



**CITY OF BROOKFIELD DEPARTMENT OF  
PARKS, RECREATION & FORESTRY**

**SUMMER 2018  
YOUTH T-BALL,  
BASEBALL & SOFTBALL**



**Online Registration:**

**Monday, February 12, 2018 — 8:00 a.m.— Friday, March 16, 2018, 5:00 p.m.**

**In-Person Registration:**

**Monday, February 12, 2018—Friday, March 16, 2018  
8:00 a.m. - 5:00 p.m. during office hours**

**Department of Parks, Recreation, & Forestry  
2000 N. Calhoun Road  
Brookfield, WI 53005  
(262) 796-6675  
[ci.brookfield.wi.us](http://ci.brookfield.wi.us)**

# BROOKFIELD PARKS, RECREATION & FORESTRY DEPARTMENT

## YOUTH BASEBALL/SOFTBALL/T-BALL: REGISTRATION FORM

If you plan to do online registration, you do **NOT** need to complete this form.

### PLAYER INFORMATION

Participants Name: \_\_\_\_\_ Parents Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_

Gender: ☐ Male ☐ Female Date of Birth: \_\_\_\_\_

Grade as of April 2018 (Exception—K4 age 5 by Sept. 1, 2018) \_\_\_\_\_

### SCHOOL ATTENDING (Check one)

#### Elmbrook School District

- ☐ Brookfield Elementary
- ☐ Burleigh Elementary
- ☐ Dixon Elementary
- ☐ Swanson Elementary
- ☐ Tonawanda Elementary
- ☐ Pilgrim Park Middle School
- ☐ Wisconsin Hills Middle School
- ☐ Other \_\_\_\_\_

#### Private Schools

- ☐ Brookfield Academy
- ☐ Christ the Lord
- ☐ Elm Grove Lutheran
- ☐ Immanuel Lutheran
- ☐ Brookfield Christian
- ☐ St. Dominic
- ☐ St. John Vianney
- ☐ St. Mary's Elm Grove

### FEE SCHEDULE (includes a T-shirt per participant)

	City of Brookfield Resident	Elmbrook School District Resident	Non-Resident
Grades K4-8:	\$50.00	\$75.00	\$100.00

Shirt Size (Circle One) Youth: M L XL OR Adult: M L XL (Youth XL = adult small)

### **VOLUNTEER COACHES NEEDED!**

We ask parents who are willing to serve as a coach to fill out the following:

NAME: \_\_\_\_\_ (DAY PHONE): \_\_\_\_\_ ☐ Head Coach  
☐ Assistant Coach

E-Mail: \_\_\_\_\_ Coach Shirt Size (Circle One): Adult: M L XL XXL

I hereby permit my child to participate in the Department of Parks, Recreation, & Forestry 2018T-Ball, Softball and/or Baseball Leagues. I understand that all league games will be played under the direct supervision of the Department of Parks, Recreation & Forestry, and that each team will be managed by an adult volunteer. I am aware of and understand that there may be potential risks inherent with participation in any recreation activity, and that the City of Brookfield does not provide accident insurance and cannot assume responsibility for injury to any participant in its recreation programs. I further understand the program eligibility requirements, cancellation, transfer, and refund policies as stated in the City of Brookfield's Activity Guide.

Parent's Signature: X \_\_\_\_\_ Date \_\_\_\_\_

# SUMMER 18 YOUTH T-BALL, BASEBALL & SOFTBALL

## GENERAL INFORMATION

K4-K5 T-Ball will play 8 games beginning the first week of June. There is no separate practice. Players are coached by department staff.

Grades 1-8 will play 10 games with a separate weekly practice. The location, date, and time of the practice is selected by the parent volunteer coach. Practices will begin on or about mid-May, with games to begin the first week of June.

## PRIMARY NIGHTS OF PLAY

	T-Ball	Rainbow Softball				Junior Lakers/Brewers			
Day/Grade	K	1 & 2	3 & 4	5 & 6	7 & 8	1 & 2	3 & 4	5 & 6	7 & 8
Monday	X	X		X	X	X		X	X
Tuesday			X	X	X		X	X	X
Wednesday	X	X		X	X	X		X	X
Thursday			X	X	X		X	X	X

Note: The above grid is a sample, game days are subject to change. Depending on program enrollment, grade levels may be combined. **Leagues will play/practice on other days during the week which may include Friday or Saturday if necessary (i.e., rain make ups).**

## GRADE BREAKDOWN & TYPES OF PLAY Grade is based on the 2017/2018 school year to be eligible.

*Grades K4 & K5:* T-ball. Staff directed. Boys and girls must be in Kindergarten(K5) or age 5 by September 1, 2018 (K4)

*Grades 1 - 4:* Junior Lakers/Rainbow: Machine Pitch leagues. Boys will play with official size baseballs and girls will play with official size softballs. The balls are made of softer material to help prevent injuries.

*Grades 5 & 6:* Jr. Lakers/Rainbow: Player Pitch leagues. Boys use official size baseballs and girls use official size softballs.

*Grades 7 & 8:* Jr. Brewers/Rainbow: Player Pitch leagues. Boys use official size baseballs, and girls use official size softballs. Girls will play Fast Pitch.

**Junior Brewers Baseball: Boys in grades 5- 8. League will require travel outside of Brookfield for away games**

**Rainbow Softball: Girls in grades 5-8. League will require travel outside of Brookfield for away games**

## COACHES NEEDED! (Grades 1-8)

All head and assistant coaches will be screened for a criminal background check. All coaches are volunteers.

Each team **MUST** have a coach for the team to play. Parents are strongly encouraged to volunteer their services.

All coaches will be selected and approved by the league administration. Adults who are interested in volunteering as a coach in any of these leagues should contact the Department of Parks, Recreation, & Forestry or indicate their interest on the registration form or through the online registration process.

Volunteer coaches will be responsible for the scheduling and supervision of all practices for their teams. The Department will provide a mandatory detailed training program for all volunteer coaches. Mandatory coaches training will be scheduled during the **1st week of May**. Coaches will be notified by our department of the exact date and time. League schedules, rules and equipment will be distributed at this meeting.

**Umpires & Site Supervisors Needed**-Please call the Parks and Recreation office at 262-796-6675 or email Barbara O'Donnell at bod4395405@msn.com to inquire about job openings.

## City of Brookfield Parks, Recreation & Forestry Department

### Youth Sports Registration & Team Formation Policy

#### ELIGIBILITY

The following residency/eligibility policy, formulated and adopted by the Parks and Recreation Commission, is based upon the rationale that recreation programs/activities and supporting facilities should be provided primarily to meet the needs and interests of the residents whose tax dollars provide the foundation for the delivery of these services.

**RESIDENTS** living within the boundaries of the City of Brookfield and/or the Elmbrook School District are eligible for all City sponsored programs and activities. Elmbrook School District residents who do not reside within the City of Brookfield (i.e. Elm Grove, and some limited areas of New Berlin and the Town of Brookfield) will be required to pay 1 ½ the registration fee charged to City of Brookfield residents.

**NON-RESIDENTS MAY APPLY** for participation in any youth sport league by submitting a registration form during the designated registration time frame. At the conclusion of registration period, Department staff will evaluate total enrollment and team/league formation status and determine if any non-residents can be added to the program. If added, they will be charged double the registration fee for residents. There is no guarantee of placement and **NO TEAMS/LEAGUES WILL BE ADDED OR EXPANDED TO ACCOMMODATE NON-RESIDENT PARTICIPATION.**

#### REGISTRATION DATES AND INFORMATION

**ONLINE REGISTRATION: February 12, 8:00 a.m.—March 16, 2018 at 5:00 p.m.**

Online registration is the recommended process (only available to “Residents” by definition above). By registering online you ensure a time and date for your registration. This time and date is used as part of the team formation process. Complete Household Information Form to receive your User Name and Password. No need to do this if you already have your User I.D. and Password. Online registration requires Visa, MasterCard or Discover payment.

**IN-PERSON REGISTRATION: February 12, 8:00 a.m.—March 16, 2018 at 5:00 p.m.** in the Parks, Recreation & Forestry Department. **Please note: Online and in person registration is limited to members of the family household only.** In person registration will be conducted on a first-come, first-served basis that will be conducted simultaneously with the online registration process. The department recommends participants utilize the online registration process listed above, as the department can not guarantee how quickly registrations can be processed.

#### **MAIL-IN OR DROP OFF**

Complete the registration form and drop off or mail the form with a check to the Parks, Recreation & Forestry Department. **Please note: Mail-in and drop-off registrations are discouraged and will be processed randomly the next business day received.** Your registration will receive a time and date based on when it is processed by the department. Please make checks payable to Brookfield Parks, Recreation & Forestry.

#### TEAM FORMATION

1. The first (K4, K5 T-Ball=9) (Baseball/Softball =15) players to register from a school will be assigned to that school's team.
2. If Brookfield Parks & Recreation determines that sufficient players register to form two teams from one school, two teams will be formed based on the order they registered.
3. Resident players registering after a school's limit has been reached will be assigned randomly to a team. The department will make an effort to keep players from the same school together if possible. This may require players from multiple schools to be placed together.
4. Staff will evaluate non-resident applications and place non-residents on teams if space is available. Players will be placed on a team based on the order that the applications were received. No new teams will be formed to accommodate non-residents.
5. Any registration received after the designated program deadline will be placed on a team if space is available.
6. Special requests for team placement or co-coaching cannot be honored.