

Salem Health Hospitals & Clinics

Emergency Operations Plan (EOP)

AFTER ACTION REPORT

PURPOSE AND REPORTING CRITERIA: A post incident review and after action report is required for an emergency EOP activation or a planned EOP exercise, but optional for planned non-emergency events, such as maintenance projects.

☐ EMERGENCY EOP ACTIVATION ☒ EOP EXERCISE ☐ NON-EMERGENCY EVENT

Day/Date/Time problem first identified: Wednesday, 8/29/18, 1315 **By Whom:** City of Salem
Emergency Manager

House Supervisor/WVH ED Charge Notification Time: 1315 **By Whom:** Wayne McFarlin

EOP Activation Time: 1317

Cancellation Time: 1440

Affected area (i.e. Salem campus, building, unit, clinic, etc.): Oregon State Fair, Salem Health

EOP Activated: **TABLETOP EXERCISE** Code Triage/Mass Casualty Incident **TABLETOP EXERCISE**

Name of key staff involved: Note those listed below.

POST INCIDENT REVIEW

Date: 08/15/18

Review participants: As listed below

After Action Report completed by: Wayne McFarlin

POST INCIDENT REVIEW OBSERVATIONS

DESCRIBE WHAT HAPPENED: The exercise scenario was an active shooter at the Oregon State Fairgrounds. A total of 50 casualties were received—6 REDS, 18 YELLOWS, and 26 GREENS. Most of the REDs and YELLOWs arrived via EMS, but a number of them arrived in personally owned vehicles. Most of the GREEN casualties were delivered by bus.

DESCRIBE IMPACT ON OPERATIONS (Mark N/A if no impact)

- **Patient care:** ED decompression plan activated as part of their unit MCI plan which involves PACU receiving some ED patients
- **Communications:** House supervisors would activate the medical resource hospital plan as part of their MCI plan.
- **Staff roles/responsibilities:**
 - Incident Commander: Zennia Ceniza
 - Public Information Officer: Aaron Reber, Mark Glyzewski
 - Liaison Officer: Coni Westmoreland, Jan Miller
 - Safety Officer: Kristy McIntosh, Ellen Hampton, Randy Rasmussen
 - Scribe: Christina Bunnell
 - Operations Section Chief: Dana Hawkes, Lisa Ketchum, Kristen Myers, Jennifer Broadus, Pam Cortez, Dr. Matthew Boles, Dr. Christine Clarke, Carlee Ross
 - Planning Section Chief: Josh Franke, Susan Redmond
 - Logistics Section Chief: Barbara Amato, Deb Harris, Jim Taff, Melissa Bradley, Shane Emmert
 - Finance Section Chief: none
- **Safety/security:** Security activates a Code Yellow as part of their unit MCI plan.
- **Resource mobilization:** Emergency Reassignment and Staffing Plan-EOP activated by house supervisor when activating Code Triage for an MCI.
- **Utility systems:** NA

IDENTIFY WHAT WORKED WELL:

- OR & ED operations coordinated by using the trauma system.

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- Operations Section: Good to know carts with MCI supplies ready for immediate use, acquiring additional supplies through Supply Chain Services: pulling from distribution or other units.
- Team work environment.
- The handout showing department MCI PREPARE actions was helpful in identifying the roles of departments.

DESCRIBE DEFICIENCIES/OPPORTUNITIES FOR IMPROVEMENT:

- Section chiefs expressed confusion about how to assign section leadership responsibilities
- Departments are encouraged to use 5-10 minute micro-drills to test elements of their MCI plans.
- Need to develop a plan to supply surgical instruments needed in an MCI.
- Both tabletop drills and individual HICS leader training is needed.
- Recognition shared of the need to ensure our staff are prepared at home for emergencies/disasters.

LIST ANY FOLLOW UP COMPLETED OR ASSIGNMENTS MADE:

1. Each Section Chief group will meet to reach consensus on staffing section leader positions.—Assigned to Wayne McFarlin and Section leaders
2. Sterile Processing Department to develop an MCI plan to support a surge of unscheduled surgeries.—Assigned to Jay Havel and Kristen Myers

OTHER:

- Community involvement? ☐ Yes ☒ No / Organizations involved:
- Physician Involvement? ☒ Yes ☐ No

DISTRIBUTION: Email after action reports to all affected department managers, directors, executives, the house supervisor and administrator-on-call when the event occurred and the emergency preparedness administrator.