



the honeycomb project

VOLUNTEERING RUNS IN THE FAMILY

GRAPHICS DESIGN INTERNSHIP

We are seeking a GRAPHICS DESIGN INTERN to join our enthusiastic team of do-gooders to help increase visibility of a growing nonprofit. Class credit is available pending school approval with a stipend of \$300 per month.

ABOUT US

The Honeycomb Project is a leading nonprofit organization in Chicago with a focus on family volunteering. Like a honeycomb, we bring nonprofits, families and resources together to build stronger communities in Chicago. This year, thousands of volunteers will join Honeycomb to prepare meals at local shelters, build nature trails, clean city beaches, distribute food to Chicago's hungry, plant community gardens and more. Since our founding in 2011, nearly 10,000 youth and families have participated in Honeycomb programs.

RESPONSIBILITIES

- Work with the Executive Director to develop design solutions consistent with the Honeycomb brand in a wide range of graphic applications.
- Assist in preparing materials for the fall fundraiser and annual fundraising campaign including digital presentations, social media campaigns, auction materials, flyers and signs.

POSITIONS QUALIFICATIONS:

- Must be proficient in a variety of design, web and multimedia software and applications.
- Wide range of design capabilities including a solid background in print, branding, typography, production, and graphics. Understands the printing process is a plus.
- Creative, innovative and detail oriented.
- Possess solid presentation, listening and communication skills.
- Ability to work within a tight budget and to collaborate with other members of the Honeycomb team to deliver receivables on time and within the specifications.

REQUIREMENTS

- 3 month internship - September-December 2017
- 15 hours/week
- Previous design experience preferred
- Background check required

To apply, include "GRAPHICS DESIGN INTERN" in the subject line and email resume to:

jobs@thehoneycombproject.org

www.thehoneycombproject.org