



2016 Theme

Adventure in the Pines

Aspen Fest Parade 2016 RULES & REGULATIONS

(Please read carefully before completing application)

The Aspenfest parade is managed and produced by the Ruidoso Valley Chamber of Commerce.

The 2016 Parade will take place October 1, 2016 at 10am.

REGISTRATION: Deadline is **Monday, September 26th at 3 p.m.**

Late entries MAY be accepted by parade staff up until September 29th, but a late fee of \$30 will assessed.

NO REGISTRATIONS ACCEPTED THE DAY OF THE PARADE (Due to insurance reasons)

PROOF OF LIABILITY INSURANCE: All vehicles entered, regardless of type, in the Aspenfest Parade must provide **proof of liability insurance**. No insurance, no entry! Please submit a copy of your insurance along with your entry application. *Vehicles without proof of insurance cannot be accepted.*

FLOAT DIMENSIONS & DESIGN:

Float dimensions may not exceed: Width 13'; Height 13; Length 40' (including tow vehicle).

Actual Float dimensions need to be written on the Entry Form that follows.

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CHILDREN: All children must be accompanied by an adult.

All float and truck entries carrying children must have an accompanying adult on the float or in the bed of the truck. **ALL CHILDREN MUST BE SEATED ON THE FLOAT AT ALL TIMES!**

Children walking or riding bicycle must have an accompanying adult beside them along the parade route.

Children's bicycle entries are limited to Grades K-6.

After the parade, all children should ride or walk to the Pizza Hut Sudderth parking lot for parent/guardian pick-up.

Weather may be chilly this time of year, so please dress children appropriately.

EQUINE: All equine entries and equestrian groups are strongly encouraged to have an accompanying "pooper-scooper" if the horse is not diapered. If an entry does not have a person designated for this purpose the entry will be placed at the end of the parade.

CANDY: If you wish to distribute candy, please have someone walking along the route who will hand the items out. To prevent injury, **candy may not be thrown** to spectators during the parade. Any float not following this guideline will be disqualified from the Parade judging.

LINE-UP

- Line-up will begin at 9 a.m. and the parade will begin promptly at 10 a.m. Report to the Parade Organizers at the corner of Sudderth & Mechem for directions.
- You will receive a line-up number prior to the event. Please look for this number on the street. You will be given this number to be placed on the passenger side of your vehicle.
- **All vehicles**, motorcycles, floats, bicycle and walking entries will be lined-up northbound up Mechem.
- **All others**, including marching bands, emergency vehicles and equine entries will be lined-up westbound on Sudderth, towards the Upper Canyon traffic circle.

You will be conducted for placement when the parade begins. Please watch for Parade Organizers.

DISBURSEMENT

The **parade will end at 720 Sudderth Drive (Chamber of Commerce)** *but may disband anywhere before the stoplight at Paradise Canyon.*

Please make sure your "ride" will be parked & ready by 9 a.m. to collect you at the parade's end point, as all Sudderth west-bound traffic (at Paradise Canyon) will be closed at that time.

All floats and vehicles must be removed from the parking lot immediately following the parade and children must be picked-up by their guardians at the Pizza Hut parking lot.

All marching bands will disband at Two Rivers Park (next to the Chamber of Commerce).

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PARADE ENTRY CONDUCT: All entrants in the parade agree to behave respectfully and courteously to organizers, spectators and other entrants. Parade organizers and officials will be easily identifiable, and we ask that you follow their guidance as requested. All parade entrants should be mindful of keeping appropriate distances between entrants and the necessity of keeping the parade moving forward smoothly. Motorized entrants should be especially respectful of pedestrian and equine entries.

The location of the judging stand will be at Grace O'Malley's Irish Pub. Prizes will be announced and awarded by the Chamber of Commerce the week following the parade. Please display your entry number on the passenger side of the vehicle, horse, bicycle. Etc.

NOTE: We suggest you have music on your float.

Please mail or bring entry to:

Ruidoso Valley Chamber of Commerce

Attn: Mirissa Good

720 Sudderth Drive

Ruidoso, NM 88345

mirissa@ruidosonow.com

**For further information, please call the Ruidoso Valley Chamber of Commerce at
575-257-7395 or 1-877-RUIDOSO.**

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The Special Events Committee of the RVCC Board would like to thank you for your input and suggestions regarding the pricing of parade/float entries. Upon review it was determined that a simplified fee structure, based on the **size of the float** rather than the **type of organization**, was the most fair and inclusive way for participants to join in the town's parades. Small and large organizations, both for-profit and not-for-profit can choose the price point that works best for them. The new pricing structure provides options for you to consider and are more appealing than the old structure.

PLEASE CHECK THE APPROPRIATE CATEGORY OF YOUR ENTRY:

- | | | |
|--|---|-----------|
| <input type="checkbox"/> Emergency Vehicles (FREE!) | <input type="checkbox"/> Horse, Motorcycle, ATV, Individual on Foot , Classic Car | \$10 each |
| <input type="checkbox"/> Band or Marching Unit (FREE!) | <input type="checkbox"/> Decorated Vehicle | \$35 |
| <input type="checkbox"/> Children's Bicycle (FREE!) | <input type="checkbox"/> Political Float | \$100 |
| <input type="checkbox"/> Children's Pet Parade (FREE!) | <input type="checkbox"/> Non Profit Float | \$75 |
| <input type="checkbox"/> Little League Sports Team (FREE!) | <input type="checkbox"/> Commercial Float | \$100 |
| <input type="checkbox"/> Princesses (FREE!) | <input type="checkbox"/> Car Club | \$50 |

PROOF OF INSURANCE REQUIRED FOR ALL OF THE ABOVE

NAME & DESCRIPTION OF ENTRY: *(please be specific)* _____

NUMBER IN GROUP (if applicable) _____ ORGANIZATION: _____

CONTACT PERSON: _____ TELEPHONE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

***E-MAIL ADDRESS: _____

This will be the primary method of communication unless otherwise indicated by you.

FLOAT DIMENSIONS _____

Payment Options

AMOUNT ENCLOSED: \$ _____ Form of payment: CASH OR CHECK # _____ CREDIT CARD _____

NAME ON CARD: _____ VISA/MC#: _____ EXP: _____

DISCLAIMER: The undersigned agrees to abide by all regulations of the 2016 Aspenfest Parade and understands that the Ruidoso Valley Chamber of Commerce is not responsible for accidents or injuries to the entrants or others resulting from participation in the Aspenfest Parade.