



## Rotary Club of West Shore & WestShore Chamber of Commerce 14<sup>th</sup> Annual Chili Cook-Off & WestShore Showcase

Saturday, September 8, 2018 – Belmont Secondary School, 3041 Langford Lake Road

### Chili Team Application

Organization / Business \_\_\_\_\_

Contact person(s) \_\_\_\_\_

Business phone \_\_\_\_\_ Cell phone or Other \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

#### 10' X 10' CHILI TEAM BOOTHS

CHAMBER MEMBERS	QTY _____ x \$90 = \$ _____
NON-MEMBERS	QTY _____ x \$100 = \$ _____
BALANCE DUE	\$ _____

**Up to 12 chili teams will be allocated upon receipt of payment in full as they are received.**

**Please return Application and Payment to the WestShore Chamber of Commerce,  
2830 Aldwynd Road, Victoria, BC V9B 3S7**

#### PAYMENT METHOD

CHEQUE

CASH

CREDIT CARD

**Make cheques payable to WestShore Chamber of Commerce**

**For payment by credit card, the WestShore Chamber will call the phone number above to arrange payment over the phone.**

I/WE understand and hereby accept the terms and conditions of this agreement (attached)

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Rotary/Chamber contact \_\_\_\_\_

The 2018 Chili Cook-Off will take place adjacent to the Belmont School while the WestShore Showcase will take place within the school. Teams are required to provide a tent and method for heating your chili. We do not anticipate providing electricity to the booths.

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### **CHILI TEAM TERMS & CONDITIONS**

#### **Application Deadline**

Chili team applications and payments must be received by August 10, 2018. Applications will be accepted beyond this date if space is available but inclusion in any print media cannot be guaranteed.

#### **Cancellation Policy**

- Prior to August 10, 2018, full booth fee will be refunded
- From August 11-24, 2018, cancellation fee of 50% applies
- Fees are non-refundable on or after August 25, 2018

#### **Food Safety**

All chili teams must complete an application to operate a temporary food service which will be submitted to and approved by the Vancouver Island Health Authority. We will assist in / facilitate the application process to make it as simple as possible.

If you do not have FOODSAFE BC certification and access to a commercial kitchen, the Rotary Club has acquired commercial kitchen space, with FOODSAFE BC certified supervision at Belmont school where you will be able to cook your chili between 4 pm and 10 pm on Friday September 7, 2018. Your chili will be stored in refrigerators there and you can pick it up between 8 am and 9 am on the day of the event.

Teams will be required to reheat their chili to 74c prior to serving with a propane heater/bbq provided by the team and in accordance with FOODSAFE BC regulations.

Chili teams will be required to comply with food safe regulations. Assistance in this regards will be provided.

#### **Team Activities**

Do's:

- Bring a tablecloth and everything you need to make your booth a success such as signage, props etc. All booths will be provided with one 6' table and two chairs.
- Remain within the confines of the allotted 10' x 10' space. 10' x 10' advertising tents are acceptable.
- Provide free draws or give away raffles if you wish – not required!
- Is your activity suitable? When in doubt, please check by connecting with Don Rugg at [rugg@telus.net](mailto:rugg@telus.net)

Don'ts:

- Offer fundraising raffles or 50/50 draws as they are not permitted due to licensing requirements
- Bring any food or drink into the gymnasium where the WestShore Showcase is being held
- Play music, or engage in any other activity which may disturb neighbouring teams



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### **On the Day of the Event**

Teams and Exhibitors will be asked to check-in at the welcome table prior to set up, then:

- Parking attendants will direct exhibitors to designated unloading zones
- Please unload quickly to allow the next team/exhibitor to unload
- Once unloaded, teams/exhibitors will be directed to parking away from the school to leave the closer parking spots for event attendees.

Team/Exhibitor drop off and set up	8:15 am until 9:45 am
Doors open to public:	10 am
Official opening ceremony	11 am
Chili teams begin serving	11 am
Chili teams end serving	2 pm
Chili awards	2:15 pm
Event ends	2:30 pm
School must be cleared by	5 pm

Each team will be provided with tasting kits consisting of spoons and cups adequate for the expected attendance plus markers to manage tastings.