

Dear Alumni,

Charles Armstrong Summer Camp Directors are beginning the process of recruiting counselors for 2017. This awesome program needs enthusiastic employees to keep it running smoothly and provide the campers great activities and support.

Camp runs during the month of July in the afternoons. We plan a variety of activities (PE, arts and crafts, cooking, etc.) when we are on campus. We also travel to different bay area locations (waterpark, baseball game, Santa Cruz Beach Boardwalk, etc.).

Bellow you will find a description of general responsibilities and qualifications.

General Responsibilities:

- Look out for the health, well-being and happiness of campers
- Recognize and help with group problem solving
- Help campers have individual and group success during camp
- Encourage and support campers in respecting adults, peers, and camp equipment/environment
- Be a positive role model and set an example for campers in all areas, including cleanliness, punctuality, clean-up, rules, and sportsmanship.
- Assist campers in all aspects of camp activities
- Supervise, assist instructors/directors and actively participate in all aspects of camp activities
- Observe campers behaviors, asses its appropriateness, enforce appropriate safety regulations and emergency procedures and apply appropriate behavior-management techniques
- Work collaboratively with other summer camp employees
- Prepare lesson plans for some activities
- Prepare for and actively participate in pre-camp training and meetings

Qualifications:

- One year out of high school, preferably with a year of college experience (working toward a degree in education)
- Previous experience as a camp counselor preferred but not required
- Energetic and fun spirited
- Love to interact and engage with kids
- Experience working with children
- Ability to teach and lead activities
- Leadership skills with the ability to work as a team
- Patient and willingness to learn
- Ability to communicate and work with a variety of personalities
- Ability to pass fingerprinting and background checks
- Available for training at end of June
- Available 12:00pm- 5:00pm, Monday-Friday from July 5<sup>th</sup> Thru July 28<sup>th</sup>

Charles Armstrong School is the premier school for children with dyslexia and learning differences in the San Francisco Bay Area with a national reputation for excellence. Charles Armstrong School is a non-profit, independent, coeducational day school of approximately 250 students in grades 2-8. Charles Armstrong School is an Equal Opportunity Employer.

If this sounds like something you are interested in, please email a cover letter describing your interest and a resume to Dylan Jones ([DJones@charlesarmstrong.org](mailto:DJones@charlesarmstrong.org)) and Russ Smith ([RSmith@charlesarmstrong.org](mailto:RSmith@charlesarmstrong.org)) at your earliest convenience. This is a compleutive position and we advise interested applicants to apply ASAP.

Sincerely,  
Dylan Jones and Russ Smith  
Camp Armstrong Directors