

# Star Lake Wilderness Camp Staff Application Summer 2017

## **Personal Information**

Name: \_\_\_\_\_ Sex: M / F Age: \_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you a U.S. citizen? **Yes / No**

If **NO**, what type of work visa do you have? \_\_\_\_\_

Have you ever been convicted of a crime (Felony or Misdemeanor)? **Yes / No**

If **YES**, please describe: \_\_\_\_\_

Are there any legal actions pending against you? **Yes / No**

If **YES**, please describe: \_\_\_\_\_

## **Education:**

High School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

(Please state your current grade level and anticipated graduation date if still in HS)

College: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

(List your anticipated college if graduating from HS) (Please state your current grade level and anticipated graduation date if still in college)

Major: \_\_\_\_\_

Do you hold any of the following certifications? (Circle all that apply and attach a copy of the front and back of the card)

CPR\_\_\_ EMT\_\_\_ First Aid\_\_\_ Life Guard\_\_\_

## **Employment History & Information**

Have you been employed by Star Lake Wilderness Camp before? **Yes / No**

– If **yes**, which year(s)? \_\_\_\_\_

Do you have any other summer camp experience? **Yes / No**

If **YES**, please list where and when:

\_\_\_\_\_

Please list your title and responsibilities:

\_\_\_\_\_

List other experiences that prepare you for working at a summer wilderness camp.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Required: 3 References and/or past employment. Please include contact information:**

Name, Address, Phone #, Email Address, Position held, Duties, Salary, and *how they know you*.

1. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Interests/Expertise**

Do you speak another language fluently? **Yes / No** If YES, which language(s)?

**Application information:**

- The paid season is 8 weeks from Noon, Monday, June 19, 2017 until Noon, Wednesday August 16, 2017. Staff is off July 2-4 as unpaid time.
- Staff members will be hired to work as a team. All will be responsible to the executive director. Summer managers or co-managers may be designated.
- Residential summer camp staff is considered available for duty 24/7 during the seven weeks.
- Each staff member will receive 2 hours of down time each day when scheduling allows.
- In general staff will supervise campers at least 5 years younger than themselves.
- Staff will not be permitted to use cell phones or other electronics except during their down time or in their personal cabin space.
- Star Lake Wilderness Camp is no longer a United Methodist Camp. We are now a non-profit corporation that hosts camping programs. No person shall be discriminated against in the terms and conditions of employment, personnel practices, or access to and participation in, programs, services, and activities with regard to race, sex, color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, gender identity or sexual orientation.
- Staff may be asked to work with leaders who are teaching specific topics including religion. Star Lake Wilderness Staff will offer skills in small group experience and wilderness skills. Staff participation in religious activities is optional but encouraged.
- Summer salary will be about \$225 per week or \$1800 for the summer
- Bonuses are available for employment experience, skills, and certifications.

Submission of this application does not guarantee employment.

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

NOTE: Submission of application does not guarantee employment.

**Please attach a 100-300 word essay describing how your skill set will work well at Star Lake Wilderness Camp.**

Send Completed Application to [starlakewildernesscamp@gmail.com](mailto:starlakewildernesscamp@gmail.com) or mail to Walter Lockhart, 1671 Blair Ave, St Paul, MN 55104