



# Belvoir Christian Academy

*The Lutheran School*

***Mission Statement:***

Belvoir Christian Academy makes  
disciples for Jesus through  
learning, loving and serving.

Position Applying For: \_\_\_\_\_

Date: \_\_\_\_\_

## PERSONAL

Name: \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Referred by: \_\_\_\_\_

Are you a citizen of the United States? Yes  No

If no, are you authorized to work in the U.S.? Yes  No

Do you attend church regularly? Yes  No

Name of Church: \_\_\_\_\_ Denomination: \_\_\_\_\_

Marital Status: Married  Divorced  Single  Widowed

**Describe your faith in Jesus Christ and explain how that faith affects your daily life.**

**Describe your sense of calling to work in a Christian education environment in general and BCA in particular.**

## EDUCATION

School/University

Degree

Date


## PROFESSIONAL

Certifications Held: \_\_\_\_\_

Issuing State: \_\_\_\_\_ Expiration: \_\_\_\_\_

Extracurricular and/or Coaching: \_\_\_\_\_  
List any areas in which you feel qualified to engage at BCA.

### How do you maintain your professional credentials?

## REFERENCES

Please give the name, address and phone number of four individuals to be contacted. (Do not include relatives.) At least two references must be professional. All applicants must include pastor's name and contact information.

Name

Address

Phone

1.		
2.		
3.		
4. Pastor		

## EMPLOYMENT HISTORY

Please list starting with most recent.

Employer \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact this employer?  Yes  No

Employer \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact this employer?  Yes  No

Employer \_\_\_\_\_

Address \_\_\_\_\_

Position \_\_\_\_\_ Dates Employed \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Reason for leaving \_\_\_\_\_ May we contact this employer?  Yes  No

## ADDITIONAL INFORMATION

List church and related activities in which you have engaged, indicating age group and responsibilities.

List your hobbies and special interests.

## PERSONAL HISTORY

Do you have any physical condition or handicap that may limit your ability to perform the job for which you are applying? If so, please describe:

Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment? If so, what was the felony or misdemeanor?

Have you ever been convicted of child abuse of any kind? If so, please describe:

Please check appropriate answer:

Yes No

- Have you ever been suspended, dismissed, fired or discharged from a position of employment?
- Have you ever had a teaching certificate suspended or revoked?
- Have you ever been asked to resign from a position of employment?
- Have you ever been convicted of any violation of the law other than a minor traffic ticket?
- Do you have any charges pending against you?

**ANY INTENTIONAL FALSIFICATION OF ANY PORTION OF THIS APPLICATION WILL BE GROUNDS FOR IMMEDIATE DISMISSAL.**

*By checking this box, you verify that all of the above information is true and correct. I understand that any intentional falsification of any portion of this application will be grounds for immediate dismissal. Employment is contingent on successful completion of background investigation.*

## IF APPLYING FOR A TEACHING/COACHING OR ADMINISTRATIVE POSITION, ANSWER THE FOLLOWING.

### What is your philosophy of Christian Education?

---

I affirm that the information given on this application is true to the best of my knowledge. I have read and fully support the Mission Statement of Belvoir Christian Academy.

Signature\_\_\_\_\_

---

Please return application to: Belvoir Christian Academy, 800 Belvoir Ave., Chattanooga, TN 37412, or by email to [frontoffice@bcions.org](mailto:frontoffice@bcions.org) or fax to 423.622.0177.

*Belvoir Christian Academy performs background checks. Satisfactory background checks are required for all faculty, staff, and coaches. Belvoir Christian Academy does not discriminate on the basis of age, color, disability, race, veteran status or sex, in the administration of any of its employment.*

Revised 3/2016