



## CALL FOR PRESENTATIONS

### 2018 PRE-CONFERENCE INSTITUTE & ANNUAL CONFERENCE

Pre-Conference Institute March 15; Annual Conference March 16-17

NASW Virginia is requesting proposals for 1.5 hour or 3 hour workshops to be presented at the 2018 NASW-VA Annual Conference March 15-17 at Kingsmill Resort in Williamsburg, VA. Seeking presenters for intermediate (5-8 practice years experience) and advanced (8 or more practice years experience) in a diverse array of topics including but not limited to clinical, evidence-based practice, research and other skill based training for social workers in all practice settings including health care, case management, clinical, school, and more.

#### Conference Date/Location

Pre-Conference Institute on March 15; Annual Conference March 16-17, 2018 at Kingsmill Resort

#### Conference Audience

The Annual Conference attracts over 350 social workers and other human service and behavioral health professionals. Social work professionals work in practice settings including clinical, agency, substance abuse and addiction, aging, school and more.

#### Presenter Benefits

- Receive professional exposure - enhance your CV and recognition among colleagues.
- Lead presenters receive a 50% discount on conference registration to attend other sessions on the day of their presentation. (Limited to one discount per day. Discounts do not apply to co-presenters.)
- After the conference, qualifying presenters will be added to the Chapter's list of Approved Instructors. As an approved instructor, you may be invited to present your workshop on behalf of NASW-VA and be compensated in accordance with the established fee structure.
- Time as a presenter can be counted as Category II Hours for licensure. Virginia Board of Social Work regulations state:
  - *2. Category II. Individual Professional Activities. A maximum of 10 of the required 30 hours for licensed clinical social workers or a maximum of five of the required 15 hours for licensed social workers may be earned in this category, which shall include one or more of the following:*
  - *c. Publication of a professional social work-related article or chapter of a book, or initial preparation/presentation of a social work-related in-service training, seminar or workshop. (Activity will count for a maximum of five hours.) 18VAC140-20-105*

- In most cases, the Chapter does not reimburse presenters for lodging, travel, meals, or other expenses related to presenting or attending the conference. However, if the lead presenter's home or office is more than a 2-hour drive from the conference location, NASW-VA will arrange an overnight stay on the night of or prior to the presentation. Accommodations must be coordinated through Chapter staff.

## Applicant Criteria

- Five years of work experience or a graduate degree in the specific topic area.
- Certification of licensure as a social worker, psychologist, marriage & family therapist, board certified psychiatrist, certified alcohol and drug counselor or medical doctor (if presentation is of a clinical nature).
- Offers curriculum that has been rated highly by other audiences (references required).
- Agrees to be interviewed by a member of the planning committee upon request.
- Can meet established deadlines for submission of conference-related materials.
- **Able to provide a laptop and LCD projector when incorporating a PowerPoint presentation as NASW-VA does not make these available to workshop presenters.**

## Application Requirements/Deadline

- Proposals must be submitted electronically using NASW-VA's Presenter Application form.
- Multiple proposals from a single presenter will be accepted if each is submitted on a separate application.
- Only complete applications with all attachments will be considered.
- Video clips are not mandatory but strongly encouraged.
- Applications may be emailed or submitted on a flash drive or CD; No paper copies, please.
- Deadline to receive applications is 5pm on Tuesday, September 19, 2017.
- Due to the time-intensive review process, no exceptions or extensions will be granted.

## Selection Process

- The selection process is accomplished via peer review.
- Conference Committee members receive a full copy of each application (without the applicant's identifying information).
- After reviewing all proposals, the Committee determines which ones will be considered for follow-up.
- References of potential presenters will be checked and Committee members may request a phone interview to assess the presenter's depth of knowledge and expertise on the topic.
- If selected, the lead presenter will receive a Speaker Agreement form noting the date and time of the presentation, along with other terms and deadlines.
- **All applicants will be notified in writing of the Committee's decision by October 31, 2017.**

## Chapter Contact

If you have any questions or need assistance with the application process, please contact Jaime Strohhacker, Professional Development Coordinator. [jstrohhacker@naswva.com](mailto:jstrohhacker@naswva.com) or (804) 204-1339 Ext 202.

# WORKSHOP PRESENTER APPLICATION FORM

## 2018 NASW-VA Annual Conference

*All items must be completed. Please label and number attachments.*

### **Section A**

#### **1. Title of Presentation (10 words or less)**

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#### **2. Length of Presentation**

- 1.5- hour Workshop       3-hour Workshop

#### **3. Ethics Content** - Does the workshop "pertain to ethics or the standards of practice for the behavioral health professions or to laws governing the practice of social work in Virginia"? 18VAC140-20-105

- YES       NO

#### **4. Clinical Content**

- YES       NO

Please describe in 50 words or less:

#### **5. Level of Practice** – Please explain why this presentation is for advanced level practitioners vs. those with less than 10 years of experience.

#### **6. Practice Area(s) To Which Topic Applies:**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Addictions                      | <input type="checkbox"/> Administration & Management | <input type="checkbox"/> Adolescence                    |
| <input type="checkbox"/> Aging                           | <input type="checkbox"/> Case Management             | <input type="checkbox"/> Core Social Work Skills        |
| <input type="checkbox"/> Corrections                     | <input type="checkbox"/> Children/Youth/Families     | <input type="checkbox"/> Community Organization         |
| <input type="checkbox"/> Diversity                       | <input type="checkbox"/> Ethics                      | <input type="checkbox"/> Research                       |
| <input type="checkbox"/> Hospice/Home-Care               | <input type="checkbox"/> Public Welfare              | <input type="checkbox"/> Social Policy                  |
| <input type="checkbox"/> Schools                         | <input type="checkbox"/> Self Care & Wellness        | <input type="checkbox"/> Social Work Education          |
| <input type="checkbox"/> Clinical/Mental Health Practice |  | <input type="checkbox"/> Health/Hospital/Long-term Care |
| <input type="checkbox"/> Other (specify): _____          |  |   |

**7. Instructional Methods Utilized: (Check all that apply)**

- Didactic       Interactive       Group activities       Panel presentation  
 Q&A session       Handouts       other (specify): \_\_\_\_\_

**8. Do you have a limit on the number of attendees?**

- NO       YES      If Yes, How Many? \_\_\_\_\_

**9. Lead Presenter Information** (*Lead presenter serves as primary contact person & informs any co-presenters.*)

Full Name \_\_\_\_\_

Degree/s and Credentials \_\_\_\_\_

Job Title \_\_\_\_\_

Employer \_\_\_\_\_

Professional License \_\_\_\_\_ NASW Member # \_\_\_\_\_  
(indicate state or states, if not VA)

**10. Address** (*Please check one*)     Work     Home

\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Email \_\_\_\_\_

**11. Daytime Phone number** \_\_\_\_\_ **Emergency/Cell** \_\_\_\_\_

Best time to call \_\_\_\_\_  a.m.     p.m.

**12. Co-Presenters** (*Check One*)     YES     NO

If YES, attach a resume and biographical statement for EACH co-presenter, including complete contact information.  
**Limit is 2 co-presenters for a workshop and 4 co-presenters for a panel presentation.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 13. Previous Presentation Experience of Primary Presenter

Please list when, where, and to whom (type and number of attendees) you have presented this workshop or other training within the past 2 years. Attach at least one evaluation summary for any of the workshops listed.

DATE	LOCATION	AUDIENCE	Workshop/Presentation Title

### 14. Professional References

List 2 - 3 professional references who can attest to the lead presenter's abilities and skills as a trainer.

NAME & TITLE	RELATIONSHIP	YEARS KNOWN	PHONE NUMBER

### Section B - Please attach a brief abstract of your proposal, to include:

**Paragraph description (100 words or less):** Attach an overview describing the information to be presented. Do not include identifying information in the abstract other than the title. If your presentation is selected, this description will be used in the registration brochure and for other conference materials.

**Learning Objectives:** What can participants expect to learn as a result of attending this workshop? Please list at least two objectives.

**Workshop Agenda:** An outline of the workshop with timeframes for content and specific roles of any co-presenters. (All presenters will be expected to adhere to the break schedule established by NASW-VA.)

**Relevance to Social Work Practice:** Describe how the session content is relevant to advancing Social Work skills, values, knowledge and/or ethical considerations.

**Section C - Please attach a Resume for each presenter (Limit of 3 pages per speaker).**

In addition to the resume, please submit a bio-sketch of 100 words or less for each presenter.

If your presentation is selected, this bio-sketch will be used along with the workshop description.

**Other Considerations:** List any conditions or factors not previously mentioned that would affect your ability to present this session, if accepted.

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**Section D – Applicant’s Certification**

Submission of an application implies agreement with all policies, review guidelines, and decisions of the NASW-VA Conference Committee. The lead presenter is responsible for ensuring compliance of any co-presenters.

I (print name) \_\_\_\_\_ certify that all of the information provided is true. I understand that any false statements or information may result in the revocation of course approval.

Signature of Lead Presenter: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

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**Applications will be accepted until 5:00 pm on September 19, 2017**

**Please submit your application electronically by email, fax, or on a flash drive or CD.**

**E-mail to:** [jstrohhacker@naswva.com](mailto:jstrohhacker@naswva.com)

**Fax to:** 804-510-0371

**Mail a CD or flash drive to:**

NASW Virginia  
2018 Annual Conference  
4860 Cox Road, Suite 200  
Glen Allen, VA 23060

**THANK YOU!**