

22nd Annual Ron Brown Business & Economic Summit and Women's Symposium

Exhibitor Application



**CALIFORNIA BLACK
CHAMBER OF COMMERCE**

AGENDA OF ACTIVITIES

Thursday, August 17, 2017

Exhibitor Company set up

Small business and corporate set-up after 3PM

Hilton Airport Hotel

One Hegenberger Road

Oakland, CA 94621

Friday, August 18, 2017

9:00AM - 7:00PM Exhibitor Pavilion Open

5:00PM - 7:00PM Exhibitor Pavilion Reception

8:00PM Exhibitor Pavilion Breakdown

There will be a raffle in the Exhibitor Pavilion.

Please indicate that you will provide a gift

for the raffle. ☐ Yes ☐ No

NO REFUNDS NO EXCEPTIONS

- Exhibitors are responsible for set up of their booths during the assigned set-up times unless other arrangements are made in advance. Any booth not set up during prescribed time will be subject to forfeiture of paid fees without refund or compensation - No Exceptions
- All exhibitors must set-up booth area after 3:00PM on Thursday, August 17, 2017. All exhibitors must be open from 9:00AM—7:00PM on Friday, August 18th and must break down their area by 9:00PM August 19th.
- All exhibits must be professional in appearance. A printed sign with the business name will be provided to all exhibitors. No hand written signs. Storage boxes must be hidden, and exhibit personnel should always be present during the exhibit Pavilion hours
- Additional equipment can be rented from the exposition decorator for an additional cost
- All exhibits including decorations must be confined to the space assigned
- No helium tanks will be allowed on the exhibit floor without prior approval
- Due to fire code regulations and safety concerns, passing out flyers, forms and other printed materials are prohibited in the vendor hall entrance
- No bootleg tapes or counterfeit merchandise such as "knockoff" versions of popular clothing or merchandise will be allowed in the exhibit pavilion or elsewhere on the premises
- There will be no sale of guns, ammunitions, survival weapons, pepper gas, tear gas, etc
- All products/services displayed and/or sold from exhibits must be listed on agreement form and approved by CBCC Management
- To assure the widest variety of small business vendors, all booths are first come, first serve. It is our goal not to have duplicate exhibitors
- Neither the Business Economic Summit nor the California Black Chamber of Commerce is responsible for stole, lost, or damaged property. Participation is at the risk of the Exhibitor. *Please initial* _____

I FULLY UNDERSTAND & AGREE TO COMPLY WITH THE ABOVE GUIDELINES AND CONDITIONS.

Signature _____ Date: _____

Any exhibitor in violation of this contract forfeits his/her right of participation with the Annual Ron Brown Business Economic Summit & Youth Empowerment and Scholarship Awards.

BUSINESS/ORGANIZATION _____

OWNER/CONTACT PERSON _____

ADDRESS _____

CITY/STATE/ZIP _____

BUSINESS PHONE _____ 2ND CONTACT PHONE _____

EMAIL ADDRESS _____

WEBSITE _____

PRODUCTS OR SERVICES _____

METHOD OF PAYMENT: ☐ CHECK ☐ MONEY ORDERS

CREDIT CARDS: ☐ AMEX ☐ DISCOVER ☐ MASTER ☐ VISA

CARD # _____ EXPIRATION _____

NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

CARDHOLDER SIGNATURE _____ DATE _____

**DEADLINE FOR EXHIBITOR APPLICATION
SUBMITTAL: FRIDAY, AUGUST 9th**

- ☐ Small Business & Non-Profits
Fee \$250 (non-refundable)
- ☐ Large Private Business/Federal/
State/County & City Agencies
Fee \$750 (non refundable)

TOTAL AMOUNT ENCLOSED:
\$ _____

Please make checks payable to:
California Black Chamber
of Commerce Foundation

Mail to: 1600 Sacramento Inn Way, #232
Sacramento, CA 95815