

# City of Cincinnati Urban Agriculture Program

## Application for Funding 2018

Due by Monday, November 20, 2017 by 5:00 p.m.



### PROGRAM CRITERIA AND FUNDING GUIDELINES

Funds are available for urban agriculture production/growing sites and aggregated distribution sites. Please see below for the details regarding the different types of sites and eligible costs.

The location of the growing site or aggregation/distribution site must be within the City of Cincinnati. OES may make a site visit.

Grants are not made to individuals. Applicants can be non-profit or for profit corporations. Other entities may be considered.

If accepted to receive funds, the organization, is required to become a vendor with the City and will need to provide a W-9 form. There is no cost to register.

Items that are eligible for funding at AGRICULTURAL PRODUCTION/GROWING (Garden or Farm) sites:

- Site Improvement (e.g., soil testing, soil, compost, cover crops, etc.)
- Growing needs (e.g., plants, seeds, tools, hoses, beds etc.)
- Infrastructure (e.g., water access, fencing, season extenders, etc.)
- Land acquisition (expansion to or purchase of a new site\*)

\*Land acquisition requests will follow a different time table than outlined below and must be pre-approved to be eligible for funding

Items that are eligible for funding at AGRICULTURAL AGGREGATED DISTRIBUTION sites:

- Infrastructure/Equipment (e.g., racking/shelving, pallet jack, plastic pallets, reusable crates, packing material, fork lift, large dollies, etc.)
- Supplies (e.g., storage containers, liners, carts, tables, scales, bags, etc.)
- Marketing Materials (e.g., postcard mailers, local food stickers and magnets, truck decals, signage, social/print/radio ads, etc.)

Funds may be used only for eligible expenses dating from January 1, 2018 thru May 15, 2018.

\* Land acquisition must be pre-approved and is subject to a different reimbursement process.

PROGRAM TIMETABLE	
Applications Due	Monday, November 20, 2017 by 5:00 p.m.
Award notification	By December 4, 2017
Expense Period allowed for reimbursement*	January 1, 2018 - May 15, 2018
Deadline to submit all invoices	May 31, 2018 by 5:00 p.m.
Final Report due to OES	May 31, 2018

**For more information, or to request an application, please contact:**

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