



National American Indian Housing Council  
122 C St. NW, Suite 350  
Washington, DC 20001  
Phone: (202) 789-1754 or (800) 284-9165  
Fax: (202) 789-1758 [www.naihc.net](http://www.naihc.net)

## **CALL FOR PRESENTATIONS**

### **AMERIND RISK | NAIHC Annual Convention & Trade Fair San Diego, California | May 30 – June 1, 2018**

The AMERIND RISK | National American Indian Housing Council's (NAIHC) Annual Convention will include training sessions that provide up-to-date information on issues that impact tribal housing programs and that directly relate to administration of programs under the Native American Housing Assistance and Self-Determination Act (NAHASDA). Tribal housing professionals and other tribal housing and community development stakeholders will be the primary audience at the Annual Convention.

#### **Recommended Topics:**

- Capacity Building for Smaller IHBG Recipients
- Housing as Economic Development – New Market Tax Credits, Working with CDFIs
- What departmental design works for your Tribe Housing Authority TDHE, Tribal Department, or Regional Authority?
- Leveraging Resources and Asset Building – Leveraging Best Practices, Managing Multi-Funding Sources
- Methamphetamine and Class A and B Drug Abatement – Prevention, Remediation, Legal Considerations
- Environmental Review – New Construction, Rehab/Modernization Projects, LIHTC Projects
- Board of Commissioners
  - Board of Commissioners 101
  - Ethics and the Fiduciary Responsibility
  - From Overseer to Strategic Direction
  - Fundraising and Advocacy
- Expanding your Financial Resources – LIHTC, ICDBG, AHP, USDA, Title VI, Private Grants
- Tribal Housing Management – Human Resources, Personnel Law, Employee Benefits, Professional Development
- NAHASDA – Legislative Updates, Advocacy, Legislative Process 101
- Supportive Housing-Veterans Affairs Supportive Housing
- Addressing Homelessness in Tribal Communities
- Climate Change Adaptation Planning
- Assessing Community Needs – Surveys, Community Outreach options, Utilizing and Understanding Data
- Affordable Housing Development – Strategic Planning, Creating a Development Team Best Practices
- Clean Energy and Housing – Trends and Techniques for Going Green, Construction and Development options
- Construction and Development – Contractor Relations, Bidding and Procurement, Resolving Conflicts, Indian Preference Law
- Financial Management – Grant Compliance, Accounting Systems, Understanding Financial Statements, Budgeting, Tenant Accounts Receivable
- Soft Skills – Motivational Courses, Managing Stress, Time Management Techniques, Teamwork and Motivation
- How to Navigate the Bureau of Indian Affairs – Realty Services, Environmental Reviews, Title Status Reports
- How to Establish a Leasing Office Utilizing the HEARTH Act
- General Maintenance Practices – Developing a Preventative Maintenance Plan, Inspections, Maintenance 101 for Directors and Board members, setting up a work order system
- Tenant Services – Policies for Eviction, Background Checks and Credit, Resident Councils
- Self-Sufficiency



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If you wish to submit a proposal to offer a presentation at NAIHC's Annual Convention, please review the ***Guidelines for Proposal*** below and then complete the online submission form at: [ONLINE SUBMISSION FORM](#)

The deadline for proposals is no later than the close of business on **Friday, March 30, 2018**.

**Please Note:** NAIHC is not able to provide any monetary assistance to cover travel expenses or speaking fees for those interested in doing a presentation at the convention. However, NAIHC will waive the standard convention registration fee if you wish to only attend on the day of your presentation.



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## GUIDELINES FOR PROPOSALS

**SUBMISSION ITEMS:** *Please have this information prepared before logging into the website. Once the form is started, it cannot be saved and completed at a later time.*

**Title of Presentation:** *State the title of your presentation.*

Please ensure your title properly describes the content of your presentation. Your title should clearly reflect the substance of the topic, e.g. "Section 184 Loans: An Affordable Path to Homeownership." Please be concise. **Use no more than eight (8) words.**

**Abstract of Presentation:** *Describe the proposed presentation.*

When proposals are evaluated, the abstract will be read first. It is critical that the abstract clearly describes the topic and why it would be of interest to convention attendees. The abstract must be succinct so that it can be used as a description of the course for marketing purposes. Please limit your abstract to 50 words.

**Speaker Contact Information:** *Include the following for all proposed speakers:*

Name, professional title, tribe/company/organization, mailing address, telephone number, cell phone number, and e-mail address.

**Speaker Biography:** *Please submit a brief biography for each proposed speaker.*

The biography should be limited to one paragraph consisting of **a maximum of 100 words.**

**Please note:** Due to bios being published in both the program and in the online event web app, bios over 100 words will be edited down.

**Speaker Photo:** *Please submit a photo for each proposed speaker.*

The photo should be high resolution 300 dpi (450x600px).

*Biography and Photo can be submitted via email to Shane Begay at [sbegay@naihc.net](mailto:sbegay@naihc.net)*

**Core Indian Housing Related Issues:** *List at least one tribal housing issue to be presented. Be specific.*

**Session Length and Format:** *Time blocks are offered in one hour segments.*

Specify whether your presentation is better suited as a stand-alone session, or should be offered in conjunction with other presentations or panel participants. NAIHC promotes panel presentations that include housing staff members who can share success stories related to their tribal housing program.

**Session Type:** *Please indicate whether your session is a/an:* (Check Box)

|  |  |   |
|--|--|---|
| <input type="checkbox"/> Case study      | <input type="checkbox"/> Instructional session | <input type="checkbox"/> Theoretical discussion   |
| <input type="checkbox"/> Innovative idea | <input type="checkbox"/> How-to                | <input type="checkbox"/> Other (describe briefly) |

**Keywords/Tags:** *Please provide three to five key words to describe your proposal.*

Such identifiers assist participants in determining the value of attending the session.

**Submission:** Forms will be completed and submitted online. [Click here](#) for Online Submission Form. For questions or additional information, you may email **Shane Begay** at [sbegay@naihc.net](mailto:sbegay@naihc.net), phone (202) 454-0936.

**DEADLINE REMINDER:** Proposals must be received by close of business on **March 30, 2018 (5:00 p.m. Eastern Time).**