The purpose of this performance-level course is to provide the operational-level details to support many of the topics covered in the U.S. Department of Homeland Security (DHS) approved AWR 148: Crisis Management for School-Based Incidents – Partnering Rural Law Enforcement and the Local School Systems awareness-level course. Rural schools, law enforcement, other emergency responders, and community stakeholders are often limited in their access to resources, so it is imperative that all potentially affected parties collaborate in planning, preparation, communication, response, and recovery in the event of a school-based incident. Moreover, these affected parties must come together to practice their interoperable skills through drills and exercises to ensure the strategies in place provide for an effective crisis response and collaborative recovery.

With the intent of building upon the foundation of the AWR 148 course and utilizing an all-hazards approach, this two-day course will provide content instruction, develop concept-specific skills, and provide opportunities for law enforcement, school personnel, and community stakeholders to collaboratively apply the course objectives in scenario-based applications.

Topics covered in this course include:

- All-Hazards Planning and Preparedness
- Vulnerability Assessments
- Threat Assessment Management
- All-Hazards Response
- All-Hazards Recovery
- Scenario-Based Activities

WHO SHOULD ATTEND
- **All First Responders—especially Law Enforcement**
- **School Administrators**
- **School Safety and Security Personnel**
- **Community Emergency Management Personnel**
- **Community Mental Health Personnel**
- **Community Stakeholders**

Training sponsored by: Mason County Emergency Management

Training site: West Shore Community College, Admin & Conf Building, MBT Room 3000 North Stiles Rd Scottville, MI 49454

Date: October 31-November 1, 2017

Time: 8 a.m. to 5 p.m. both days

* Please note all Non-U.S. citizens need to complete a DHS Foreign National Visitor Request Form by September 31, 2017 in order to attend this course. Contact John Kayser with any questions.

Registration Deadline—October 17, 2017

To register, please visit our website: https://mi.train.org/

"Course ID: 1070336 "

Please sign-up no later than October 17, 2017 as a minimum of 20 registrations must be received by this date in order to confirm the class will be held. Should you have any questions regarding the facility or location please contact Elizabeth Reimink at 231-690-8201 or emergencymanagement@masoncounty.net.

FEMA S.I.D.—REQUIRED
Register for your FEMA Student Identification number at:
https://cdp.dhs.gov/femasid

FINDLAY
THE UNIVERSITY OF FINDLAY

For more information about this course, please contact John Kayser at Kayser@findlay.edu or 419-434-5814.

RDPC
Rural Domestic Preparedness Consortium

MI-TRAIN Learning Management System Instructions

Creating your MI-TRAIN Account:

1. Go to **mi.train.org**.
2. Select **CREATE ACCOUNT**, which appears underneath the login box on the left hand side.
3. You will first need to agree to the TRAIN policies.
4. Fill out all the necessary information on the subsequent pages. Required fields are indicated with a red asterisk (*). Do not select the Back button at any time during the registration process.
5. Answer the secret question at the bottom of the page with a memorable, one-word answer. In the event you forget your password, you will be asked to answer this question as a security measure during the password retrieval process.
6. You will be asked to select which groups on TRAIN you would like to participate in. Select the **State Portal Select Groups** button.
7. Next, select **Michigan State Police** from the Select Area of Interest drop down box and **EMHSD**, then select **Submit**.
8. On the next page, select up to three professional roles that best match your job description.
9. Next select up to three settings that best fit your work environment. Select **Next** when finished.
10. Additional demographic information will be requested. *This information is not required for registration.
11. Select **Continue** to finish registering your account.
12. You are now free to enter the site.

Registering for a Course:

1. Go to the MI-TRAIN website at **mi.train.org**.
2. Enter your login name and password and select the **Login** button.
3. At the top right of the page, in the box that says Search by Keyword or Course ID, type **1070336** and then select the magnifying glass.
4. Click the course title.
5. Select the **Registration** tab.
6. Select the **Register** button associated with the proper session.
7. You will receive a message you have registered for the course.

Withdrawing from a Course:

1. Go to **mi.train.org**.
2. Enter your login name and password and select the **Login** button.
3. Find the My Learning link on the right hand side and select it.
4. Select **Current Courses** box on the right side.
5. Next find the class you wish to withdraw from and select the **M** at the far right of the title to manage your registration.
6. Select the **Withdraw** button.
7. You should now be able to view and register for another session.

Retrieving Your Login Name/Password:

1. Go to **mi.train.org**.
2. Select the **Forgot Your Login Name/Password?** link.
3. Enter the e-mail address you used when you created your account and select the **Send Password and Login Name** button.
4. Your password and login name will be sent via e-mail.