



Photo by Dr. Mars
Japan Summer 2018

Week of September 12, 2018



Calendar

Important upcoming dates

| | | |
|----|-----------|---|
| 10 | Monday | Rosh Hashanah (School Closed) |
| 11 | Tuesday | Rosh Hashanah (School Closed) |
| 12 | Wednesday | Grade Level Assembly: Seniors 3 rd PD Concert Hall |
| | | Textbooks: Math, Science & Music |
| | | Textbooks: Social Studies, Health & Art |
| 13 | Thursday | Program Changes – Seniors |
| 14 | Friday | A-List Step Auditions |
| | | AP Textbooks: Music |
| | | BRT Meeting: 6 th PD |
| | | Fire Drill: 1 st PD |
| | | Last day for program changes |
| | | SAT Late Registration |
| | | College Info Night: Seniors Concert Hall |
| 15 | Saturday | Fall Sports Practice GYM |
| | | Alex – Programming |
| | | Sound of Music Rehearsal 10:00a |
| 17 | Monday | A-List Step Callbacks |
| | | Community Service on Naviance |

| Day | Test |
|-------|-----------------------|
| Mon | Make-Up |
| Tues | Social Studies/Health |
| Wed | English |
| Thurs | Science/Studios |
| Fri | LOTE/Math |

Respect for All

The NYC DOE is committed to maintaining a safe and supportive learning environment that is free from harassment, intimidation and/or bullying and from discrimination based on actual or perceived race, color, citizenship/ immigration status, religion, creed, national origin, disability, ethnicity, gender, gender identity, gender expression, sexual orientation, or weight. Our Respect for All Liaison is Mr. Brummell, Room 229B or ext. 1229.

Out For Safe Schools

As a reminder, students who need someone to talk to can always speak to a staff member who is wearing an Out for Safe Schools tag. They are great listeners and very supportive. You should always feel there is someone at school who you can speak with.

All Gender Restrooms

Rooms: • 324 • 524 • 656 • 756

Where to get help...

Crisis Text Hotline: 741741

Trevor Lifeline - LGBTQ thetrevorproject.org
(Online instant msg.)
866-488-7386
Text "Trevor" to 1 (202) 304-1200 Monday - Friday, 3 PM - 10 PM

Transline - (all-inclusive help line for transgender people) (877) 565-8860
National Suicide Prevention Hotline
1 (800) 273-8255

Samaritans 24-Hour Crisis Hotline
(212) 673-3000

At School... See your Guidance Counselor or stop by the Wellness Center in Room 323.

Bell Schedule

| | |
|---------|---------|
| Mon, 10 | Closed |
| Tue, 11 | Closed |
| Wed, 12 | Regular |
| Thu, 13 | Regular |
| Fri, 14 | Regular |

Bell Schedule

| | |
|---------|----------------------------------|
| Mon, 17 | Regular |
| Tue, 18 | Regular (RAPID DISMISSAL @4:45p) |
| Wed, 19 | Closed |
| Thu, 20 | Regular |
| Fri, 21 | Regular |

| Principal's Message

A Message from Dr. Mars

Be kind to everyone you meet...

I am so delighted that you are here!

I hope the summer vacation was enjoyable. I extend to you a warm welcome.

I would like to acknowledge the hard work of the dedicated and talented staff, teachers and administrators who worked tirelessly to prepare for this opening day.

Students, I urge you to seize the opportunities that are presented to you this school year and with renewed vigor, apply yourself to both academic and creative pursuits.

Carpe Diem and best wishes for a successful school year.

Dr. Mars

People to contact when I have a question about...

LaGuardia is similar to a small city of nearly 2,900 students, 200 staff, and approximately 10,000 parents/guardians, complete with many services, departments, regulations, and experiences. For the most part, our building runs smoothly, yet every once in a while, our community members want to ask questions or express concerns. The list of staff members below shows the primary contact person for each area of concern. If you are unable to reach a person, often we have provided a second or third contact person. By following this organizational chart, we will be able to provide the best service, resolution, or experience that we can.

| Area | 1st | Rm | 2nd | 3rd |
|--|-------------------------------|----------|----------------------|--------------------|
| Assessments - Large Scale | O'Connell, Heather | 761 | | |
| Assessment Security | Brummell, Gregory | 229A | | |
| Attendance | LaMonica, Maria | 201 | Jimenez, Elizabeth | |
| Athletics | Brummel, Gregory | 313/229B | Mathesius, Michelle | |
| Clubs/Student Activities Pupil Personnel Issues | Brummel, Gregory | 229B | | |
| Early Dismissal | Price, Allison | 235 | LaMonica, Maria | Studio APs |
| La! Google Accounts (students only) | Braimah, Kingsley | 229C | | |
| La! Google Accounts (staff only) | Price, Allison | | Braimah, Kingsley | |
| Lockers | DeLesline, Taina | 231 | Javier, Jackie | 229A |
| MetroCards / LIRR | Johnson, Joanne (before 1 PM) | 230 | Williams, Shelli Ann | |
| Naviance Log In | Alisson, Price | 235 | | |
| Pupil Path Log In | Allison, Price | 235 | | |
| Records and Transcripts | Marte, Margaret | 206F | Mackey, Justin | |
| Working Papers | Johnson, Joanne | 230 | | |
| Parent Concerns | Price, Allison | 235 | | |
| Art | O'Connell, Heather | 761 | | |
| Dance | Mathesius, Michelle | 837 | Smith, Joey | Sinacori, Gregory |
| Music | Fleischer, Bernice | 401 | | |
| Theater | Duffy, Debra | G30 | Tsantilas, Mala | |
| Guidance Questions | Guidance Counselor | 206/234 | Mackey, Justin | |
| Programming Questions | Guidance Counselor | 206/234 | Mackey, Justin | |
| School Safety | Brummell, Gregory | 229A | Vogel, Justos | |
| Special Education/504 | Mackey, Justin | 206A | Harkness, Owen | |
| English | Marrero, Julissa | 657 | | |
| Physical Education | Mathesius, Michelle | 837 | | |
| Science, Technology, Engineering, and Math (STEM) | Collins, Alyssa | 527 | | |
| Social Studies & LOTE | Mannino, Matteo | 647 | | |
| x2VOL Volunteer Software | DeLesline, Taina | 229C | Braimah, Kingsley | |
| Wellness Center Referrals | Guidance Counselor | 206/234 | Watsula, Michelle | Ferraro, Stephanie |

Guidance Counselors

Mr. Mackey, Assistant Principal, Guidance, Ext. 2206 -- Room 206A

| Art | | | |
|---------|--------------------|----------------------------|-----------|
| A – B | Hunt, Shenea | shunt6@schools.nyc.gov | Room 206C |
| C – Kl | Pappas, Thomas | tpappas2@schools.nyc.gov | Room 234B |
| Ko – Ru | D’Annunzio, Lauren | ldannunzio@schools.nyc.gov | Room 234C |
| Sa – V | Gordon, Kadisha | kgordon16@schools.nyc.gov | Room 234A |
| W – Z | Ebanks, Kris | kebanks2@schools.nyc.gov | Room 206E |

| Dance | | | |
|-------|--------------|------------------------|-----------|
| A – Z | Hunt, Shenea | shunt6@schools.nyc.gov | Room 206C |

| Drama | | | |
|-------|------------------|-----------|-----------|
| A – Z | Rosenstein, Beth | Ext. 2234 | Room 206B |

| Music | | | |
|---------|--------------------|---------------------------|------------|
| A – E | Blum, Erica | eblum2@schools.nyc.gov | Room 234E |
| F – He | Lamaze, Maria | mlamaze@schools.nyc.gov | Room 206D |
| HI-LE | Cochran, Sabrina | scochran2@schools.nyc.gov | Room 206D |
| Li – Sc | Persaud, Suzette | spersaud@schools.nyc.gov | Room 234D |
| Se – Z | Ebanks, Kristopher | kebanks2@schools.nyc.gov | Room 206 E |

| Technical Theater | | | |
|-------------------|-----------------|---------------------------|-----------|
| A – Z | Gordon, Kadisha | kgordon16@schools.nyc.gov | Room 234A |

Student Schedules:

If you would like to request a program change, please review the criteria below:

Deadline: Wednesday, September 12

Program change requests may be submitted only in the following instances:

- 1) The student is missing a graduation requirement.
- 2) The student is missing a studio sequence requirement.
- 3) A course was added to or deleted from the June 2018 program.
- 4) The student has 3 or more AP courses and would like to drop an AP.

Program change requests will not be accepted pertaining to the following:

- *Changing P.E.
- *Dropping Lunch
- *Period or Session Change
- *Teacher or Section Change

You may access the Program Change Request Form below with your LaGuardia Google Account:

<https://goo.gl/forms/aTb9BctPzhsoxGUw2>

TEXTBOOK DISTRIBUTION

| | |
|----------------|---------|
| AP Classes | 9/12/18 |
| Art | 9/14/18 |
| Health | 9/14/18 |
| LOTE | 9/12/18 |
| Math | 9/12/18 |
| Music | 9/14/18 |
| Science | 9/13/18 |
| Social Studies | 9/13/18 |

To expedite the textbook scanning process according to the schedule listed above, teachers should accompany their classes to either Room 229C, 231, or 317, based on the schedule below:

| Period | Teacher Last Name | Room |
|---------|-------------------|------|
| 1 | A-G | 231 |
| 1 | H-Z | 317 |
| 2, 3, 4 | A-L | 231 |
| 2, 3, 4 | M-Z | 317 |
| 5 | A-G | 231 |
| 5 | H-Z | 317 |
| 6 | A-G | 231 |
| 6 | H-Z | 317 |
| 7 | A-G | 231 |
| 7 | H-Z | 317 |
| 8 & 9 | A-L | 231 |
| 8 & 9 | H-Z | 317 |
| 10 | A-K | 231 |
| 10 | L-Z | 317 |

504 Requests:

Please submit all 504 Requests to Kadisha Gordon: kgordon16@schools.nyc.gov

IEP Requests:

Please submit all IEP requests to our Special Education Team:

- Owen Harkness: OHarkness@schools.nyc.gov
- Jaclyn Gibbons: JGibbons3@schools.nyc.gov
- Michael Pagan: MPagan16@schools.nyc.gov
- John O’Neill: JOneill2@schools.nyc.gov
- Steven Rudin: SRudin2@schools.nyc.gov



Wednesday, September 5, 2018

Dear Families and Staff:

This is a follow up to my initial water test results notification letter and I am reaching out to provide you with an update of the remediation progress.

All operational sources of water, including for drinking or preparing food, was tested for lead. Currently **8** out of **295** fixtures remain elevated at **Fiorello Laguardia HS - Manhattan, 100 Amsterdam Avenue Manhattan, NY 10023**. Any elevated drinking water or food preparation fixtures were immediately taken out of service. After remediation, which included the replacement of fixture(s) and piping to the wall, the DOE conducted post-remediation testing and found that one or more fixtures still tested above the action level for lead, 15 parts per billion (ppb). Remediation work will continue until all fixtures reach acceptable levels and applicable fixtures can be returned to service. The custodial staff will also continue to flush water systems on Monday mornings before school starts, in order to eliminate water that has been stagnant in pipes over the weekend and to ensure water is available for students and staff.

New York City water is of the highest quality and our robust protocols ensure water in schools is safe for students and staff to drink. Citywide, 99% of fixtures are testing below 15ppb, and are fully online. Any applicable fixture with an elevation remains out of service until it tests below the action level of 15 ppb.

Thank you for your patience and support.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Elizabeth A. Rose', written in a cursive style.

Elizabeth A. Rose

Chief Executive Officer
School Operations

Zero Waste Recycling Program

LaGuardia Arts was selected to participate in the Zero Waste Program. Students and staff have indicated the desire for a comprehensive recycling program, and that is "Zero Waste." School community members should immediately see 3 waste receptacles in every classroom. The Blue Bin is for "Metal, Plastic & Cartons"; The Green Bin is for "Mixed Paper"; and the Dark Grey Bin is for "Trash Only -- No Recyclables." In the Dining Halls, there are additional bins for "Food Waste" and "Liquid Waste".

Proper recycling works and is effective only when everyone does their part.

Any material put in the wrong container (e.g. food waste in the metal/glass/ cartons bin means that the entire metal/glass/carton bin cannot be recycled -- it becomes trash.

College Night for Seniors

College Information Night for Seniors and their Parents will take place on Thursday, September 14, in the Concert Hall from 6:30 PM - 8:00 PM.

Club Applications Available

Club Applications are now available and are due Wednesday, September 13. You must use your LaGuardiaHS.org account to complete the form.

Big Sib/Lil Sib

The Big Sib/Lil Sib program is up and running. This is a reminder that Big and Lil Sibs communicate through their LaGuardiaHS.org Google account. If you have not been in contact/had contact with your pair, please check this account. For those who need to know their account, please follow this configuration

[first name][last name initial][last 4 digits of their ID number]@laguardiahs.org

Example: marks6789@laguardiahs.org : the entire thing is

the username Password: 9-Digit ID # (OSIS)

To log in, go to accounts.google.com

In the News

School Safety and General Response Protocols

La! Is providing you with information about the Department of Education's Emergency Readiness Initiatives that are in place in all NYC Public Schools.

Every school currently has procedures for emergencies. In 2000, New York State Education Law Section 2801 was enacted requiring schools to develop safety plans regarding emergency response. In July of 2001, the law was amended to require that plans include information for evacuation and sheltering. In accordance with this, "schools need to conduct drills and other exercises to test components of the emergency response plan."

School staff members are trained in various procedures that are outlined in the School Safety Plan and we currently conduct a variety of drills throughout the year to prepare our staff and students. Schools are required to provide and maintain automated external defibrillator (AED) equipment, and drills are conducted during the year to assess the use of AED units in an emergency. In accordance with Section 3623 of the State Education Law, drills are also conducted at schools that focus on safety on a school bus.

In addition to conducting these types of drills, our school has a Building Response Team that is trained to activate and respond to different incidents that may occur at our school. Under the new General Response Protocol (GRP), every school will be conducting specific drills designed to help prepare all school communities for three different types of response to emergencies that may occur: evacuation, shelter-in, and lockdown. Opportunities for parent engagement are available at our school to ensure that families are involved in our school-based emergency readiness program. Parent versions of the School Safety Plan are available upon request in the main office, and information explaining the GRP is included with this letter.

Emergency readiness training in schools takes place in September and continues for staff and students throughout the school year. Student training is grade appropriate and designed to ensure that students understand the importance

of these drills without causing unnecessary alarm. Please review the General Response Protocols that have been given to all students, and discuss these procedures with your child.

All families are reminded to update the Emergency Contact Cards that are on file in our main office. This includes providing and updating information indicating phone numbers, and the names of adults to whom the school may release children in an emergency. Families are also encouraged to register with Notify NYC (<https://a858-nycnotify.nyc.gov/notifynyc/>) to receive information about emergency events, and call 311 for additional information about a school during an emergency.

Our first fire drill is Friday, September 15. The school will be using the following protocol:

1. Students line up quietly with any headgear removed.
2. Teachers take their roll book with you and set your door to lock. Assign a student from your class to close the classroom door after everyone is out of the room.
3. Teachers should be at the very head of their class and lead your students quickly and quietly down the assigned stairwell and out of the exit listed on the poster inside your room.
4. Classrooms on Odd number floors should use the Left side of each stairwell. Classrooms on Even Number Floors should use the right staircase.
5. It is critical that the first classes out of the building proceed all the way down to West End Avenue or 62nd St. unless directed by a staff member to stop.
6. All school rules apply during a fire drill, including those concerning cell phones, electronics, and the wearing of headgear. If any staff member observes a student carrying a cell phone or other electronic device, please confiscate those items.
7. At the conclusion of the drill, students with classes on floors 4

GRP Summary Sheets for Teachers and Students.

The General Response Protocol (GRP) has been designed (in collaboration with the "I love U guys" Foundation) to provide all schools with the direction they will take when an emergency incident occurs. At its core is the use of **common language** to identify the initial measures all school communities will take **until first responders arrive**. In every incident, school administrators will need to assess the unique circumstances that will affect how the GRP is implemented.

Each protocol has specific staff and student actions that are unique to each response. In the event that a student or staff member identifies the initial threat, calling 911 and administration is required.



Lockdown (Soft/Hard) – Soft Lockdown implies that there is no identified imminent danger to the sweep teams. Administrative teams, Building Response Teams, and School Safety Agents will mobilize at the designated command post for further direction. **Hard Lockdown** implies that imminent danger is known and NO ONE will engage in any building sweep activity. All individuals, including School Safety Agents will take appropriate lockdown action and await the arrival of first responders. **"Attention: We are now in soft/hard lockdown. Take proper action"** (Repeated twice over the PA system)

Students are trained to:

1. Move out of sight and maintain silence

Teachers are trained to:

1. Check the hallway outside of their classrooms for students, lock classroom doors, and turn the lights off
2. Move away from sight and maintain silence
3. Wait for First Responders to open door or the "All Clear" message
4. Take attendance and account for missing students by contacting main office



Evacuate – The fire alarm system is the initial alert for staff and students to initiate an evacuation. However, there may be times when the PA system and specific directions will serve as the alert initiating an evacuation. Announcements will begin with "Attention" and be followed with specific directions. (Repeated twice over the PA system).

Students are trained to:

1. Leave belongings behind and form a single file line. In cold weather, students should be reminded to take their coats when leaving the classroom. **Students in physical education attire WILL NOT return to the locker room.** Students without proper outdoor attire will be secured in a warm location as immediately as possible.

Teachers are trained to:

1. Grab evacuation folder (with attendance sheet and Assembly cards).
2. Lead students to evacuation location as identified on Fire Drill Posters. **ALWAYS LISTEN FOR ADDITIONAL DIRECTIONS**
3. Take attendance and account for students.
4. Report injuries, problems, or missing students to school staff and first responders using Assembly Card method.



Shelter-in – "Attention. This is a shelter-in. Secure the exit doors." (Repeated twice over the PA system).

Students are trained to:

1. Remain inside of the building
2. Conduct business as usual
3. Respond to specific staff directions

Teachers are trained to:

1. Increase situational awareness
2. Conduct business as usual
3. The Shelter-in directive will remain in effect until hearing the "All Clear" message "The Shelter-in has been lifted" followed by specific directions.

BRT members, floor wardens, and Shelter-in staff will secure all exits and report to specific post assignments

and below will be instructed to use the stairs rather than the escalators to return to their classes at the conclusion of the fire drill.