TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: Norberto L. Dueñas
SUBJECT: City Manager’s Weekly Report
DATE: March 24, 2017

INFORMATION

Federal SBA Disaster Loans Now Available to Help San José Flood Victims - The federal Small Business Administration is offering low-cost loans to all San José renters, homeowners, and business owners who experienced losses from the Coyote Creek Flood. Renters and homeowners can borrow up to $40,000 for personal items, including furniture and vehicles, and homeowners can borrow up to $200,000 to repair or replace damaged real estate. The deadline to apply is May 29, 2017. Businesses and private nonprofits can borrow up to $2 million for economic injury and to help meet working capital needs caused by the disaster. The deadline for these loans is December 20, 2017.

SBA loan applicants can access information and assistance in four ways:
- Visit in person at San José City Hall, 200 E. Santa Clara Street, 12th Floor, Room 1231. People can process a loan application in person with an SBA representative. Hours are 10:00 a.m. to 7:00 p.m., Monday through Friday (closed March 31 for Cesar Chavez holiday).
- Call 800-659-2955 to speak with an SBA representative in English, Spanish, or Vietnamese.
- Visit https://www.sba.gov/disaster for SBA loan information and to download applications that can be mailed to U.S. Small Business Administration, Processing and Disbursement Center, 14295 Kingsport Road, Fort Worth, TX 76155.
- City staff will also be working in the flood-affected neighborhoods to help residents with the loan application process.

State Disaster Loans Now Available to Help San José Flood Victims – The San José Housing Department is also administering loans from California programs that together have $5.7 million available to lend. These are 0% interest loans to income-limited owners of single-family homes that experienced flood damage. To qualify, applicants’ income cannot exceed 120% of the Area Median Income, and applicants must maintain flood insurance for the term of their loan. Payment is not due until the end of the loan term (30 years) or upon sale/transfer of the property. For more information, contact the Housing Department at 408-975-4440.
Flood Damage Repair Program for Mobilehomes -- In response to the Coyote Creek flood, the Housing Department has created a new grant program for mobilehome owners to help address damage to their homes caused by the flood. The grant funds can address mobilehome skirting, stairs, duct work, or foundation issues up to a value of $5,000. The repair work will be done by the City’s nonprofit partners that were selected through a competitive process to perform minor repairs to mobilehomes. Rebuilding Together will perform the work at Golden Wheel Mobilehome park and Habitat for Humanity will provide the same service at South Bay Mobilehome park. The homeowner will need to complete an application and provide homeownership and income verification before construction work can be completed. For more information, please contact Eric Calleja, Housing Department Development Officer, at 408-535-2650.

Governor Authorizes County Assessor to Defer April 10 Property Tax Bill to Qualifying Flood Property Owners – With the Governor’s recent “Proclamation of a State of Emergency” for counties impacted by floods, the County Santa Clara County Assessor now has the authority to postpone the payment of property taxes due April 10. To receive a deferral of property taxes, property owners will need to submit two simple one-page forms. The forms can be submitted electronically, by fax, mail or in person to the Assessor’s Office at 70 W. Hedding. For more information, contact the County Assessor’s Office at 408-299-5500.

Wendy Sollazzi Named Division Manager of Medical Marijuana Control in the Police Department – Wendy Sollazzi joined the Division of Medical Marijuana Control in the Police Department on February 27. Wendy had been serving as the Revenue Management Division Manager in the Finance Department for the past seven years, and she started her City career in 1996. Wendy brings a strong understanding of the needs of our community, the concerns of City Council, and the day-to-day operations involved in program management. Additionally, she was a key contributor on the development of the Marijuana Business Tax, has been involved in the marijuana regulatory program from its inception, and understands the various perspectives on marijuana control. Wendy will focus on coordinating with local and state entities, identifying regulatory gaps, proposing meaningful solutions, and responding to community interests. For more information, contact Deputy Chief Michael Knox, at 408-277-4272.

Regional Wastewater Facility Achieves Major Milestone with Successful Test of Emergency Generators – Environmental Services Department staff successfully executed a test of four new emergency diesel generators at the San José-Santa Clara Regional Wastewater Facility last Thursday. The test demonstrated the generators’ ability to fully power RWF operations if the facility loses electricity during an emergency or power outage. This backup power source will provide seamless continuing treatment of wastewater and ensure the ongoing protection of public health and the Bay environment and support the local economy. The emergency diesel generators project cost $20 million and is part of the RWF’s $1.4 billion, 10-year Capital Improvement Program. The project began in February 2013, and installation started in March 2016. Testing the emergency diesel generators required coordination among RWF operations and CIP staff and with PG&E. For more information, contact Julia Nguyen, CIP Deputy Director, at 408-635-4038.
Almaden Seniors Celebrate St. Patrick's Day - The Almaden Seniors Association organized a spectacular St. Patrick's Day luncheon celebration on March 17. This collaborative event was planned by the Almaden Senior Association, Senior Nutrition Program, and Bateman Senior Meals. The festive St. Patrick's Day-themed decorations transported the sold-out crowd of 160 guests from San José to Dublin, and the event served the traditional corn beef and cabbage meal while featuring entertainment from Peter Daldry. PRNS and the Almaden Community look forward to celebrating this successful event next year. For more information, please contact Neil Rufino, PRNS Acting Deputy Director, at 408-535-3576.

Power Soccer Hosts Tournament at Bascom Community Center - Friends, families, and local community members gathered to support power soccer teams. The clash of chairs was between the local Flash, Rockets, and Steamrollers as they battled their competitors the Shockers, Bombers, Crushers, and Ghostriders in seven fun-filled matches on Saturday, March 18. The power soccer teams are supported by consistent volunteer coaches and numerous volunteers from the SJSU Recreation department. All Access Sports & Recreation provides a wide range of programs for individuals of all ages with all ability levels, including those with ambulatory and cognitive disabilities. For more information, contact Neil Rufino, PRNS Acting Deputy Director, at 408-535-3576.

Storm Damage to Neighborhood Parks – PRNS re-opened the Rock Spring Park last Friday afternoon. The park, which features a children’s play area, basketball court, picnic tables and outdoor BBQ pits, is located in one of the neighborhoods hit hardest by the winter floods. The PRNS Capital Improvement Team, using their heavy equipment and consolidated resources, was able to scrape debris, power wash, clean, sanitize and replace the fibar needed to re-open the park. For more information, contact Justin Long, PRNS Deputy Director, at 408-793-5579.

Online City Employment Opportunities – The City’s improved employment website “City Careers” (http://www.sanjoseca.gov/citycareers) provides information on current opportunities and upcoming positions that will be opening for applications soon. By checking the upcoming positions, job seekers can get early insight into future employment opportunities with the City. In addition, the City also regularly posts selected openings on social media including LinkedIn, Facebook, and Twitter to help generate interest and applications for City jobs. We will continue to post, monitor, and adjust these avenues for recruitment. For more information, contact Human Resources at 408-535-1285.

City Career Fair Results -- The City held its second career fair at City Hall on Saturday, March 18, that built on the success of our first one last year. With approximately 800 vacant positions the Human Resources Department is continuing multiple efforts and using many tools to recruit the talented and dedicated employees needed to deliver quality services to our community. Saturday’s career fair drew a total attendance of 777 people who were interested in City jobs – more than half of them had bachelors or higher degrees. Eleven departments participated, focusing on the 70-plus recruitments currently in progress, as well as providing information on upcoming openings. For more information, contact Human Resources at 408-535-1285.
HONORABLE MAYOR AND CITY COUNCIL
March 24, 2017
Subject: City Manager’s Weekly Report
Page 4

Have Library Fines You Want to Clear? Then Just Volunteer! – By volunteering this Saturday, March 25, at the Hillview Branch Library, library users will have the opportunity to reduce, or even eliminate, their library fines at the rate of $20.00 per hour. The San José Public Library Volunteer Away Your Fines program invites volunteers to help clean books, dust shelves, and organize library materials to help maintain a welcoming environment at the library while they work off their fines. Saturday’s program will run from 1:00 p.m. to 3:00 p.m. For more details and requirements please, visit: http://bit.ly/2n94B3Z or contact Nancy Macias, SJPL Public Information Representative, at 408-808-2092.

Work2future Job Fair - 125 job seekers attended the work2future job fair at the Mexican Heritage Plaza on Wednesday, 3/15. Attendees had access to a range of positions including in the areas of manufacturing, IT, healthcare, retail, hospitality, government, and service. In addition, work2future promoted additional job-search assistance available such as resume and interview brush up, workshops, certificate training, and career advising. 96% of surveys returned by job seekers indicated that the event exceeded or met expectations and several businesses were already inquiring about the next event. For more information, contact B.J. Sims, work2future Division Manager, at 408-794-1129.

San José Information Memos Distributed March 17 through March 23:

  https://www.piersystem.com/external/content/document/1914/2919682/1/03-20-17-CMO.pdf

- Flood Recovery Update
  https://www.piersystem.com/external/content/document/1914/2919702/1/03-20-17-CMO2.pdf

- Update: Coyote Creek Flood Threat Matrix and Predicted Rains
  https://www.piersystem.com/external/content/document/1914/2919706/1/03-20-17-CMO3.pdf

- Report on Activities Undertaken by the Director of Housing and the Director of Finance under the Delegation of Authority Ordinance

- Report on Activities Undertaken by the Director of Aviation Under the Delegation of Authority Ordinance
Upcoming Meetings and Events

2017 NCAA Division I Men’s Basketball Championship West Regional - March Madness has taken over San José with the 2017 NCAA Division I Men’s Basketball Championship West Regional at SAP Center at San José on March 25. Hosted by the PAC-12 Conference as well as the San Jose Sports Authority and SAP Center, the tournament spotlights San José as four “Sweet Sixteen” teams compete to advance to the Final Four in Phoenix. Follow the action at [http://www.ncaa.com/sports/basketball-men/d1](http://www.ncaa.com/sports/basketball-men/d1).

Lam Research Heart and Soles 2017 – March 25 from 7:00 a.m. – 11:00 a.m. at Coleman Ave., Earthquakes Away, Newhall Dr. Join in on the fourth annual Lam Research Heart and Soles Run to support children’s health and wellness. Proceeds from the run will help benefit various organizations throughout the Silicon Valley to promote the increase of physical activity and access to healthy food. To register for the race or for more information, please visit: [https://runssignup.com/Race/CA/SantaClara/HeartandSolesRun](https://runs_signup.com/Race/CA/SantaClara/HeartandSolesRun).

Hellyer Half Marathon, 10K and 5K – March 26 from 8:30 a.m. – 12:30 a.m. at Embedded Way, Coyote Creek Trail. All walkers, runners, and hikers are welcome to participate in the Hellyer Half Marathon. With a mildly rolling course hugging Cottonwood Lake and then Coyote Creek, the race was made for first-timers and those to break through with a new personal record. For more information or to register for the race, please visit: [http://brazenracing.com/r/hellyer.html](http://brazenracing.com/r/hellyer.html).

Notice of Funding Availability for the St. James Park and Urban Activation Grant Program - PRNS is accepting grant applications for the Saint James Park and Urban Activation Grant Program to establish a well-qualified pool of agencies experienced in providing placemaking activities that match community needs. Qualified service providers may be selected to enter a grant agreement to provide activities on an as-needed basis. The goal of the grant program is to work in partnership with both community-based organizations and private entities to transform the park and other urban parks and facilities into vibrant public spaces. Applicants may outline multi-element programs that combine some or all of the following service categories: Fitness and Recreation; Interactive Enrichment and Visual Art Activities; Family Oriented Performance Art; Special Event Production; Community Engagement and Learning Opportunities; and Park Enhancement and Capitol Project Prototyping. To register and apply, please go to [http://grants.sanjoseca.gov/index.jsp](http://grants.sanjoseca.gov/index.jsp). Completed applications can only be submitted on-line through WebGrants. Proposals must be submitted by 4:00 p.m. on Wednesday, March 29, 2017. For more information, contact Rocío Reyes, PRNS Analyst, at [rocio.reyes@sanjoseca.gov](mailto:rocio.reyes@sanjoseca.gov).

2017 Tax Help is Available at the Library - Tax help from Volunteer Income Tax Assistance (VITA) is available again this year for individuals and families whose annual income is less than $54,000. The participating branches are: Dr. Roberto Cruz; Alum Rock; East San José Carnegie; Hillview; Seven Trees; and West Valley. Assistance is available in English, Spanish and Vietnamese at most locations, and e-filing is available at all participating branch libraries. Volunteers are trained to prepare basic 2016 tax forms such as 1040EZ, 1040A, 1040 with Schedules A, B, limited Schedule CEZ, C, and California Income Tax Returns only. This service
will be available at the library until **April 15**. For more information, visit: [http://bit.ly/2kLLopR](http://bit.ly/2kLLopR) or contact Nancy Macias, SJPL Public Information Representative, at 408-808-2092.

**Spring into Fun with PRNS!** – PRNS encourages all residents to “Spring into fun!” this season by registering for a leisure class offered at community centers and parks located throughout San José. Whether you’re interested in starting a new hobby, refining an interest, or setting out on an adventure the whole family will enjoy, PRNS has hundreds of opportunities to choose from. You can also get a jumpstart on setting your summer plans by register for exciting, enriching and inclusive summer camps. Stop by your local community center to pick up a copy of the Spring Community Center Brochure or view them online at [Spring Community Center Brochures](http://bit.ly/2kLLopR). Don’t wait! Registration starts Saturday, February 18. Visit a community center or register online at [www.sjregistration.com](http://www.sjregistration.com). For more information, please contact the PRNS Customer Service Help Line at 408-793-5565.

**PRNS Now Accepting Applications for 2017 Citywide Scholarships** - PRNS is currently accepting 2017 Citywide Scholarship applications for hundreds of classes and programs, such as dance, music, health and fitness, gymnastics, and theater in the upcoming season. Scholarship applications and submission directions can be picked up at any community center or can be found online at [www.sanjoseca.gov/prns](http://www.sanjoseca.gov/prns). The scholarship applications are available in English, Spanish and Vietnamese. For more information, please contact the PRNS Customer Service Helpline at 408-793-5565.

**Power Soccer Invites You to Join the Fun!** - Come out and show your support for adapted sports at their upcoming events. Coming soon, the [Bascom Community Center](http://www.sanjoseca.gov/prns) will be hosting another power soccer tournament on Saturday April 22, 2017 from 9:00 a.m. to 6:00 p.m., and looking ahead, the last two tournaments of the season will be held on May 20 and June 3. Schedules are currently being finalized, but save the date and join us for the fun and excitement of this PRNS program. Powersoccer practices are also typically held on most Saturday’s at Bascom. [All Access Sports & Recreation](http://www.sanjoseca.gov/prns) provides a wide range of programs for individuals of all ages with all ability levels, including those with ambulatory and cognitive disabilities. For more information, please contact Christy Matta, Therapeutic Services Manager, at 408-535-3569.

**Fish Camp at Family Camp at Yosemite** – Looking for a fun and relaxing outdoor adventure? Come enjoy Fish Camp at Family Camp at Yosemite. Fish camp is the first rite of spring at San José Family Camp, and this year, it will be from Friday, April 28 to Sunday, April 30. The first night of camp, Friday, April 28, will host an all you can eat spaghetti fundraiser dinner, and the Saturday morning of Fish Camp will start the opening weekend of the stream-fishing season in California. Whether you are fishing or just relaxing, it is an opportunity for you, your family, and your friends to enjoy a weekend in the Sierras. With a stocked river running right through Family Camp, the fishing will be right at your doorstep. For more details, visit [http://www.sanjoseca.gov/familycamp](http://www.sanjoseca.gov/familycamp) or to book your tent online, visit [http://www.familycampreservations.com](http://www.familycampreservations.com). For more information, contact Family Camp at Yosemite at 408-794-6208 or email [familycamp@sanjoseca.gov](mailto:familycamp@sanjoseca.gov).
Office of Economic Development Monthly Newsletter: SJ Economy News – The OED monthly newsletter includes updates on activities of the Office of Economic Development and other related news items. The newsletter is posted and can be subscribed to by the public at http://conta.cc/2nxDYsf.

Norberto L. Dueñas  
City Manager
Applications are now being accepted to fill the following vacancies:

**AIRPORT COMMISSION**
Six (6) Seats with a Term Ending June 30, 2021

**APPEALS HEARING BOARD**
One (1) Attorney-at-Law Seat with a Term Ending December 31, 2018

**ARTS COMMISSION**
One (1) Seat with a Term Ending June 30, 2020

**COUNCIL APPOINTMENT ADVISORY COMMISSION**
One (1) Seat with a Term Ending December 31, 2018
One (1) Seat with a Term Ending December 31, 2020

**DOWNTOWN PARKING BOARD**
One (1) Downtown Parking Representative with a Term Ending June 30, 2020
One (1) Downtown Resident Representative with a Term Ending June 30, 2021
One (1) Downtown Events Representative with a Term Ending June 30, 2021
One (1) San Jose State University Representative with a Term Ending June 30, 2021

**HISTORIC LANDMARKS COMMISSION**
One (1) Seat with a Term Ending June 30, 2018
Two (2) Seats with a Term Ending June 30, 2021

**HOUSING AND COMMUNITY DEVELOPMENT COMMISSION**
One (1) Seat with a Term Ending June 30, 2019
Six (6) Seats with a Term Ending June 30, 2021

**HUMAN SERVICES COMMISSION**
One (1) Seat with a Term Ending December 31, 2020

**LIBRARY AND EARLY EDUCATION COMMISSION**
Four (4) Seats with a Term Ending June 30, 2019
Six (6) Seats with a Term Ending June 30, 2021
One (1) Seat with a Term Ending June 30, 2020

**NEIGHBORHOODS COMMISSION**
District 1, District 3, and District 9 Seat with a Term Ending June 30, 2018
Appointments to Neighborhoods Commission will be made at a later date.

**PARKS AND RECREATION COMMISSION**
Three (3) Seats with a Term Ending June 30, 2019
Six (6) Seats with a Term Ending June 30, 2021

**SENIOR CITIZENS COMMISSION**
Six (6) Seats with a Term Ending June 30, 2021

**YOUTH COMMISSION**
District 6 Seat with a Term Ending May 31, 2018
District 1, 3, 5, 7, 9, and Citywide Seats with a Term Ending May 31, 2019