



## MyEnroller<sup>SM</sup> Voice Authorization Instructions

The new voice authorization process allows a writing agent to capture a recorded voice signature through a Medico<sup>®</sup> conference line.

*Please Note: If you do not have conference line capabilities on your phone you will not be able to utilize this signature option.*

**This feature is not available on iPads.**

**To capture the voice signature, follow these instructions on MyEnroller<sup>SM</sup>:**

1. Select **‘Voice Authorization’** on the Signature Options screen. Then click **‘Next’**.

2. Select **‘Request for Voice Authorization by Agent.’**

3. Once 'Request for Voice Authorization by Agent' is selected, an **800 phone number and script will appear.**

**IMPORTANT:**

- This is a conference call.
- If you get a busy signal after dialing the 800 phone number, please try calling again.
- You must **enter the 8-digit code correctly** in order for the recording to be automatically attached to the application file. If the 8-digit code is entered incorrectly, admin services will have to manually attach the recording, which may cause a delay in the approval process.
- **The script must be read verbatim.**

MYENROLLER Online

signature options - voice auth  
Primary Applicant's Signature

Request for Voice Authorization by Agent

**855-724-8300**  
Please call this number with your applicant to record the Voice Authorization, reading the text below verbatim. You will need to enter the following code at the beginning of the call.  
**Do NOT enter the 8-digit code until prompted. Code: 97217164**  
Press # to end the recording.

**Notices**

The following guide must be followed verbatim in taking the voice signature. Please record the entire conversation.

[START RECORDING]

1. This is MEDICO TEST FMO, Agent Number 011111ABCD, on 8/25/2016 11:59:41 AM, to perform a Voice Authorization for Test Person who is applying for Dental Plus Series insurance.

2. Your recorded answer will be your electronic voice signature, and will have the same legal binding effect as signing a paper contract. Do you understand and agree to apply for a Dental Plus Series policy with Medico Insurance Company using the electronic voice signature process?

3. Do you agree the statements and answers you provided in your application are true, full and complete?

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4. Once the voice authorization is complete, **press # to end the recording.**  
Note: If you do not press #, the system will continue to record the call.

REMINDER INFORMATION

REMINDER: Make sure you've hit # to stop the voice authorization recording.

ok

**Helpful tips:**

- If the application is not submitted following the voice signature and you need to revisit the application at a later time, you will have to capture a new Voice Authorization recording.
- If you enter in the wrong 8-digit code by mistake, end the conference call and call again. You will not be able to re-enter the code.
- The 8-digit code is specific to each enrollment. It will remain the same even if you have to revisit the application at a later time.
- Although this feature is not available on iPads. You can still request Voice Authorization by Home Office.

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