

SAVE *the* DATE

2018 ACF

CONFERENCE AND TRADE SHOW



Association of Consulting Foresters
312 Montgomery Street, Suite 208
Alexandria, VA 22314

2018 TRADE SHOW

North Carolina: First in Forestry

Dear Exhibitor,

For the 70th Anniversary of ACF, we will be returning to the cradle of forestry in America, Asheville, North Carolina. The conference will be held at the iconic Omni Grove Park Inn June 9 – 12, 2018. Unsurpassed for scenic beauty and history, Asheville also has more breweries per capita than anywhere in the U.S. Pair that with a vibrant foodie scene and you have a recipe for “hog heaven.”

As an exhibitor at the ACF National Conference, you will have an opportunity to showcase your company’s products to consulting foresters from across the country. As this is a very special occasion – and within driving distance for 75% of our membership -- We anticipate record attendance.

The North Carolina Chapter is planning a stellar technical session plus a field tour of the Biltmore Estate and the Cradle of Forestry. We hope you will stay for the whole event and bring your family too. Everyone is welcome, and we promise a great experience for all!

As for the past five years, the exhibitor fee is \$795 (included if you choose Platinum Sponsorship). If you sign up to exhibit before January 1, 2018, you will receive a complimentary ticket to the field tour valued at \$75. As usual, the exhibitor fee includes one registration for the conference, a booth space with a table and two chairs and all provided meals, breaks and regular meeting events.

If you are a long-time exhibitor, we appreciate your continued support. If you have never attended an ACF Conference, this one would be a great opportunity to start!

Lynn C. Wilson

Lynn Wilson
Executive Director

W. Andrew Casey

W. Andrew Casey, ACF
NC Conference Chair

Who Will Attend?

ACF members are professional foresters in private practice with businesses responsible for the management of over 200 million acres of timberland. The association has a total membership of more than 700 professional foresters and meeting attendance regularly exceeds 300 members and guests. Our members make the purchasing decisions for their companies and clients.

Hotel Information

Main Conference Hotel: The Omni Grove Park Inn

Enjoy conference rates starting at \$239 (+ fees and taxes) for single or double occupancy per night at The Omni Grove Park Inn. Be sure to mention the Association of Consulting Foresters conference and make reservations by Thursday, May 17, 2018 for the special rate.

The Omni Grove Park Inn
290 Macon Avenue
Asheville, NC 28804
800-438-5800

or online at: www.omnihotels.com/hotels/asheville-grove-park/meetings/acf-national-conference-2018

Alternate Hotel: Hilton Garden Inn Asheville Downtown

Enjoy conference rates starting at \$139 (+ taxes and fees) Sunday-Thursday and \$189 (+taxes and fees) Friday-Saturday. Be sure to mention the Association of Consulting Foresters conference and make reservations by Tuesday, May 15, 2018 for the special rate.

Hilton Garden Inn Asheville Downtown
309 College Street
Asheville, NC 28801
828-255-0001

or online at: hiltongardeninn.hilton.com/en/gi/groups/personalized/A/AVLADGI-ACF-20180607/index.jhtml

Exhibitor Space & Technology

Trade Show:

All exhibitors are provided a booth package which includes a standard 8' x 10' booth space with a 6' draped table and two chairs.

Available Space:

Space is limited and available on a first-come, first-served basis.

Exhibitors will receive a wireless internet code upon registration. Please bring extension cords and power strips with you to avoid a \$50/day charge by the hotel for electricity. For any additional technology needs, a hotel pricelist and order form will be provided on request.

Conference Schedule (condensed and tentative)

Sunday, June 10

| | |
|-------------------|--------------------------------|
| 9:00 am - noon | Exhibitor registration & setup |
| 2:45 pm - 3:15 pm | Coffee break in exhibit hall |
| 6:00 pm - 8:00 pm | President's Reception |

Monday, June 11

| | |
|---------------------|---------------------------------------|
| 7:30 am - 8:30 am | Continental breakfast in exhibit hall |
| 8:30 am - 5:00 pm | Technical Session |
| 10:00 am - 10:30 am | Coffee break in exhibit hall |
| Noon - 1:15 pm | Awards Luncheon |
| 3:00 pm - 3:30 pm | Afternoon break in exhibit hall |
| 5:30 pm - 7:00 pm | Exhibitor Reception |
| 7:30pm - 8:30 pm | Booth breakdown |

Tuesday, June 12 (optional events requiring additional registration)

| | |
|-------------------|---------------|
| 8:30 am - 5:00 pm | Field Tour |
| 6:00 pm - 9:00 pm | Closing Party |

Shipping Information

Shipments of envelopes, boxes, and pallets may be delivered to the Grove Park Inn within 96 hours of the start of the conference. All shipments should be addressed as follows:

ATTENTION: Exhibitor's Name and Company

Exhibitor's Contact Phone Number

Association of Consulting Foresters Conference

Exhibitor's Arrival Date

290 Macon Avenue

Asheville, NC 28804-3799

Christy Ball, Senior Conference Services Manager

(828) 398-3837/christy.ball@omnihotels.com

Number of Boxes

All incoming and outgoing shipments will be charged to the individual exhibitors and not ACF. The following handling charges will apply for all incoming and outgoing packages:

| Item | Rate |
|-------------|-------|
| Envelopes | \$5 |
| 0-30 lbs. | \$15 |
| 31-70 lbs. | \$50 |
| 71-200 lbs. | \$75 |
| Pallets | \$150 |

An additional fee will be charged for anything received on Saturday or Sunday. We recommend you plan for all deliveries to arrive by June 8th.

Reminders

- Pre-pay return shipment
- Number packages (ex: 1 of 3) and record tracking numbers
- Include a return address

EXHIBITOR REGISTRATION FORM

2018 ASSOCIATION OF CONSULTING FORESTERS CONFERENCE AND TRADE SHOW

June 9 - 12, 2018

Company Name: _____

Contact Name: _____

Contact Email: _____

Conference Attendee: _____

Email: _____

Mailing Address: _____

City/State/Zip: _____

Work Phone: _____ Mobile Phone: _____

Company Website Address: _____

We hereby make application to be considered as an exhibitor participant at the national conference of the Association of Consulting Foresters (ACF). By our execution below, we agree to be bound by the ACF Exhibitor Policy, a detailed copy of which can be found at www.acf-foresters.org.

Signature: _____

Payment Options:

- ☐ Check enclosed
☐ Charge to: ☐ Discover ☐ Visa ☐ MasterCard ☐ American Express

Card number: _____

CVV#: _____ Expiration Date: _____ / _____

Name on card: _____

Billing address: _____

City/State/Zip: _____

Signature: _____

Submit form to:

Association of Consulting Foresters
312 Montgomery Street, Suite 208
Alexandria, VA 22314

Fax: 703.548.6395
Phone: 703.548.0990
Email: director@acf-foresters.org

I want to be a 2018 ACF National Conference exhibitor

☐ Exhibitor Fee

\$795 - on or before May 4 (complimentary with Platinum Sponsorship)

\$845 - after May 4 (complimentary with Platinum Sponsorship)

☐ Additional Exhibit Staff

\$475/per additional person - on or before May 4

\$525/per additional person - after May 4

Additional Staff Name(s):

☐ I would like _____ number of tickets to the Field Tour (\$75/ticket)

☐ I would like _____ number of tickets to the Closing Party (\$100/ticket)

☐ I am interested in bringing a spouse/family member with me, check this box if you would like us to send you information on how to sign them up.

Total Payment \$ _____

National Conference Exhibitor Registrations Include:

- Draped and Skirted Exhibit Table
- Electricity and Wireless Internet
- President's Reception
- Monday Breakfast
- Awards Luncheon
- Technical Session
- Exhibitor Reception
- Attendee List **provided on site**

The President's Reception, Exhibitor Reception, breakfast and breaks will be held in the exhibit hall!

Cancellation Policy:

Cancellations prior to May 18 will receive a refund one-half the amount of the total registration fee. Cancellations after May 18, will receive a refund one-quarter of the registration fee **if** the space is subsequently sold to another exhibitor.

If full payment is not received by May 18, the reservation will be cancelled and the space will be made available to other exhibitors.