



VENDOR APPLICATION

Homestead Days® 2018

June 23-24, 2018

Company Name _____ Contact Person _____

Address _____ Email Address _____

City _____ State _____ Zip _____

Primary Phone _____ Cell Phone (If Different) _____

WEBSITE: _____

Nebraska Sales Tax #: _____

All vendors must submit certificate of liability with Beatrice Area Chamber of Commerce and City of Beatrice listed, along with application.

Note: This is an outdoor event and subject to the elements. The area has pavement and grass with limited shade. Tents, tables, chairs, etc., are not provided. No animal vendors. *Full contract details on reverse of this form.*

Product Description (Choose One)

☐ **Food Vendor*** Nebraska Permit #: _____

Menu, Certificate of Insurance, Copy of Nebraska State Permit must accompany this application when submitted

☐ **Commercial Vendor**

☐ **Art & Craft Vendor**

Describe your product & pricing, attach menu if applicable. *Please attach or email a photo of your booth/products if possible.*

Space Size (Tell us if you need 10' x 10', 10' x 20', etc.): _____ Electricity* Needed: ☐ Yes ☐ No
220: _____ 110: _____ # of Circuits: _____

Method of Payment:

☐ Check/Money Order

☐ Visa

☐ MasterCard

Name on Card

Card Billing Address

Card Billing Zip Code

Credit Card #

V-Code (3 digits)

Expiration Date

Signature

**Submit application, payment & insurance form to
Beatrice Area Chamber of Commerce by June 8, 2018**

Vendor Booth Fee: \$25

Total \$ Enclosed: \$ _____

The above hereby applies for space at Homestead Days®, Charles Park in Beatrice, Nebraska and encloses payment herein. The vendor agrees to indemnify, defend, protect and hold harmless the Beatrice Area Chamber of Commerce and the City of Beatrice, their members, officers and representatives from personal injury, property loss or damages of any nature suffered by any person in conjunction with the operation of Homestead Days. The above also agrees to comply with all rules & regulations defined in this contract.

Signature

Date

Return To:

Beatrice Area Chamber of Commerce, 218 N 5th Street, Beatrice, NE 68310

Fax: 402-223-2339

nfast@beatricechamber.com

Office Use:

DATE RECEIVED: _____

Pmt. Info: _____

Homestead Days® Vendor Participation Terms Agreement

Product: Homestead Days® is a family-oriented event, featuring food, commercial, art and craft Vendors. All applications must be complete. Spaces are limited, and will be on a first come, first served basis. Not all applications will be accepted, by right of Beatrice Chamber of Commerce. Every effort is given to limit overlap of items sold, allowing for a unique appeal to our Visitors. Food Vendors must meet inspection by Nebraska Department of Agriculture, Bureau of Dairies and Foods, prior to start of operation. No animal vendors are allowed.

Location and Hours of the Festival: This outdoor event is located in Charles Park, located along Highway 77 between Ella and High Street, Beatrice, Nebraska, on Saturday and Sunday, June 23 - 24, 2018. Vendors are permitted to set up Friday, June 22. (See set-up and display information below.) Show hours are 11 am - 8 pm Saturday and 10 am - 3 pm Sunday. Vendors must be open for business by 11 am sharp, on Saturday, June 23. If a Vendor is unable to open for service during any of the show hours, advance notice must be made to Beatrice Area Chamber of Commerce.

Participation is required for the entire hours of the event.

Booth: Booth space is available on a first come, first served basis. Placement is based on requests, submitted on the application form. No subletting of space or part of space is allowed. Booth rental fee is \$25. Prior to the Event, a map will be available for review. This map is tentative, and is subject to change. Booth spaces are not drawn to scale, but are intended to give vendors an approximate location of the site.

Application & Notification: Applications must be received and paid for by June 8, 2018. If you are rejected or placed on our waiting list, you will be refunded.

Insurance: All vendors must show proof of liability insurance, with the Beatrice Area Chamber of Commerce and the city of Beatrice listed as a secondary insured.

Cancellation Policy: Before June 8, 2018, refunds will be made, less a \$10 fee per space. After June 8, no refunds will be made.

Set-up and Display: Set-up at Charles Park may begin on Friday, June 22; between 4 pm and 6 pm; and on Saturday morning, between 7 am and 11 am. Vendors must be set up and ready for service by 11 am, on Saturday, June 23.

Electricity is limited. Any Exhibitor requesting electricity must note requirements on this application form.

Tents, tables, chairs, etc., are not provided. There are no water hook-ups, but water is available nearby to fill tanks.

No early breakdowns permitted. Before leaving, vendor is required to clean the area around their booth and remove all trash & debris. No vehicles are allowed to be driven in the park area.

Responsibilities: Upon arrival, Exhibitors must check-in at the information booth, prior to set-up. Exhibitors are responsible for providing their own tables, chairs, display materials and heavy duty extension cords as needed. Beatrice Area Chamber of Commerce is not responsible for theft or damage to exhibitor's trailer or tent, display, or goods. All Exhibitors should be able to protect their merchandise from inclement weather. ***This is an outdoor show and Beatrice Area Chamber of Commerce is not responsible for loss or damage of any kind.*** No rain dates are scheduled. All Exhibitors are responsible for collecting and reporting sales tax to the State of Nebraska Dept of Revenue. Exhibitors may not sell or consume alcoholic beverages on site. We strongly encourage no smoking.

Further Information: Beatrice Area Chamber of Commerce, 402-223-2338 or Rbrown@beatricechamber.com

