are to be faithful witnesses to God's love for all of creation.

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE MISSION COMMITTEE**

Larryetta Ellis, Mission Committee Chair

November 16, 2017

### **RECOMMENDATION:**

1. (CA) That the offering of the November 16, 2017 Presbytery meeting go to Presbyterian Disaster Assistance.

### **INFORMATION:**

1. The Mission Committee met in Summersville on October 18.
2. Proposed Festival of Faith classes:
  - Where do your mission dollars go? Presented by The Shack.
  - Where do your mission dollars go? Presented by Covenant House.
  - How to communicate with international partners and to be good partners across the miles
3. Nyeri Covenant: Bob McCutchen will address George Lilley's questions about the covenant, and the committee will be asking that Bob be invited to the Leadership Team meeting on January 12-13 to speak to the Nyeri Covenant.
4. Mission Trips: Doug Jenkins will contact congregations already planning mission trips including Charleston First and Nitro First about trips to Beaumont, TX and write a newsletter article inviting others to join those congregations on trips and in service, if the way be clear.
5. Mission Grants:
  - a. Covenant House was moved to a Mission Partnerships with \$3,000.
  - b. Because Mission Grants are seed grants and limited to a 3-year span, Davis Memorial, Elkins' grant for their after-school program was reduced to \$1,500 as a way to move them toward self-sustainability.
  - c. The following Hunger Grants were approved:
    - To be paid immediately:
      1. Bread of Life, \$2,000 – Sponsoring church: Summersville
      2. LERMA, \$2,000 – Sponsoring church: Elk Hills
      3. Snack Bag Program, \$2,000 – Sponsoring church: Eleanor
      4. Bridgeview Nutrition Bags, \$1,000 – Sponsoring church: Rock Lake
      5. Bream Food Pantry, \$1,000 – Sponsoring church: Bream Memorial
    - To be paid in December as funds are available:
      1. Oakwood Terrace Food Pantry, \$2,000 – Sponsoring church: Charleston First
      2. Christmas Food Boxes, \$2,000 – Sponsoring churches: Centerville & Union
    - To be held to 2018:
      1. Covenant House Food Pantry – Sponsoring church: Village Chapel
6. The committee will meet on November 28 in Fayetteville.

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE NOMINATING COMMITTEE**

Terry Cunningham, Nominating Committee Chair

November 16, 2017

### **RECOMMENDATION:**

#### **1. For Presbytery Committee Chairs, 2018:**

- a) **Relations Committee** – Elizabeth Campbell Maleke (Minster)

#### **2. For Presbytery Committees:**

- a) **Leadership Team – Class of 2020:**

Steve Hornbeck (RE, Buckhannon First)  
Karen Kinney (Minister)  
Parry Johnson (Laity, Riverlawn)  
Andrew Rice (Minister)

- b) **Administration Committee – Class of 2018:**

Debbie Schwirian (RE, Elk Hills)

- c) **Administration Committee – Class of 2019:**

Sharon Gearing (Minister)  
David Gadkosky (RE, Winfield)

- d) **Administration Committee – Class of 2020:**

Bob Hansen (RE, Teays Valley)  
George Lilley (RE, Morgantown First)  
Brenda Wilson (RE, Spencer)

- e) **Bluestone Committee – Class of 2020:**

Howard Salisbury (RE, Village Chapel)

- f) **Ministry Committee – Class of 2020:**

Bill Hudson (Minister)  
Bill Kimmons (RE, South Charleston First)  
James Morley (Minister)  
James Sothen (RE, South Park)  
Peter Vial (Minister)

- g) **Mission Committee – Class of 2020:**

Larryetta Ellis (Minister)  
Sharon Heidt (RE, Charleston First)  
Doug Jenkins (Minister)  
Bob McCutchen (RE, Davis Memorial, Elkins)

**h) Nurture Committee – Class of 2018:**

Nancy Didway (Minister)

**i) Nurture Committee – Class of 2020:**

Lauren Bennett (RE, Marlinton)

Chris Kilbert (Minister)

**j) Permanent Judicial Commission – Class of 2023:**

Cinda Harkless (Minister)

Sharon Rowe (RE, Old Stone)

Bob Wood (Minister)

**k) Relations Committee – Class of 2020:**

Chris Bailey (Minister)

Elizabeth Campbell Maleke (Minister)

**l) Stewardship Committee – Class of 2020:**

Ken Bibbee (RE, Beechwood)

Roy Holstein (RE, Elk Hills)

Nancy Kissinger (RE, Beckley)

Ben Lewis (RE, Old Stone)

**m) Trustees – Class of 2020:**

Sharon King (RE, Village Chapel)

Jim Robinson (Minister)

**n) Vocations – Class of 2018:**

Ann Wells (RE, Hinton First)

**o) Vocations – Class of 2020:**

Laura Boggess (RE, Teays Valley)

Kevin Geurink (Minister)

**3. General Assembly**

**a) Young Adult Advisory Delegate**

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE NURTURE COMMITTEE**

Kari Preslar, Nurture Committee Chair

November 16, 2017

### **INFORMATION:**

1. The Nurture Committee met on August 9, 2017.
2. There is a group of people who have been trained to assist churches in creating their own Child Protection Policies. Churches are encouraged to contact Susan Sharp Campbell if they are interested in having someone assist them with their policy.
3. The committee is planning **Mission Possible: Youth Day of Service** on February 10, 2018 from 10 a.m. to 2 p.m. There will be locations throughout the presbytery to be announced at a later date.
4. Make plans to attend **Festival of Faith 2018** on April 7 with keynote by the Presbyterian Church (USA) General Assembly Co-Moderator, Jan Edmiston. It will take place at Charleston First Presbyterian Church.
5. The committee is making tentative plans for a ***Playology*** workshop in 2018.
6. There is a sub-group of the committee working on an inclusivity policy for the committee and/or Presbytery.

### Upcoming Events:

- November 17-19, 2017: Older Youth Retreat
- February 10, 2018: Mission Possible
- April 7, 2018: Festival of Faith
- April 30, 2018: Youth Council application deadline
- April 30, 2018: Post-secondary loan and grant application deadline
- June 9-16, 2018: Montreat Youth Conference

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE TRUSTEES**

James Rowe, Trustees Chair

November 16, 2017

### **RECOMMENDATION:**

1. Approval of the sale of the Rock Forge Presbyterian Church manse for \$121,000 “as is” with no contingencies.

### **INFORMATION:**

1. Approved the application and approval process for the use of **The John Calvin and Mildred Broome Pack Endowment Fund**. The purpose of this loan fund is to assist Presbyterian churches in the Presbytery of West Virginia; it may be used for capital projects or to assist with a special program or project that furthers the ministry and mission of the church. Ordinarily, loan amounts will not exceed \$10,000; the terms of the loan shall be up to five years. Loans may not be used to pay the salaries of pastoral leaders. Applications will be received annually as dictated by available funds. Applications for 2018 must be submitted by March 15, 2018. Please contact the Presbytery Office for an application.
2. Received updates on those presbytery properties listed with realtors for sale: Brush Creek, Ridgeview; First, Terra Alta; Montgomery.
3. Received a report from the Negotiating Team regarding Presbyterian Church of the Covenant, Hurricane.
4. Received a report of the initial work of the Administrative Commission to dissolve the McElhenney Presbyterian Church.
5. Received a report from Boggs Roofing regarding the replacement of the roof on the Montgomery Church property. The Trustees will also be receiving estimates for stabilization of the roof.
6. Heard a presentation by Monty Warner, President and CEO of the YMCA of Kanawha Valley, regarding the Montgomery Church property. This proposal will be reviewed at the next meeting of the Trustees.

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE BLUESTONE COMMITTEE**

Parry Johnson, Bluestone Committee member

November 16, 2017

### **INFORMATION:**

The most recent stated quarterly meeting was held on September 11, 2017 at the Presbytery Office in South Charleston. A special called meeting was held on September 22, 2017 to manage a capital equipment replacement issue, further detailed below. Next scheduled meeting will be November 30, 2017 at 6:30 p.m. at the Presbytery Office.

#### **1. Fall Retreats:**

Bluestone continues to be busy with fall camping and retreat activities. Groups using the Bluestone facilities since our last Presbytery meeting in August and continuing through year-end are as follows:

- a) 8/4–8/6 Roles Baptist Church. Approximately 20 people attended for the weekend. This is a Hinton-area church.
- b) 8/10–8/12 Hammack/Aab Wedding Retreat. The groom (Aab) was a former Bluestone staff lifeguard. About 16 people attended for an extended weekend, with 63 present for the reception dinner.
- c) 9/22–9/24 Northgate Church Men's Retreat: 46 men for this weekend retreat of two non-denominational churches, one in Salisbury, NC and one in Jerome, PA.
- d) 10/6–10/8 Presbytery of West Virginia Sixth Annual Fall Getaway Retreat. 65 folks attended this weekend retreat, with worship being led by Pastor Rick Wilson of Highlawn in Huntington and adult Bible study led by Ed Thompson.
- e) 10/13–10/15 Camp Thomas E. Lightfoot. This is a secular retreat of approximately 60 former staff members of a coal company-sponsored camp, which fell into disrepair several years ago. Bluestone was selected to become the replacement site for this annual event.
- f) 10/19–10/22 51st Annual Alcoholics Anonymous (AA) Roundup. This AA-sponsored event hosted 112 people for an extended weekend.
- g) 10/27–10/29 First Presbyterian Church of South Charleston. Church Retreat. (Attendance stats not available at time of this report.)
- h) 11/17–11/19 Presbytery of West Virginia, Older Youth Retreat

2. Infrastructure:

The primary camp tractor recently received over \$1,000 in repairs. Unfortunately, within hours of the tractor being returned to the site, additional, unrelated failures occurred, which caused the Bluestone Committee to purchase a new tractor, for approximately \$18,500 as a replacement. An installment loan, coupled with a trade-in of the old unit, was secured to enable the purchase. The tractor that was replaced had been in service at Bluestone since 1995 and had over 5,000 hours of operating time.

3. Financial:

- a. In general, the summer camping program at Bluestone operates in the red, with the retreat business (both Presbyterian and non-Presbyterian) generating enough income to support annual operating expenses not otherwise included in the Presbytery budget. Year-end forecast shows the camp coming in on budget for the year. Budget details are included in the Treasurer's report.
- b. For nearly a decade, Friends of Bluestone, Inc. (FoB) has worked to sustain the ministry of Bluestone Camp & Retreat by contributing nearly \$400,000 toward maintaining and improving camp equipment, facilities and infrastructure. Fundraising efforts through October 2017 have contributed \$28,738 toward the Covenant goal of \$45,000. An additional challenge of \$10,000 was added in the spring of 2017 towards retiring the loan from the Mission Development Fund granted by the Stewardship Committee for the electrical infrastructure upgrades, thereby raising the 2017 goal amount to \$55,000.

Several FoB board members are retiring after a decade of dedicated service. The organization is in need of new people to continue this good work. The FoB has issued a plea to the whole of the support base:

Please prayerfully consider this call to join Friends of Bluestone, Inc. in service as a board director. The FoB needs people with particular skill sets in the areas of bookkeeping, fundraising, and business relations to step forward.

Please reach out to the FoB by email at [bluestone.friends@gmail.com](mailto:bluestone.friends@gmail.com). You may also contact Mark Miller, Bluestone Director, by calling 304-860-8281 or emailing [mark@bluestonecamp.com](mailto:mark@bluestonecamp.com).

4. Administrative:

The Bluestone Committee continues work with a Task Force sponsored by the Leadership Team to construct a long-term strategic plan for the Bluestone facilities and programming.

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE RELATIONS COMMITTEE**

Nancy Tissue, Relations Committee Chair

November 16, 2017

### **INFORMATION:**

1. The focus of the Relations Committee since November 2016 has been to plan and conduct Triennial Visits in cooperation with the Ministry Committee. Churches visited by the Relations Committee are listed below.

- a) First Presbyterian Church, Oak Hill – November 20, 2016
- b) Summerlee Presbyterian Church – April 23, 2017
- c) Kesler Memorial Presbyterian Church, Hico – June 11, 2017
- d) Mount Hope Presbyterian Church – August 27, 2017
- e) First Presbyterian Church, Kenova – October 10, 2017
- f) Milton Presbyterian Church – October 19, 2017
- g) Elk Hills Presbyterian Church

# **PRESBYTERY OF WEST VIRGINIA**

## **REPORT OF THE COMMITTEE ON REPRESENTATION**

Gary McGrew, Committee on Representation Chair  
November 16, 2017

### **MEMBERS:**

Gary McGrew, Minister, Chair  
Mavis Grant-Lilley, RE  
Howard Salisbury, RE  
Maureen Wright, Stated Clerk

The Committee on Representation makes an annual report to the Presbytery. The purpose of the committee is to advise Presbytery regarding the implementation of principles of unity and diversity. The Committee meets annually, normally by conference call. The Stated Clerk shall attend meetings of the Nominating Committee and report to Committee on Representation.

### **SNAPSHOT OF COMMITTEES' MAKEUP BALANCE:**

Ethnic	Poor, but indicative of Presbytery
Gender	Excellent
Clergy and Lay	Challenging under current rules
Younger (under 50 years)	Poor
Disability	Poor
Geographic	Good
Economic	Fair
Theological	Good

### **COMMENT:**

Committee on Representation is most appreciative of everything the Nominating Committee is doing to identify people to serve. We recognize the great challenges that face them when striving for representation, especially geographic balance. They are to be commended for their work.

### **GUIDANCE:**

1. For a variety of reasons, there are less available clergy to maintain the balance of clergy to lay on the number of committees in the Presbytery. Leadership Team is encouraged to change the ratio of clergy to lay on committees, except on those where there is a denomination mandate for balance.
2. Leadership Team is encouraged to remind all committees to use the Presbytery newsletter to report periodically on their successful events or business, not just promos for upcoming events, as part of the big picture for recruiting members.
3. Leadership Team is encouraged to share on YouTube Presbytery Worship, some Presbytery business (presentations on special topics) and some special conference workshops (such as those of the 2017 Small Church Conference),

as well as archive or at least link these via the Presbytery's website. (When recruiting an elder to attend Presbytery or to participate on a committee, the recruiter could then show non-print examples.)

4. Leadership Team is encouraged to remind all committees to continue to look at modifications in meeting frequency and conditions (phone, Zoom, Skype) as part of the big picture for recruiting members.
5. Leadership Team is encouraged to remind all committees to practice meeting occasionally at sites other than Charleston as part of the big picture for recruiting members.
6. Leadership Team is encouraged to suggest to committees to invite Presbyterian college students as guests to sit in on business and/or events. Also, occasionally, it would be appropriate to invite Presbyterian high school students to sit in on a committee and share their perspective on their community and church.
7. Nominating Committee is encouraged to cultivate at least one knowledgeable contact person in each Cluster to assist with the pool of names.

# FEEDBACK

We want to hear from you!

1. What part of today's meeting was meaningful to you?
  
  
  
  
  
  
  
  
  
  
2. How can we improve the meeting?
  
  
  
  
  
  
  
  
  
  
3. How can Presbytery be more sensitive to the needs of your congregation?
  
  
  
  
  
  
  
  
  
  
4. Did you experience any issues with accessibility and the meeting? Do you know anyone who did not attend today's meeting due to accessibility?
  
  
  
  
  
  
  
  
  
  
5. Other comments:

Your name (optional) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Put in basket at exit doors at the end of the meeting, or mail to:  
Presbytery of West Virginia, 520 Second Avenue, South Charleston, WV 25303



# **Flyers & Information**

# EXPANDING YOUR MINISTRY TOOLBOX 2018



**Who:** Pastoral leadership, educators, potential pastoral leadership (ALPs) are the primary focus. Others are welcome.

**What:** Five new courses in 2018. Mark your calendars now!

**Thursday, February 8 – *Evangelism*.**

**Tuesday, April 17 – *Mental Illness Awareness and Response***

**Saturday, June 2 – *Leading Congregations through Change***

**Saturday, September 8 – *Biblical Storytelling***

**Saturday, October 27 – *Preaching***

**Where:** Charleston churches or presbytery office

**When:** Each course will take place from 9:30 am – 4:30 pm with a break for lunch.

The expectation is that participants will be there the entirety of the course and that there will be advance assignments to be completed.

**Why:** To strengthen our churches by providing them with strong and capable leadership and further equipping those leaders with skills and resources; to provide opportunities locally for leadership development, especially for church leaders with limited continuing education budgets (and others who are interested)

**Leaders:** Experts in the field.

**Cost:** The cost per course will be \$75 per person.

**Registration Deadlines:** The registration deadline for each course will be one month in advance of the course.

**Full Information and registration forms will be made available several months in advance by email and the presbytery newsletter.**

Questions? Contact Susan Sharp Campbell, [susan\\_sharp\\_campbell@hotmail.com](mailto:susan_sharp_campbell@hotmail.com) or 304-645-4568.



# *Presby Prep*

Is this the time for you?

New classes begin in September 2018  
in a place close to you.

Learn more about your Presbyterian heritage.

Classes in Bible, Theology, History, Polity, Worship,  
Christian Education, and Stewardship and Mission will  
provide you insight into your church, yourself, your place in  
community.

Presby Prep may lead you into becoming an Authorized Lay  
Preacher or Commissioned Ruling Elder.

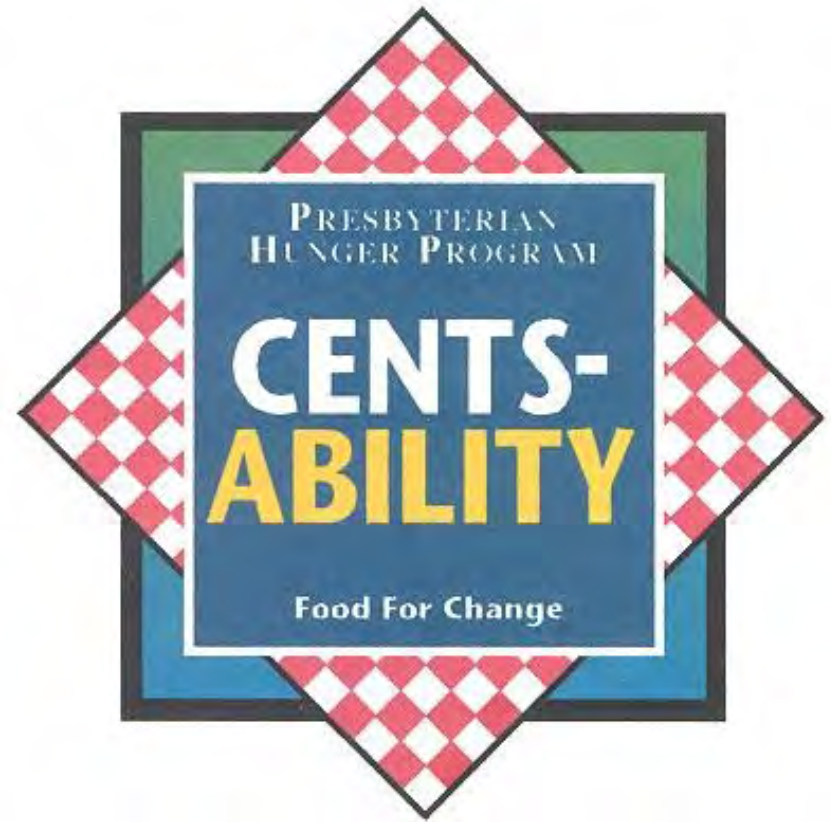
All courses are open to everyone; take one or take them all.  
All courses are required for anyone interested in becoming an  
Authorized Lay Preacher or Commissioned Ruling Elder.

More details will be available in early 2018.

For more information, contact Jim Musgrave, Chair of the Vocations Committee at 304-544-0027 or [jim\\_musgrave@hotmail.com](mailto:jim_musgrave@hotmail.com) or Susan Sharp Campbell, Associate for Educational Ministry, at [susan\\_sharp\\_campbell@hotmail.com](mailto:susan_sharp_campbell@hotmail.com) or 304-645-4568.

## Facts About Hunger

- More than 800 million people in the world are chronically undernourished (1 in 7)
- In developing countries, one child in 10 dies before his fifth birthday.
- Six million children die each year from malnutrition and hunger-related causes. That's over 16,000 a day.
- In the U.S., 12 million children live in households where there is not enough to eat.
- One in 10 households in the U.S. are living with hunger.
- The wealthiest fifth of the world's people consume an astonishing 86% of all goods and services, while the poorest fifth consumes 1%.
- 32% of the population in the developing world lives on less than \$1 per day.
- 21 million people turned to America's Second Harvest foodbanks in 1997; 40% were from working families.
- In nearly 25% of all rural counties, 1 in 5 people has been living below the poverty level for at least four decades.
- About 2.5% of the federal budget is spent on food assistance



## Presbytery of West Virginia Hunger Action Grant Report 2017

Total Granted as of November 16, 2017: \$18,000

Sent to General Assembly Hunger Program: \$6,957.36

Currently we have more than \$10,000 in grant requests that we would like to fill.

Please consider increasing your Hunger offering or giving a special gift to the Presbytery to be used for hunger needs in WV.

## Recipients so far this year...

\$2,000 for Bluefield Union Mission Food Program presented by First Presbyterian Bluefield. Bluefield Union Mission provides a hot meal to anyone who shows up between noon and 8 p.m. They are open every day. These funds help provide the Thursday meal, often referred to as the “Presbytery Second Serving,” as it is prepared at the Presbyterian Church and delivered ready to serve. The meal normally includes: soup, salad, 2 entrees, vegetables, bread and dessert.



\$2,000 to Bread of Life Food Pantry backpack program presented by Summersville Presbyterian Church. This program serves 165 students during the school year and 35 families during the summer months. It provides nutrition for the children when they are not participating in the free breakfast and lunch program at their schools.



\$1,000 to Bream Memorial Food Pantry presented by Bream Memorial Presbyterian Church. Their pantry serves 25-30 families each month, distributing 3-4 bags of food per family and 2 bags per single client. The clients come primarily from **Charleston's difficult West Side community.**

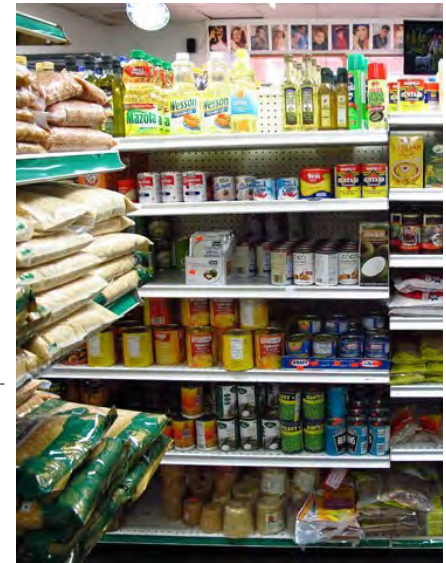
\$1,000 to Bridgeview Elementary Weekend nutrition bags presented by Rock Lake Presbyterian Church. Rock Lake Presbyterian has committed to provide 20 food bags per week for the 36-week-long school year to supplement the nutrition of children in “food insecure” families. **The 20 children who receive these bags** come to school more prepared to learn on Mondays than those who do not have adequate food resources at home.

\$2,000 to Common Grounds Outreach presented by Village Chapel Presbyterian Church. Common Grounds Outreach gives families one box of food every 30 days based on the size of the family. It serves 280 families a month in Kanawha City and eastern Kanawha County. There are more than 1,550 families registered for this program.

\$2,000 for Eastern Cabell County Humanities Org (ECCHO) presented by Kuhn Memorial and Bates Memorial Presbyterian Churches. ECCHO serves approximately 400 families and 1,200 individuals each month. They provide food free of charge to those in need in eastern Cabell County.

\$2,000 to LERMA (Lower Elk River Ministerial Association) presented by Elk Hills Presbyterian Church. Assists families with food and clothing needs in the lower Elk River area. They serve more than 1,10 families each month, helping make ends meet for those who are most impoverished.

\$2,000 to North Fayette Food Pantry presented by Falls View Presbyterian Church. Serving 156 households each month in Fayette, Clay, Nicholas and Kanawha counties, North Fayette Food Pantry provides emergency and supplemental food resources as needed.



\$2,000 to Rock Forge Presbyterian Food Pantry presented by Rock Forge Presbyterian Church. Serving 50-60 families every month, this service touches more than 600 families each year.

\$2,000 to the Snack Bag Program presented by Eleanor Presbyterian Church. It provides food for the weekend for school children in the area. The Presbyterian Women began this project in 2011, serving the weekend nutritional needs of 20 children from George Washington Elementary School. The need has grown to 40 children/families. They provide snack bags each week through the entire school year.