

4<sup>th</sup> Annual

# COMMUNITY INTEGRATION LEADERSHIP INSTITUTE

Thursday, June 1 & Friday, June 2, 2017

The Gideon Putnam Resort

Saratoga Springs, NY

## Collaborators:



## SPONSOR & EXHIBITOR PROSPECTUS

Deadline: May 17, 2017

# COMMUNITY INTEGRATION LEADERSHIP INSTITUTE

## ABOUT THE EVENT:

Sponsored by the New York State Rehabilitation Association (NYSRA), the New York State Association of Community and Residential Agencies (NYSACRA) and NYSARC, Inc. this two-day event offers attendees information on current trends and system management strategies within the behavioral healthcare and developmental disability fields. Leaders and national experts present on the following topics of focus:

- Managed Care Models
- Collaboration Among Providers
- Value-Based Payment
- Transformation Strategies
- Integration Concepts
- Social Determinants
- Systems' Communication
- Outcomes and Analytics
- Financial Modeling

## ABOUT THE AUDIENCE:

The Community Integration Leadership Institute is attended by CEO/Administrators and Senior Executives of provider organizations located throughout the state of New York. This event is a collaborative offering by NYSRA, NYSACRA and NYSARC. For more information about NYSRA, NYSACRA and NYSARC visit them online at [www.nyrehab.org](http://www.nyrehab.org) | [www.nysacra.org](http://www.nysacra.org) | [www.nysarc.org](http://www.nysarc.org) respectively.

## QUESTIONS?

For additional information on becoming an Exhibitor or Sponsor, contact Jennifer Ivery, Director of Member Services at NYSRA by email at [jennifer@nyrehab.org](mailto:jennifer@nyrehab.org) or by phone at (518) 449-2976 ext. 105.

## EXHIBITS

### SET-UP & REGISTRATION:

Set-up and Exhibitor check-in is between 7:00 – 8:00AM on June 1, 2017. Booths must be in place by 8:00AM. Shipping of materials must be arranged directly through The Gideon Putnam. Materials should be sent no sooner than 3 days in advance.

Please address shipments to:

Gideon Putnam Hotel, ATTN: (Guest Name)

Hold For: Community Integration Leadership Institute – June 1  
24 Gideon Putnam Road, Saratoga Springs, NY 12866

Please contact Shelly Lindsey at (518) 226-4702 for questions about shipping materials to the hotel.

### BREAKDOWN:

Booths must remain intact until 3:00PM.

### SPACE:

Exhibit space includes a 6' skirted table, and two (2) chairs. Electrical current for your booth is available (a fee will apply for this service) and it must be arranged through The Gideon Putnam. Contact David Perry, CMI Communications at (518) 226-4791.

**EXHIBIT FEE:** \$500.00

## SPONSORSHIP

### SPONSORSHIP TYPE:

Event Sponsorship

### SPONSORSHIP LEVEL:

\$1,000.00

### INCLUDES:

Event sponsor(s) receive name recognition during keynote presentation and promotion of your businesses logo during the event.



# SPONSORSHIP LETTER OF COMMITMENT

Please Print or Type:

Contact Name

Title

Company Name

Address

City/State/Zip

Phone

Fax

E-Mail Address

Special Accommodations

**Sponsorship:**  \$1000

**Payment Method:**

VISA       MasterCard

Check (Make payable to RRTI and mail to: RRTI, 155 Washington Avenue, Suite 410, Albany, NY 12210)

Name on Card

Card Number

CW# (3-4 digit number on back of card near signature)

Expiration Date

Authorized Signature

Date

## TERMS AND CONDITIONS

*It is understood that this application becomes a contract when signed by you and accepted by NYS RRTI.*

**Schedule of Events:** Community Integration Leadership Institute is scheduled for June 1 & June 2, 2017. Sponsors may attend event sessions on June 2, 2017 (9AM to 12N) as an event attendee. See Agenda for information on presentations.

**Sponsorships:** Sponsorship fee is due in full prior to date of the event.

**Image Release/Authorization:** I hereby give full consent and permission to the New York State Rehabilitation Association (NYSRA) and the New York State Rehabilitation Research and Training Institute (RRTI), New York State Association of Community and Residential Agencies (NYSACRA), NYSARC and assign the irrevocable right to use for any purpose and without compensation, the use of my image and likeness in all photographs, films, videotapes, and/or text copy. Furthermore, I understand that the photograph, film, videotape and/or text copy is public information and may be released by NYSRA/RRTI at any time without further permission or consent by me.

**Cancellations:** No Refunds after May 26, 2017. Cancellations must be received on or before May 26, 2017.

# EXHIBITOR LETTER OF COMMITMENT

Please check the appropriate box:

Exhibitor      \$500

## A. Product/Services Description

**For Official Program Copy:** Please type a description (30 words or less) of your product / service to be listed in the official program. Copy received after May 26, 2017 will not appear in printed materials.

## B. Name Badges

Please list the names of **each representative attending** the exhibit. Your company will receive two (2) complimentary registrations to The Community Integration Leadership Institute. Your name will appear exactly as you indicate below.

1. \_\_\_\_\_

2. \_\_\_\_\_

**Please note that if you need an electrical current for your booth or need to ship materials directly to the hotel, you agree to contact The Gideon Putnam Resort directly at (518) 226-4791 and you will be responsible for fees associated with this service.**

## C. Organization Information

Please print or type the following information exactly as you would like it to appear in conference materials.

Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_      Fax \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**Special Accommodations** (Request must be received by May 20, 2017): \_\_\_\_\_

### Exhibitor Method of Payment

(payment must be received prior to event):

Amount Enclosed: \$ \_\_\_\_\_

VISA       MasterCard  
 Check (Made payable to RRTI)

Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_

CW# \_\_\_\_\_      Expiration Date \_\_\_\_\_  
(3-4 digit number on back of card near signature)

Authorized Signature: \_\_\_\_\_      Date: \_\_\_\_\_

### TERMS AND CONDITIONS

**Payment for Space:** The cost of exhibit space is due in full prior to date of event. Booths cannot be held until registration and full payment is received.

**Installing and Dismantling:** Tables will be in place by 7:00AM on Thursday, June 1, 2017 for exhibitor setup. Exhibitors must set up by 8:00AM. All exhibits must be dismantled and removed from the premises no earlier than 3:00PM and no later than 3:30PM on Thursday, June 1, 2017. Packing of equipment, literature, etc. or dismantling of exhibits will not be permitted prior to 3:00pm so as not to disrupt event activities.

**Schedule of Events:** Community Integration Leadership Institute is scheduled for June 1 & June 2, 2017. **Exhibiting is on June 1, 2017 only.** Exhibitors and Sponsors may attend event sessions on June 2, 2017 (9AM to 12N) as an event attendee. See Agenda for information on presentations.

**Insurance:** Responsibility for various types of insurance coverage is that of each individual exhibitor. Each exhibitor will hold free of liability, in connection with property damage or personal damage to his agents and employees; The Gideon Putnam Resort, RRTI, NYSRA, Negri Management Resources, LLC and the employees of each such organization for loss, theft, damage, destruction of goods, or for any damage of any nature or character. Please remove valuable items from booth when exhibit areas are closed.

**Fire Protection:** No flammable fluids, substances or materials of any nature or decorative material that is not flameproof may be used in the booth. Electrical wiring or product or displays must conform to the National Electric Safety Rules.

**Code Safety Rules:** Local fire regulations must be complied with.

**Exhibitor Admission Criteria:** Each booth reservation includes 2 complimentary representative reservations for June 1, 2017.

**Hold Harmless Clause:** Exhibitor assumes entire responsibility and hereby agrees to protect, defend and save NYSRA, RRTI, NYSACRA, NYSARC, The Gideon Putnam and Negri Management Resources, LLC the owners of the building in which exhibit facility is located, and its employees and agents harmless against all claims, losses, and damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or part thereof excluding any such liability caused by the sole negligence of NYSRA, RRTI, NYSACRA, NYSARC, The Gideon Putnam, and Negri Management Resources, LLC, the owners of the building in which the exhibit facility is located, do not maintain insurance covering Exhibitor's property and that it is sole responsibility of the Exhibitor's business interruption and property damage insurance covering such losses as Exhibitor.

NYSRA reserves the right to make such additional conditions, rules and regulations as deemed necessary to enhance the success of the exposition, and to decline or prohibit any exhibit which in its judgment is out of keeping with the character of the event; this reservation being all-inclusive as to persons, things, printed matter, products and conduct.

**Image Release/Authorization:** I hereby give full consent and permission to the New York State Rehabilitation Association (NYSRA) and the New York State Rehabilitation Research and Training Institute (RRTI), New York State Association of Community and Residential Agencies (NYSACRA), NYSARC and assign the irrevocable right to use for any purpose and without compensation, the use of my image and likeness in all photographs, films, videotapes, and/or text copy. Furthermore, I understand that the photograph, film, videotape and/or text copy is public information and may be released by NYSRA/RRTI at any time without further permission or consent by me.

**Cancellations:** No Refunds after May 26, 2017. Cancellations must be received on or before May 26, 2017.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_